

PRESENT: Brian P. Zidek, Chair; Dr. Monica Taylor, Vice Chair; Kevin M. Madden, Council Member; Elaine Paul Schaefer, Council Member; Christine A. Reuther, Council Member; Joanne Phillips, Controller; Howard Lazarus, Executive Director; William F. Martin, Solicitor; and Anne M. Coogan, County Clerk.

The Regular Meeting of Delaware County Council was held on October 20, 2021 at 6:00 pm in the County Council Meeting Room, Government Center Building, located at 201 West Front Street, Media, PA and was live streamed. Chairman Zidek called the meeting to order, followed by the Pledge of Allegiance.

Chairman Zidek stated Council has been in executive session today to discuss litigation, board appointments and union negotiations.

3) Public Comment

4) Approval of Minutes

4.A Approval of the Minutes of the Regular Meeting of October 6, 2021.

Motion made by Dr. Monica Taylor to approve the minutes of the regular meeting of October 6, 2021. The motion was seconded by Kevin M Madden and carried unanimously.

5) COVID Vaccination Update

6) Announcement(s)

6.A Recognition of Mr. Seifuddin Simpson and Councilwoman Williams for their efforts in assisting the County Emergency Rental Assistance Program and helping to bridge the digital divide.

Motion made by Dr. Monica Taylor to approve the Recognition of Mr. Seifuddin Simpson and Councilwoman Williams for their efforts in assisting the County Emergency Rental Assistance Program and helping to bridge the digital divide. The motion was seconded by Brian Zidek and carried unanimously.

6.B Announcement Recognizing October 23-31 as National Red Ribbon Week.

6.C Update on the FY2022 Budget Process.

7) Ordinance(s)

7.A Second Reading, Public Hearing and Consideration of Ordinance 2021-9 which amends Section 6-95 of the Administrative Code (Intercommunity Health) to provide for the County Health Department, effective upon commencement of operations of the Department.

Assistant Solicitor Jon Lichtenstein read a summary Ordinance 2021-9 which amends Section 6-95 of the Administrative Code (Intercommunity Health) to provide for the County Health Department, effective upon commencement of operations of the Department.

Motion made by Dr. Monica Taylor to approve to approve Ordinance 2021-9 which amends Section 6-95 of the Administrative Code (Intercommunity Health) to provide for the County Health

Department, effective upon commencement of operations of the Department. The motion was seconded by Elaine Paul Schaefer. Discussion followed.

Chairman Zidek stated it would be appropriate for public comment. There was no public comment.

A roll call vote was taken by County Clerk Coogan with the following votes: Reuther – Yay; Schaefer – Yay; Madden – Yay; Taylor – Yay; and Zidek – Yay. Ordinance 2021-9 which amends Section 6-95 of the Administrative Code (Intercommunity Health) to provide for the County Health Department, effective upon commencement of operations of the Department was approved.

8) Resolution(s)

8.A Resolution approving the Delaware County Health Code and Fee Schedule, and the publication of an abstract thereof pursuant to 16 P.S. § 12011.

Motion made by Brian Zidek to free form to approve Resolution approving the Delaware County Health Code and Fee Schedule, and the publication of an abstract thereof pursuant to 16 P.S. § 12011. The motion was seconded by Kevin M Madden and carried unanimously.

8.B Approval of two identical Resolutions to create two new bank accounts at TD Bank with County Council, Controller and Treasurer as signatories.

Motion made by Dr. Monica Taylor to free form to approve two identical Resolutions to create two new bank accounts at TD Bank with County Council, Controller and Treasurer as signatories. The motion was seconded by Kevin M Madden and carried unanimously.

9) Advertisement(s)

9.A Approval to Advertise for bids for Court Transcription Services. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to advertise for bids for Court Transcription Services. The motion was seconded by Elaine Paul Schaefer and carried unanimously.

10) Agreements / Contracts / Amendments / Purchases

10.A Approval of a five year lease agreement with Pitney Bowes for the use and maintenance of mail processing equipment for Domestic Relations. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to approve a five year lease agreement with Pitney Bowes for the use and maintenance of mail processing equipment for Domestic Relations. Subject to Solicitor's approval. The motion was seconded by Elaine Paul Schaefer and carried unanimously.

10.B Approval to Renew an Agreement with Kronos Inc. for License and Equipment Rental of the Timekeeping, Scheduling and Reporting Systems for a period of one (1) year at a monthly cost of \$9,325.12 totaling \$111,901.47. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to renew an Agreement with Kronos Inc for License and Equipment Rental of the Timekeeping, Scheduling and Reporting Systems for a period of one (1) year at a monthly cost of \$9,325.12 totaling \$111,901.47. Subject to Solicitor's approval. The motion was seconded by Elaine Paul Schaefer and carried unanimously.

