

PRESENT: Brian P. Zidek, Chair; Dr. Monica Taylor, Vice Chair; Kevin M. Madden, Council Member; Elaine Paul Schaefer, Council Member; Christine A. Reuther, Council Member; Joanne Phillips, Controller; Howard Lazarus, Executive Director; William F. Martin, Solicitor; Anne M. Coogan, County Clerk

The Regular Meeting of Delaware County Council was held on August 4, 2021 at 6:00 pm in the County Council Meeting Room, Government Center Building located at 201 W. Front Street, Media, PA. Chairman Zidek called the meeting to order followed by the Pledge of Allegiance. Chairman Zidek stated Council has been in executive session today to discuss employment issues and litigation.

3) Public Comment

4) Approval of Minutes

4.A Approval of the Minutes of the Regular Meeting of July 21, 2021.

Motion made by Dr. Monica Taylor to approve the minutes of the Regular Meeting of July 21, 2021. The motion was seconded by Elaine Paul Schaefer and carried unanimously.

5) COVID Vaccination Update

6) Resolution(s)

6.A Approval of Confirmatory Resolution for a new TD Bank Account.

Motion made by Dr. Monica Taylor to approve a Resolution for a new TD Bank Account. The motion was seconded by Kevin M Madden and carried unanimously.

7) Purchases/Bids

7.A Approval to Advertise for Bids for Printing of Ballots and related Vote By Mail materials for the November 2021 General Election, with options in the specifications to allow for extensions that would provide ballot-printing for the 2022 and 2023 elections. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to approve to Advertise for Bids for Printing of Ballots and related Vote By Mail materials for the November 2021 General Election, with options in the specifications to allow for extensions that would provide ballot-printing for the 2022 and 2023 elections. Subject to Solicitor's approval. The motion was seconded by Elaine Paul Schaefer and carried unanimously.

8) Miscellaneous

8.A Approval for Emergency Medical Services Office to be allocated \$143,157.59 from County funding for FY21-22 and EMS grant amendment increase to \$139,953.01 funding for FY21-22. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to approve for Emergency Medical Services Office to be allocated \$143,157.59 from County funding for FY21-22 and EMS Grant Amendment increase to

\$139,953.01 funding for FY21-22. Subject to Solicitor's approval. The motion was seconded by Kevin M Madden and carried unanimously.

8.B Approval to transfer \$1,624,227.00 from the assigned balance in the General Fund (per the GASB54 memo provided to the Controller) as follows: \$1,419,877.00 to the 2021 operating budget of the Information Technology (IT) Department and \$204,350.00 to the 2021 Employee Benefits budget. Funding in the IT Department Budget will be applied as follows: \$335,000.00 for Wages and Salaries, \$120,000.00 for consulting fees, \$682,577.00 for licensing, and \$282,300.00 for other services. The additional funds are necessary to provide for system security and operating improvements, County-wide training, digitization of archived records, financial system maintenance, data management, web development, infrastructure architecture/engineering, project support and other costs. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to approve transfer \$1,624,227.00 from the assigned balance in the General Fund (per the GASB54 memo provided to the Controller) as follows: \$1,419,877.00 to the 2021 operating budget of the Information Technology (IT) Department and \$204,350.00 to the 2021 Employee Benefits budget. Funding in the IT Department Budget will be applied as follows: \$335,000.00 for Wages and Salaries, \$120,000.00 for consulting fees, \$682,577.00 for licensing, and \$282,300.00 for other services. The additional funds are necessary to provide for system security and operating improvements, County-wide training, digitization of archived records, financial system maintenance, data management, web development, infrastructure architecture/engineering, project support and other costs. Subject to Solicitor's approval. The motion was seconded by Elaine Paul Schaefer and carried unanimously.

