

PRESENT: Dr. Monica Taylor, Chair; Richard Womack, Vice Chair, Kevin Madden, Council Member; Elaine Paul Schaefer, Council Member; Christine A. Reuther, Council Member; Barbara O'Malley, Executive Director; Jonathan Lichtenstein, Solicitor; Sharon A. Scattolino, County Clerk and other department heads.

The Personnel Meeting of Delaware County Council was held on April 1, 2025 at approximately 3:00 p.m. in the County Council Meeting Room, Government Center Building, located at 201 West Front Street, Media, PA. Chair Taylor called the meeting to order, followed by the Pledge of Allegiance.

3) Approval of Minutes

3.a Approval of the Minutes of the Personnel Meeting held on February 18, 2025.

Motion made by Richard Womack to approve the Minutes of the Personnel Meeting held on February 18, 2025. The motion was seconded by Christine A Reuther and carried unanimously.

4). Public Comment

5). Personnel Items

5.a Approval to reclassify the vacant Communications Coordinator Position (Grade J) at \$46,143.15 to Assistant Director of Communications (Grade Q). County Revenue General County Fund-Requires action to increase county budget. Assistant Director Communications -Public Relations.pdf

Motion made by Richard Womack to approve to reclassify the vacant communications Coordinator Position (Grade J) at \$46,143.15 to Assistant Director of Communications (Grade Q). The motion was seconded by Kevin Madden (Votes: 2 Yeas, Madden and Schaefer and 3 Nays: Taylor, Womack, Reuther). Motion did not pass.

5.b Approval to reclassify the Security Specialist (Grade K) to a Security System Administrator (Grade N) and provide a pay adjustment of \$7,000.00 to the incumbent. County Revenue Existing Personnel Budget Line

Motion made by Richard Womack to approve to reclassify the Security Specialist (Grade K) to a Security System Administrator (Grade N) and provide a pay adjustment of \$7,000.00 to the incumbent. Motion was seconded by Kevin Madden and CARRIED unanimously.

- 5.c Approval of a departmental reorganization in the Register of Wills Office to provide employees with accurate titles, to provide additional supervisory support and to ensure the correct compliment of staff to provide services to County residents.

Other Revenue

Existing Budget Line

Motion was made by Richard Womack to approve of a departmental reorganization in the Register of Wills Office to provide employees with accurate titles, to provide additional supervisory support and to ensure the correct compliment of staff to provide services to County residents. The motion was seconded by Christine A. Reuther and CARRIED unanimously.

- 5.d Approval to provide each Deputy Solicitor with a minimum of 3 weeks (15 days) of vacation.

Other Revenue

NA

Motion was made by Richard Womack to approve to provide each Deputy Solicitor with a minimum of 3 weeks (15 days) of vacation. The motion was seconded by Kevin Madden. (Votes: 1 Yea: Schaefer and 4 Nays: Taylor, Womack, Madden and Reuther. Motion did not pass.

- 5.e Approval to reclass the Administrative Assistant (Grade E) to an Office Manager (Grade H).

County Revenue

General County Fund

Motion made by Richard Womack to approve to reclass the Administrative Assistant (Grade E) to an Office Manager (Grade H). The motion was seconded by Christine Reuther and CARRIED unanimously.

- 5.f Approval for the Public Defender's Office to hire two Social Workers at a total cost of \$90,200.00.

Grant

Opioid Trust Grant

Motion made by Richard Womack to approve for the Public Defender's Office to hire two Social Workers at a total cost of \$90,200.00. The motion was seconded by Kevin Madden and CARRIED unanimously.

- 5.g Approval for the Public Defender's Office to hire two Assistant Public Defenders for a total cost of \$157,200.00.
Grant
Opioid Trust Grant

Motion made by Richard Womack to approve for the Public Defender's Office to hire two Assistant Public Defenders for a total cost of \$157,200.00. The motion was seconded by Kevin Madden and CARRIED unanimously.

6. Adjourn

Motion made by Dr. Taylor to adjourn. The motion was seconded by Elaine Paul Schaefer and CARRIED unanimously.

SHARON A. SCATTOLINO, County Clerk