

PRESENT: Dr. Monica Taylor, Chair; Richard R Womack, Vice Chair; Kevin Madden, Council Member; Elaine Paul Schaefer, Council Member; Christine A. Reuther, Council Member, Joanne Phillips, Controller, Barbara O'Malley, Executive Director; Jonathan Lichtenstein, Solicitor; Sharon A. Scattolino, County Clerk and other department heads.

The Regular Meeting of Delaware County Council was held on December 11, 2024, at 6:00 pm in the County Council Meeting Room, Government Center Building, located at 201 West Front Street, Media, PA and was live streamed. Chair Taylor called the meeting to order, followed by the Pledge of Allegiance.

Chair Taylor stated Council has been in executive session today to discuss Litigation and Personnel Matters.

3. [Announcement\(s\)](#)

3.A County Council Announcement (s)

3.B Update on the Opioid Settlement Funds.

4. [Public Comment](#)

5 [Approval of Minutes](#)

5.A Approval of the Minutes of the Regular Meeting held on December 4, 2024. [Minutes 12.04.2024.pdf](#)

[Motion made by Richard R. Womack to approve the Minutes of the Regular Meeting held on December 4, 2024. The motion was seconded by Kevin M. Madden and CARRIED unanimously.](#)

6. [Ordinance\(s\)](#)

6.A Second Reading, Public Hearing and Consideration of Ordinance 2024-10, 2025 County Budget.
[Ordinance 2024-10.pdf](#)

Motion made by Richard R. Womack to approve Ordinance 2024-10, 2025 County Budget. Motion was seconded by Christine A. Reuther.

Solicitor Jon Lichtenstein read a summary of Ordinance 2024-10. Dr. Monica Taylor, Chair called for a public Comment. Discussion followed.

A roll -call was taken by County Clerk, Sharon A. Scattolino with the following votes registered: Reuther – Yay; Schaefer- Yay; Madden- Yay; Womack- Nay; Taylor – Yay. The motion was passed 4-1. Ordinance 2024-10 is the 2025 County Budget.

Motion made by Christine A. Reuther to approve the following Consent Agenda Items:

7. Consent Agenda Items

- 7.A Approval to advertise the Farm Shop Roof Repair at George W. Hill Correctional Facility. Subject to Solicitor's approval.

[FARM SHOP ROOF BIDDING TIMELINE.pdf](#)

- 7.B Approval to request for Proposal for a Drug and Alcohol Recovery Community Center. Subject to Solicitor's approval.

[HC_D&A_Recovery_Community_Center_RequestforProposal_Summary Page.pdf](#)
[ReinvestmentPlanApproval_Priority_4.pdf](#)
[ReinvestmentPlan_D&A_Community_Center.pdf](#)

- 7.C Approval to apply to the Pennsylvania Department of Human Services, Office of Mental Health and Substance Abuse Services for HealthChoice's Reinvestment funding and/or term extensions as outlined on the attached list. Subject to Solicitor's approval.

[HealthChoices Reinvestment Term Extension List.pdf](#)
[High Fidelity Wrap AroundTxPlan_HealthChoices.pdf](#)
[Warm Line Expansion_HealthChoices.pdf](#)
[Homeless Gap Plan_HealthChoices.pdf](#)
[Supported Employment Delaware County Open Door to Education_Employment_HealthChoices.pdf](#)
[Finally Home_HealthChoices.pdf](#)
[Forensic Assertive Community Treatment Start-up_HealthChoices.pdf](#)

- 7.D Approval of Opioid Settlement Grants per the attached list. Subject to Solicitor's approval.

[Opioid Settlement - List 12-11-24.pdf](#)