10.C Approval of Second Addendum to the March 4, 2020 Agreement with Kofile Technologies, Inc. for Records Management and Imaging System. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to approve Second Addendum to the March 4, 2020 Agreement with Kofile Technologies, Inc. for Records Management and Imaging System. Subject to Solicitor's approval. The motion was seconded by Elaine Paul Schaefer and carried unanimously.

10.D Approval to Amend Contract #DA 207/21 between the Department of Human Services, Drug & Alcohol and Valley Forge Medical Center & Hospital. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to Amend Contract #DA 207/21 between the Department of Human Services, Drug & Alcohol and Valley Forge Medical Center & Hospital. Subject to Solicitor's approval. The motion was seconded by Elaine Paul Schaefer and carried unanimously.

10.E Approval to Submit a request to extend the Drug and Alcohol Inpatient Reinvestment Plan through June 30, 2022. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to submit a request to extend the Drug and Alcohol Inpatient Reinvestment Plan through June 30, 2022. Subject to Solicitor's approval. The motion was seconded by Kevin M Madden and carried unanimously.

10.F Approval to Amend Fiscal Year 2021/2022 Department of Human Services, Early Intervention Contracts. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to amend Fiscal Year 2021/2022 Department of Human Services, Early Intervention Contracts. Subject to Solicitor's approval. The motion was seconded by Kevin M Madden and carried unanimously.

10.G Approval of Tower Lease Amendments with T-Mobile for 360 N. Middletown Road and 895 Sussex Road. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to approve of tower lease amendments with T-Mobile for 360 N. Middletown Road and 895 Sussex Road. Subject to Solicitor's approval. The motion was seconded by Elaine Paul Schaefer and carried unanimously.

10.H Approval of a Grant to Lansdowne Borough in the amount of \$56,000.00 for the demolition, clearance and adjacent structure restoration of a vacant residential structure located at 215 Maple Avenue. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to approve of a Grant to Lansdowne Borough in the amount of \$56,000.00 for the demolition, clearance and adjacent structure restoration of a vacant residential structure located at 215 Maple Avenue. Subject to Solicitor's approval. The motion was seconded by Elaine Paul Schaefer. Mr. Welsh from the Office of Housing and Community

Development stated that Lansdowne Borough requested that this item be removed from the Agenda. This motion failed unanimously.

10.I Approval of Amendment to the Housing and Community Development 2021 Action Plan as it relates to the AHF Program: reallocate the remaining Community Action Agency of Delaware County, Affordable Housing Administration grant balance of \$160,101.31 for building improvements at the Comprehensive Services Center Office located at 1414 Meetinghouse Road, Boothwyn. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to approve Amendment to the Housing and Community Development 2021 Action Plan as it relates to the AHF Program: reallocate the remaining Community Action Agency of Delaware County, Affordable Housing Administration grant balance of \$160,101.31 for building improvements at the Comprehensive Services Center Office located at 1414 Meetinghouse Road, Boothwyn. Subject to Solicitor's approval. The motion was seconded by Elaine Paul Schaefer and carried unanimously.

10.J Approval of Amendment to the Housing and Community Development 2021 Action Plan as it relates to the Affordable Housing Fund Program: Allocate \$25,000.00 to Community Action Agency of Delaware County for lead-based paint risk assessment, clearance testing and lead hazard control work as part of CAADC's Healthy Homes Lead Hazard Reduction Program.

Motion made by Dr. Monica Taylor to approve Amendment to the Housing and Community Development 2021 Action Plan as it relates to the Affordable Housing Fund Program: Allocate \$25,000.00 to Community Action Agency of Delaware County for lead-based paint risk assessment, clearance testing and lead hazard control work as part of CAADC's Healthy Homes Lead Hazard Reduction Program. The motion was seconded by Kevin M Madden and carried unanimously.

10.K Approval of Professional Services Agreement for Independence Administrators for services to employees under new benefits program effective January 1, 2022 for two years at a rate of \$32.87 per employee per month for a total of \$110,047.00 annually. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to approve of Professional Services Agreement for Independence Administrators for services to employees under new benefits program effective January 1, 2022 for two years at a rate of \$32.87 per employee per month for a total of \$110,047.00 annually. Subject to Solicitor's approval. The motion was seconded by Elaine Paul Schaefer. Discussion followed.