8.C Approval to Increase the operating budget of the Intercommunity Health Department by \$4,870,800.00 to provide for the start-up costs of the Delaware County Health Department. Funding will be applied to salaries, materials and supplies, information technology, and other costs beginning August 4, 2021 and extending through December 31, 2021. These costs are allowable and allocable to the American Rescue Plan Act (ARPA) under US Treasury guidance. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to increase the operating budget of the Intercommunity Health Department by \$4,870,800.00 to provide for the start-up costs of the Delaware County Health Department. Funding will be applied to salaries, materials and supplies, information technology, and other costs beginning August 1, 2021 and extending through December 31, 2021. These costs are allowable and allocable to the American Rescue Plan Act (ARPA) under US Treasury guidance. Subject to Solicitors' approval. The motion was seconded by Kevin M Madden and carried unanimously.

8.D Approval to Modify the County's 2021 Capital Improvement Program (CIP) to allocate an additional \$3,958,937.00 from the balance in Loan 68 to support the following anticipated needs: Delaware County Health Department (\$3,100,000.00) for design services for main and satellite office locations (\$1,000,000.00), Phase II build-out of the Yeadon Wellness Center (\$500,000.00) vehicle purchases for Environmental Health (\$600,000.00) and other uses, and potential real estate acquisition and related costs (\$1,000,000.00); and Information Technology (\$858,937.00) for the data center air conditioning replacement, back-up server space, mobile audio visual unit, uninterrupted power supply units for IT data closets, and additional storage. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to Modify the County's 2021 Capital Improvement Program (CIP) to allocate an additional \$3,958,937.00 from the balance in Loan 68 to support the following

anticipated needs: Delaware County Health Department (\$3,100,000.00) for design services for main and satellite office locations (\$1,000,000.00), Phase II build-out of the Yeadon Wellness Center (\$500,000.00) vehicle purchases for Environmental Health (\$600,000.00) and other uses, and potential real estate acquisition and related costs (\$1,000,000.00); and Information Technology (\$858,937.00) for the data center air conditioning replacement, back-up server space, mobile audio visual unit, uninterrupted power supply units for IT data closets, and additional storage. Subject to Solicitor's approval. The motion was seconded by Elaine Paul Schaefer and carried unanimously.

8.E Approval to transfer \$975,000.00 from the General Fund to the 2021 operating budget of the County Solicitor's Office to provide for support of ongoing County legal matters. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to transfer \$975,000.00 from the General Fund to the 2021 operating budget of the County Solicitor's Office to provide for support of ongoing County legal matters. Subject to Solicitor's approval. The motion was seconded by Kevin M Madden and carried unanimously.

8.F Approval to transfer \$500,000.00 from the General Fund balance to the Magisterial District Judge budget to provide for rent/lease payments and other costs that were not identified at the time of budget adoption. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to transfer \$500,000.00 from the General Fund balance to the Magisterial District Judge budget to provide for rent/lease payments and other costs that were not identified at the time of budget adoption. Subject to Solicitor's approval. The motion was seconded by Kevin M Madden and carried unanimously.

9) Agreements / Contracts / Amendments

9.A Approval to amend Contract #E-32320 for an increase of \$12,720.00 change orders to the approved contract of Detwiler Roofing, LLC., for the General Construction of the roof replacement and HVAC at County Building #19 in Fair Acres. This changes the contract from \$433,000.00 to \$445,720.00. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to amend Contract #E-32320 for an increase of \$12,720.00 change orders to the approved contract of Detwiler Roofing, LLC., for the General Construction of the roof replacement and HVAC at County Building #19 in Fair Acres. This changes the contract from \$433,000.00 to \$445,720.00. Subject to Solicitor's approval. The motion was seconded by Kevin M Madden and carried unanimously.

9.B Approval to amend Contract #E-32320 for the deduction of \$1,507.94 of change orders from Five Stars, Inc. for the Mechanical Construction of the roof replacement and HVAC at County Building #19 in Fair Acres. This changes the contract from \$477,000.00 to \$475,492.06. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to amend Contract #E-32320 for the deduction of \$1,507.94 of change orders from Five Stars, Inc. for the Mechanical Construction of the roof replacement and HVAC at County Building #19 in Fair Acres. This changes the contract from \$477,000.00 to \$475,492.06. Subject to Solicitor's approval. The motion was seconded by Elaine Paul Schaefer and carried unanimously.