7. E Approval to submit and accept the Juvenile Probation Services Grant-in-Aid from Juvenile Court Judges' Commission (JCJC) for FY2024-2025 in the amount of \$684,044.00. Subject to Solicitor's approval.
- [Delaware County Worker Protection and Investment Certification Form 24.25.pdf](#) [Juvenile Probation Services Program Grant Agreement.pdf](#)
- 7.F Approval to accept grant award # BJA FY24 BJA FY24 for Improving Substance Use Disorder Treatment and Recovery Outcomes for Adults in the Reentry Program, in the amount of \$769,825.00. Subject to Solicitor's approval. [Award_Package_FAW-183565.pdf](#)
- 7.G Approval of seventeen (17) grants by the Delaware County Interactive Gaming Revenue Authority in the aggregate amount of \$200,220.00 as shown on the attached list. Subject to Solicitor's approval.
[DCIGRA Update Grant List 11212024.pdf](#)
- 7.H Approval to apply for the Solid Waste Infrastructure for Recycling (SWIFR) Grant through the United States Environmental Protection Agency in an amount not to exceed \$5,000,000.00, in partnership with the Delaware County Solid Waste Authority, for the establishment of a food scraps composting and household hazardous waste drop off facility at Transfer Station #1 in Chester Township. Subject to Solicitor's approval.
- 7.I
Approval of the reallocation of any or all unspent ARPA funds as of 12/31/2024 to revenue replacement uses as further designated by the Executive Director. This is not intended to affect the funding of any specific project without further Council action unless the grantee has determined not to continue the project.
- 7.J Approval to renew Cellebrite Premium in the amount of \$31,680.00. Funding for this purchase provided from ICAC grant funds. Subject to Solicitor's approval. [CELLEBRITE iNC q-418456-2.pdf](#)
[Cellebrite Sole Source Justification.pdf](#)
- 7..K Approval to Award Contract to Officemotive, Inc. dba Capital Typing, for VerbatimCourt Transcription Services for an estimated amount of \$323,750.00 per year, for a period not to exceed 3 years beginning on January 1, 2025. Subject to Solicitor's approval.
[VERBATIM TRANSCRIPTION TYPING SERVICES \(eERD-111324\)](#)

[AGREEMENT - Signed.pdf](#)

[APPENDIX O - Signed.pdf](#)

- 7.L Approval of Annual Maintenance and Support Services for the period of January 1, 2025, to December 31, 2025, with Tyler Technologies Inc. in the amount of \$258,295.00. Subject to Solicitor's approval.
[Tyler Technologies. Renewal Notice 2025.pdf](#)
- 7.M Approval to renew agreement between the County of Delaware and Elwyn to provide custodial services to the Fronefield & Curran Buildings in the Media Courthouse Complex from a term of January 1, 2025, thru December 31, 2025, In an amount not to exceed \$101,457.80. Subject to Solicitor's approval.
[Elwyn of Pennsylvania and Delaware Delco Courthouse Agreement January 2025 \(Final\).pdf](#)
[Elwyn Agreement from the Solicitor Courthouse Contract JANUARY 2025 \(Final\).pdf](#)
- 7.N Approval to purchase digital content in the amount of \$423,000.00 and a platform fee of \$8,000.00 from Overdrive, Inc, for the period of January 1, 2025 through December 31, 2025, for the total amount of \$431,000.00. Subject to Solicitor's approval.
[2025 - Overdrive - Budget Memo.pdf](#)
[2025 - Overdrive - Sole Source Letter.pdf](#)
[Overdrive Platform agreement - 24-26.pdf](#)
- 7.O Approval to renew service agreement with InterLibrary Delivery Service (IDS) of PA for the period of January 1, 2025 to December 31, 2025 at a cost of \$32,173.00. Subject to Solicitor's approval.
[2025 - IDS - Comparison Chart.pdf](#)
[2025 - IDS - Sole Source Letter.pdf](#)
- 7.P Approval to renew subscription to NewsBank, Inc., for the period of January 1, 2025 through December 31, 2025 at a cost of \$51,551.00. Subject to Solicitor's approval.
[2025 - Newsbank - Invoice.pdf](#)
[2025 - Newsbank - Sole Source Letter.pdf](#)
- 7.Q Approval to renew service agreements with Ebsco for the digital products Novelist K-8, Novelist Online, and Flipster for the period of January 1, 2025, to December 31, 2025, at a cost \$34,137.67. Subject to Solicitor's approval.
[Ebsco Product List 2025.pdf](#)

[2025 - Ebsco - Novelist Online Novelist K-8 - Sole Source Letter.pdf](#)

[2025 - Ebsco - Flipster - Sole Source Letter.pdf](#)

[2025 - Ebsco - Flipster - Order.pdf](#)

- 7.R Approval of change order #1 to contract eDPW-052924 between the County of Delaware and L.J. Paoella Construction, Inc. to install a disconnect switch and a new panel feed for the Human Resources Suite in an amount not to exceed \$4,101.65. The contract value will increase from \$499,908.00 to \$504,009.65. Subject to Solicitor's approval.

