



AGENDA

PERSONNEL BOARD PERSONNEL BOARD MEETING TUESDAY, FEBRUARY 18, 2025

1. Call meeting to order
2. Pledge of Allegiance to the Flag
3. Approval of Minutes
 - 3.a Approval of the Minutes of the Personnel Board meeting held on September 17, 2024.
Other Revenue
N/A
[Personnel Board Minutes. 09.17.24.pdf](#)
4. Personnel Items
 - 4.a Approval to add new Deputy Director (Grade R) position in Office of Domestic Relations at a salary of \$98,443.00 effective 02/02/2025
Grant
Grant funded
[Deputy Director-Job Description.doc](#)
 - 4.b Approval of the request for four additional 911 Police Dispatcher positions at Emergency Services at a starting salary of \$65,040.00 using grant funding effective 02/02/2025.
Grant
Grant funded
 - 4.c Approval of a Mobile Health Coordinator position (Grade M) at the Health Department at a salary of \$60,000.00 effective 02/02/2025.
Grant
Grant funded
[Mobile Health Coordinator.docx](#)
 - 4.d Approval to fill the vacant Victim Witness Liaison position in the office of Juvenile Court at a salary of \$34,455.00 effective 02/02/2025
Grant
Grant Funded
 - 4.e Approval to increase pay for Staff Attorney (Grade O) in the Office of Support

Enforcement from \$72,580.00 to \$85,000.00 for a difference of \$12,420.00 effective 02/02/2025.

Other Revenue

\$4,098.60 from County General Fund and \$8,321.40 from Federal funding

- 4.f Approval to increase pay for the Accounts Payable Specialist in the Controller's Office from \$44,595.51 to \$45,615.00 for a difference of \$1,019.49 effective 02/02/2025.
County Revenue
County General Fund
- 4.g Approval to increase the pay for the Accounts Payable Specialist in the Controller's Office from \$44,605.00 to \$49,605.00 for a difference of \$5,000.00 effective 02/02/2025.
County Revenue
County General Fund
- 4.h Approval to increase pay for Staff Accountant (Grade L) in Controller's Office from \$56,475.69 to \$61,475.69 for a difference of \$5,000.00 effective 02/02/2025.
County Revenue
County General Fund
- 4.i Approval to create New Non-Full Time Autopsy Technician position in the Medical Examiner's office for \$20,800.00 annually effective 02/02/2025.
County Revenue
County General Fund
[Part time Autopsy Technician Job Description_Jeffrey Lange.docx](#)
- 4.j Approval to reclass the Bereavement Coordinator position from a County grade K to a Court grade P to reflect increased duties and qualifications and provide a pay adjustment to a salary of \$89,000.00.
Other Revenue
Opioid Funds
[Bereavement Coordinator - New.docx](#)
- 4.k Approval to create New Tax Assessor Coordinator position in the Tax Assessment Office for \$34,500.00 annually effective 02/02/2025.
County Revenue
County General Fund
[Tax Assessment Coordinator.docx](#)
- 4.l Approval to fund the Floater Vacancy in the District Justice Office for \$36,873.00 annually effective 02/02/2025.
County Revenue
County General Fund
- 4.m Approval to increase the salaries of the Assistant DA and the Deputy DA (Grade O) due to compression with the Public Defender's Office for a cost of \$230,934.00 effective 02/16/2025.
Other Revenue

- 4.n Approval to create New Administrative Assistant Position (Grade H) in the County Motor Vehicles Department for \$46,000.00 annually effective 02/02/2025.
County Revenue
County General Fund
- 4.o Approval to fill The Chief Financial Officer (Grade X) Vacancy in The Executive Director's Office for \$160,000.00 annually effective 02/02/2025
County Revenue
County General Fund
[CFO_July 2021 Chief Financial Officer Budget_Barbara OMalley.doc](#)
- 4.p Approval to increase pay for Deputy Director (Grade R) in the Office of Support Enforcement from \$83,632 to 90,0000 for a difference of \$6,368 effective 02/02/2025.
County Revenue
General County Fund

5. Public Comment

6. Adjourn