9.C Approval of a one (1) Year extension of COSTARS Contract No. 4400016435 to perform annual inspection of fire alarm systems, semi annual and two (2) quarterly sprinkler/standpipe inspections, annual fire pump inspections, annual fire extinguishers and kitchen suppression system inspections, annual back flow inspections and to provide annual monitoring agreement to match buildings currently in place under monitoring contract with Kinetix for one year in the amount of \$53,157.00. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to approve a one (1) Year extension of COSTARS Contract No. 4400016435 to perform annual inspection of fire alarm systems, semi annual and two (2) quarterly sprinkler/standpipe inspections, annual fire pump inspections, annual fire extinguishers and kitchen suppression system inspections, annual back flow inspections and to provide annual monitoring agreement to match buildings currently in place under monitoring contract with Kinetix for one year in the amount of \$53,157.00. Subject to Solicitor's approval. The motion was seconded by Kevin M Madden and carried unanimously.

9.D Approval to Award Contract # E-041121 between Eastern Highway Specialists and the County of Delaware for Maintenance and Repair of Delaware County Bridge #177 Locksley Road over Chester Creek located in Thornbury Township, to include replacement of the guiderail, at the bid price not to exceed \$116,776.50. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to Award Contract # E-041121 between Eastern Highway Specialists and the County of Delaware for Maintenance and Repair of Delaware County Bridge #177 Locksley Road over Chester Creek located in Thornbury Township, to include replacement of the guiderail, at the bid price not to exceed \$116,776.50. Subject to Solicitor's approval. The motion was seconded by Kevin M Madden and carried unanimously.

9.E Approval of excess cost in the amount of \$40,025.00 for emergency sewer work to KBX Golden. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to approve excess cost in the amount of \$40,025.00 for emergency sewer work to KBX Golden. Subject to Solicitor's approval. The motion was seconded by Elaine Paul Schaefer and carried unanimously.

9.F Approval to Accept funds from the John H. Chafee Foster Care Program for Successful Transition to Adulthood. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to accept funds from the John H. Chafee Foster Care Program for Successful Transition to Adulthood. Subject to Solicitor's approval. The motion was seconded by Elaine Paul Schaefer and carried unanimously.

9.G Approval to apply to the Pennsylvania Department of Human Services, Office of Children Youth and Families for funding through the Annual Needs-Based Plan and Budget Process for the Delaware County Child and Welfare Services for Fiscal Year 2022-2023. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to apply to the Pennsylvania Department of Human Services, Office of Children Youth and Families for funding through the Annual Needs-Based Plan and Budget Process for the Delaware County Child and Welfare Services for Fiscal Year 2022-2023. Subject to Solicitor's approval. The motion was seconded by Christine A Reuther and carried unanimously.

9.H Approval to amend Contract #ID 105/21 between the Department of Human Services, Office of Intellectual and Developmental Disabilities and Elwyn of Pennsylvania and Delaware. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to amend Contract #ID 105/21 between the Department of Human Services, Office of Intellectual and Developmental Disabilities and Elwyn of Pennsylvania and Delaware. Subject to Solicitor's approval. The motion was seconded by Elaine Paul Schaefer and carried unanimously.

9.I Approval to amend Contract #ID 93/21 between the Department of Human Services, Office of Intellectual and Developmental Disabilities and KenCrest Services. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to amend Contract #ID 93/21 between the Department of Human Services, Office of Intellectual and Developmental Disabilities and KenCrest Services. Subject to Solicitor's approval. The motion was seconded by Elaine Paul Schaefer and carried unanimously.

9.J Approval to amend Contract #DA 305/21 between the Department of Human Services, Drug & Alcohol and Recovery Centers of America dba Delaware County Healthcare Clinic. Subject to Solicitor's Approval.