[23222_Change Order_LJ Paoella.pdf](#)

- 7.S Approval of a time and material contract between the County of Delaware and Herbert, Rowland & Grubic Inc. for transition planning for the County's bridge program in an amount not to exceed \$28,750.00. Subject to Solicitor's approval. [2024.12.02 HRG Professional Services Contract.pdf](#)

- 7.T Approval to award a Professional Services Agreement between the County of Delaware and Herbert, Rowland & Grubic Inc. to serve as the bridge management consultant in an amount not to exceed \$1,064,700.00. The contract term will be January 1, 2025 through December 31, 2027. Subject to Solicitor's approval.

[3-2024.10.04 Management Design Services for the Delaware Coun.pdf](#)

- 7.U Approval of a Professional Services Agreement between the County of Delaware and Heckendorn Shiles Architects, LTD. for a feasibility study for the County Records and Archives Center at Fair Acres, located at 340 N. Middletown Road, Lima, PA at an amount not to exceed \$ 60,436.00. Subject to Solicitor's approval. [2024-12-02 Delaware County Records and Archives_Feasibility Study REVISION 2.pdf](#)

7.V Approval of the CBA Extension between the County of Delaware and AFSCME for the period January 1, 2025, to December 31, 2025, at an increased cost of \$943,010.94. Subject to Solicitor's approval. [AFSCME MOA.pdf](#)

- 7.W Approval of a 1-year contract with the Open Sesame Learning platform for a flat rate of \$ 45,830.40 yearly effective 12/10/24. Subject to Solicitor's approval. [OpenSesame. Agreement.pdf](#)

- 7.X Approval of agreement between County of Delaware and Teamsters 115. Effective January 1, 2025. Subject to Solicitor's approval.
[County of Delaware Teamsters 115 CBA 01.01.25-12.31.28 FINAL COMPLETE.pdf](#)
- 7.Y Approval of Central Tax Collection Departments request for twenty-three (23) Court Ordered refunds for the years 2021, 2022, 2023 and 2024 for the properties in the Boroughs of Media, Morton and Yeadon and the City of Chester and the Townships of Concord, Thornbury, Nether Providence and Radnor in the total amount of \$50,781.85.
- 7.Z Approval of Central Tax Collection Department's request for refunds for the year 2024 County Real Estate Taxes for the six (6) property owners due to the over payment of taxes due.

[The motion was seconded by Kevin M. Madden and CARRIED unanimously.](#)

8. [Appointments](#)

- 8.A Approval to appoint Elaine Paul Schaefer to the Delaware County Conservation District Board, for a term of January 1, 2025, through December 31, 2025.

[Motion made by Christine A. Reuther to appoint Elaine Paul Schaefer to the Delaware County Conservation District Board, for a term of January 1, 2025 through December 31, 2025. The motion was seconded by Kevin M Madden and CARRIED unanimously.](#)

9. [Miscellaneous](#)

- 9.A Approval of the County Council Regular Meetings and Agenda Meetings for the year 2025 according to the attached list.
[County Council Meetings.pdf](#)

[Motion made by Christine A. Reuther to approve the County Council Regular Meetings and Agenda Meetings for the year 2025 according to the attached list. The motion was seconded by Elaine Paul Schaefer and CARRIED unanimously.](#)

9.B Approval of the County Holidays for the year 2025 according to the attached list. [Delaware County Holidays 2025.pdf](#)

Motion made by Christine A. Reuther to approve the County Holidays for the year 2025 according to the attached list. The motion was seconded by Elaine Paul Schaefer and CARRIED unanimously.

10. Request by the Controller's Office for payment of current bills

Motion made by Christine A. Reuther to approve the Request by the Controllers' Office for payment of current bills. The motion was seconded by Kevin M. Madden and CARRIED unanimously.

11. Communications from the Executive Director

12. Solicitor

13. Junior Council Comments

14. Public Comment

15. Council Remarks

16. Adjourn

Motion made by Dr. Monica Taylor to approve to Adjourn. The motion was seconded by Kevin M. Madden and CARRIED unanimously.

SHARON A. SCATTOLINO, County Clerk



DELAWARE COUNTY OPIOID SETTLEMENT AWARDS

New Initiatives

Data Collection System – Re-issue

Ongoing Care of Children Born Addicted:

- Children’s Hospital of Philadelphia Resilience after Infant Substance Exposure \$149,539.75
- Maternity Care Coalition \$ 51,250.00
- Recovery Works PA \$705,956.00

Public Health Campaign

- Be Part of the Conversation \$ 17,000.00
- Delaware County Health Department – Delco Revive \$309,240.30
- Delaware County Health Department – Testandgo \$145,740.00
- Delaware County Medical Examiner \$151,580.00
- Saint Joseph’s University – Pharmacy \$186,350.00
- Saint Joseph’s University Prevention \$788,319.00

Strategic Plan – Re-issue

Continued Funding

- Merakey – Recovery Program Expansion \$125,000.00
- Multicultural Community Family Services \$250,000.00
- MVP Recovery – CRS in Emergency Room \$478,038.00
- Opioid Crisis Action Network – Recovery Stabilization \$650,000.00
- Savage Sisters – Recovery House/Prevention \$750,000.00
- Shevlin Family Foundation – First Helps \$175,000.00
- Understanding, Devotion, Take Action, Justice – Community Recovery Center \$108,856.00

Coordinator

- Stedman Group \$145,440.00

Delaware County Interactive Gaming Revenue Authority
Summary of DCIGRA approved grants on November 21, 2024
(subject to County Council approval)

Listed below is a total of 17 DCIGRA grants for a total of \$200,220

The following grant is an unawarded 2024 Arts & Culture grant to a remaining organization for an Arts & Grants Culture grant due to an oversight from our September 19, 2024 meeting

- Approve grant of \$10,000 to Senior Community Services as part of the 2024 Arts & Culture grants (subject to County Council approval)

The following grant is a special grant for organizations with county-wide scope

- Approve grant of \$25,000 to Delaware County Literacy Council as a special grant. (subject to County Council approval)

The following grants are for 2024 Food Security & Household Security Products grants totaling \$165,220 to 15 organizations (subject to County Council approval)

- Motion to approve grant of \$700.00 to Men of Action Brothers of Faith
- Motion to approve grant of \$15,000 to Community YMCA of Eastern Delaware County
- Motion to approve grant of \$15,000 to African Family Health Organization (AFAHO)
- Motion to approve grant of \$10,000 to Greener Partners
- Motion to approve grant of \$15,000 to Murphy's Giving Market

- Motion to approve grant of \$10,000 to Delco Helping Hands Association
- Motion to approve grant of \$15,000 to Prospect Hill Baptist Church (Loaves and Fishes)
- Motion to approve grant of \$10,000 to Ardmore Food Pantry/St. Mary's Episcopal Church.
- Motion to approve grant of \$15,000 to First United Methodist Church of Media 'DBA' Media Food Bank
- Motion to approve grant of \$13,520 to Chester Eastside, Inc.

- Motion to approve grant of \$10,000 to Delco Food Project
- Motion to approve grant of \$15,000 to The Chester Pearls Foundation
- Motion to approve grant of \$5,000 to Operation Look Forward INC
- Motion to approve grant of \$10,000 to AIDS Care
- Motion to approve grant of \$6,000 to Cheyney University (for their food pantry)

2025 County Council Meeting Schedule

January-

Agenda: 7*, 21* (Agenda Meeting is 2nd week and 4th week due to NY holiday)

Council: 8*, 22* (Council Meeting is 2nd week and 4th week due to NY holiday)

February-

Agenda: 4, 18

Council: 5, 19

March-

Agenda: 4, 18

Council: 5, 19

April-

Agenda: 1, 15

Council: 2, 16

May-

Agenda: 6, 19* (Agenda Meeting is changed to Monday due to Election)

Council: 7, 21

June-

Agenda: 3, 17

Council: 4, 18

July- *(One meeting this month)

Agenda: 15*

Council: 16*

August- *(One meeting this month)

Agenda: 19*

Council: 20*

September-

Agenda: 2, 16

Council: 3, 17

October-

Agenda: 7*, 21* (2nd & 4th Tuesday due to Yom Kippur on 1st Wed.)

Council: 8*, 22* (2nd & 4th Wednesday due to Yom Kippur on 1st Wed.)

November- *(One meeting this month)

Agenda: 10 * (Agenda Meeting is changed to Monday due to Veteran's Day)

Council: 12*

December-

Agenda: 2, 9

Council: 3, 10

Delaware County Holidays 2025

New Year's Day	January 1st	Wednesday
Martin Luther King, Jr. Day	January 20	Monday
Presidents Day	February 17	Monday
Good Friday	April 18	Friday
Memorial Day	May 26	Monday
Juneteenth	June 19	Thursday
Independence Day	July 4	Friday
Labor Day	September 1	Monday
Election Day	November 4	Tuesday
Veterans Day	November 11	Tuesday
Thanksgiving Day	November 27	Thursday
Day after Thanksgiving	November 28	Friday
Christmas Day	December 25	Thursday
Christmas Holiday	December 26	Friday

*One personal day as outlined in the Employee Handbook.