Motion made by Dr. Monica Taylor to amend Contract #DA 305/21 between the Department of Human Services, Drug & Alcohol and Recovery Centers of America dba Delaware County Healthcare Clinic. Subject to Solicitor's approval. The motion was seconded by Kevin M Madden and carried unanimously.

9.K Approval to amend Contract DA 309/21 between the Department of Human Services, Drug & Alcohol and Prospect CCMC, LLC dba Prospect Delaware County Memorial Hospital. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to amend Contract DA 309/21 between the Department of Human Services Drug & Alcohol and Prospect CCMC, LLC dba Prospect Delaware County Memorial Hospital. Subject to Solicitor's approval. The motion was seconded by Kevin M. Madden and carried unanimously.

9.L Approval to amend Department of Human Services, Drug and Alcohol Fiscal Year 2021/2022 contracts, per the attached list. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to amend Department of Human Services, Drug and Alcohol Fiscal Year 2021/2022 contracts, per the attached list. Subject to Solicitor's approval. The motion was seconded by Elaine Paul Schaefer and carried unanimously.

9.M Approval to accept Plan of Safe Care Support Grant from the Office of Children, Youth and Families. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to accept Plan of Safe Care Support Grant from the Office of Children, Youth and Families. Subject to Solicitor's approval. The motion was seconded by Christine A Reuther and carried unanimously.

9.N Approval of an Agreement for Gretchen Miller, a Department of Human Services employee, to participate in the Child Welfare Education for Leadership Program between the County of Delaware, Children & Youth Services and the University of Pittsburgh. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to approve an Agreement for Gretchen Miller, a Department of Human Services employee, to participate in the Child Welfare Education for Leadership Program between the County of Delaware, Children & Youth Services and the University of Pittsburgh. Subject to Solicitor's approval. The motion was seconded by Christine A Reuther and carried unanimously.

9.O Approval to amend Contract ELRC 363/20 between the County of Delaware, Early Learning Resource Center and Khanae Education Programs LLC. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to amend Contract ELRC 363/20 between the County of Delaware, Early Learning Resource Center and Khanae Education Programs LLC. Subject to Solicitor's approval. The motion was seconded by Kevin M Madden and carried unanimously.

9.P Approval to amend Contract ELRC 478/20 between the County of Delaware, Early Learning Resource Center and Tutor Time Learning Centers LLC. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to amend Contract ELRC 478/20 between the County of Delaware, Early Learning Resource Center and Tutor Time Learning Centers LLC. Subject to Solicitor's approval. The motion was seconded by Christine A Reuther and carried unanimously.

9.Q Approval of Early Learning Resource Center Regulated Provider Agreements. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to approve Early Learning Resource Center Regulated Provider Agreements. Subject to Solicitor's approval. The motion was seconded by Kevin M Madden and carried unanimously.

9.R Approval to accept the extension of Agreement No. 4100067006 with the Commonwealth of Pennsylvania, Department of Human Services. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to accept the extension of Agreement No. 4100067006 with the Commonwealth of Pennsylvania, Department of Human Services. Subject to Solicitor's approval. The motion was seconded by Elaine Paul Schaefer and carried unanimously.

9.S Approval to accept the Medical Assistance Transportation Program Grant allocation for Delaware County for Fiscal Year 2021-2022. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to accept the Medical Assistance Transportation Program Grant allocation for Delaware County for Fiscal Year 2021-2022. Subject to Solicitor's approval. The motion was seconded by Christine A Reuther and carried unanimously.

9.T Approval to accept the Housing Opportunities for Persons With AIDS Program Grant Agreement for Fiscal Year 2021-2022. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to accept the Housing Opportunities for Persons with AIDS Program Grant Agreement for Fiscal Year 2021-2022. Subject to Solicitor's approval. The motion was seconded by Kevin M Madden and carried unanimously.

9.U Approval to Ratify Delaware County's intent to apply for Home4Good funding provided by the Pennsylvania Housing and Finance Agency. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to ratify the County's intent to apply for Home4Good funding provided by the Pennsylvania Housing and Finance Agency. Subject to Solicitor's approval. The motion was seconded by Elaine Paul Schaefer and carried unanimously.

9.V Approval to amend Contract #HCR 18/21 NewVitae, Inc. dba New Vitae Wellness and Recovery. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to amend Contract #HCR 18/21 NewVitae, Inc. dba New Vitae Wellness and Recovery. Subject to Solicitor's approval. The motion was seconded by Kevin M Madden and carried unanimously.

9.W Approval of Early Learning Resource Center Regulated Provider Agreements. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to approve Early Learning Resource Center Regulated Provider Agreements. Subject to Solicitor's approval. The motion was seconded by Elaine Paul Schaefer and carried unanimously.

9.X Approval to accept Grant from PHMC for \$25,000.00 with County match of \$25,000.00 for Woodburne Mansion. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to accept Grant from PHMC for \$25,000.00 with County match of \$25,000.00 for Woodburne Mansion. Subject to Solicitor's approval. The motion was seconded by Kevin M Madden and carried unanimously.

9.Y Approval of Professional Services Agreement with Health Advocate to provide benefits information/claims support to County Employees in the amount of \$28,000.00 annually. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to approve Professional Services Agreement with Health Advocate to provide benefits information/claims support to County Employees in the amount of \$28,000.00 annually. Subject to Solicitor's approval. The motion was seconded by Kevin M Madden and carried unanimously.

9.Z Approval of extension of Collective Bargaining Agreement between PASNAP representing nurses at Fair Acres Geriatric Center and the County of Delaware for a period beginning January 1, 2021 through June 30, 2022 (18-month extension). Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to approve extension of Collective Bargaining Agreement between PASNAP representing nurses at Fair Acres Geriatric Center and the County of Delaware for a period beginning January 1, 2021 through June 30, 2022 (18-month extension). Subject to Solicitor's approval. The motion was seconded by Kevin M Madden and carried unanimously.

9.AA Approval of a Professional Services Agreement with Public Health Management Corporation (PHMC) in an amount not to exceed \$375,000.00 to provide staffing and recruiting services to the County for the start-up of the Delaware County Health Department, with an additional contingency of \$125,000.00 to be exercised at the discretion of the Executive Director for a total not to exceed \$500,000.00. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to approve a Professional Services Agreement with Public Health Management Corporation (PHMC) in an amount not to exceed \$375,000.00 to provide staffing and recruiting services to the County for the start-up of the Delaware County Health Department, with an additional contingency of \$125,000.00 to be exercised at the discretion of the Executive Director for a total not to exceed \$500,000.00. Subject to Solicitor's approval. The motion was seconded by Kevin M Madden and carried unanimously.

10) Approval of Central Tax Collection Department's request for refund for the years 2020 and 2021 County Real Estate Taxes for sixteen (16) property owners due to overpayment of the amount of taxes due.

Motion made by Dr. Monica Taylor to approve Central Tax Collection Department's request for refund for the years 2020 and 2021 County Real Estate Taxes for sixteen (16) property owners due to overpayment of the amount of taxes due. The motion was seconded by Kevin M Madden and carried unanimously.

11) Request by the Controller's Office for payment of current bills

Motion made by Dr. Monica Taylor to approve the request by the Controller's Office for payment of current bills. The motion was seconded by Kevin M Madden and carried unanimously.

12) Communications from the Executive Director

13) Solicitor

13.A Approval to file one (1) Consent for Adoption with the Orphan's Court.

Motion made by Kevin M Madden to file one (1) Consent for Adoption with the Orphan's Court. The motion was seconded by Christine A Reuther and carried unanimously.

14) Public Comment

15) Council Remarks

16) Adjourn

Motion made by Dr. Monica Taylor to adjourn the meeting, seconded by Kevin M Madden and carried unanimously.

ANNE M. COOGAN, County Clerk