Motion made by Elaine Paul Schaefer to table the approval of Professional Services Agreement for Independence Administrators for services to employees under new benefits program effective January 1, 2022 for two years at a rate of \$32.87 per employee per month for a total of \$110,047.00 annually. Subject to Solicitor's approval. The motion was seconded by Christine A Reuther and carried unanimously.

10.L Approval to enter into an agreement with Juno Talent Solutions to provide talent acquisition services in support of the de-privatization of the George W Hill Correctional Facility and other agencies as needed in an amount not to exceed \$337,750.00. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to enter into an agreement with Juno Talent Solutions to provide talent acquisition services in support of the de-privatization of the George W Hill Correctional Facility and other agencies as needed in an amount not to exceed \$337,750.00. Subject to Solicitor's approval. The motion was seconded by Kevin M Madden and carried unanimously.

11) Miscellaneous

11.A Approval of the transfer of \$510,000.00 in American Rescue Plan Act (ARPA) funds to the Commerce Center to support the building and recovery of local businesses through the conduct of a "Holiday Village" in Rose Tree Park synchronously with the annual Festival of Lights and authorization of the Executive Director to execute an appropriate grant agreement with the EDOB. Subject to Solicitor's approval.

Motion made by Dr. Monica Taylor to approve the transfer of \$510,000.00 in American Rescue Plan Act (ARPA) funds to the Commerce Center to support the building and recovery of local businesses through the conduct of a "Holiday Village" in Rose Tree Park synchronously with the annual Festival of Lights and authorization of the Executive Director to execute an appropriate grant agreement with the EDOB. Subject to Solicitor's approval. The motion was seconded by Elaine Paul Schaefer. Discussion followed.

Motion made by Elaine Paul Schaefer to amend the previous resolution to replace the dollar amount for the transfer to \$449,075.00, seconded by Kevin M Madden and carried unanimously.

Motion made by Elaine Paul Schaefer to approve the transfer of \$449,075.00 in American Rescue Plan Act (ARPA) funds to the Commerce Center to support the building and recovery of local businesses through the conduct of a "Holiday Village" in Rose Tree Park synchronously with the annual Festival of Lights and authorization of the Executive Director to execute an appropriate grant agreement with the EDOB. Subject to Solicitor's approval. The motion was seconded by Kevin M Madden and carried with a Nay vote being registered by Christine A Reuther.

12) Tax Collection Refund(s)

12.A Approval of Central Tax Collection Department's request for one (1) Court Ordered refund for the year 2020 for a property in the Township of Ridley in the total amount of \$1,395.33.

Motion made by Dr. Monica Taylor to approve Central Tax Collection Department's request for one (1) Court Ordered refund for the year 2020 for a property in the Township of Ridley in the total amount of \$1,395.33. The motion was seconded by Kevin M Madden and carried unanimously.

12.B Approval of Central Tax Collection Department's request for refunds for the year 2021 County Real Estate Taxes for eight (8) property owners due to overpayment of the amount of taxes due.

Motion made by Dr. Monica Taylor to free form to approve Central Tax Collection Department's request for refunds for the year 2021 County Real Estate Taxes for eight (8) property owners due to overpayment of the amount of taxes due. The motion was seconded by Elaine Paul Schaefer and carried unanimously.

13) Appointments

13.A Approval to appoint the following individuals to the Delaware County Redevelopment Authority:

David E. Landau to a term ending October 2022

Debra A. Ciamacca to a term ending October 2026

Motion made by Dr. Monica Taylor to appoint David E. Landau to the Delaware County Redevelopment Authority to a term ending 2022 and to appoint Debra A. Ciamacca to the Delaware County Redevelopment Authority to a term ending October 2026. The motion was seconded by Christine A Reuther and carried unanimously.

13.B Approval to appoint the following individuals to the Children & Youth Services Advisory Commission to a term ending October 2024:

Tania Keenan

Clarita R. Landaiche

Samantha Newell

Kari Shields

Martha B. Shields

Motion made by Dr. Monica Taylor to appoint Tania Keenan, Clarita R. Landaiche, Samantha Newell, Kari Shields, and Martha B. Shields to the Children & Youth Services Advisory Commission to a term ending October 2024. The motion was seconded by Elaine Paul Schaefer and carried unanimously.

13.C Approval to appoint the following individuals to the Hero Scholarship Fund Board to a term ending October 2024:

Robert W. Adams

Robert Francis Kelly, Jr.

Robert T. Lythgoe, Jr.

Albert J. Melfi, Jr.

S. Stanton Miller

William C. Rigby, IV

Lawrence J. Shuelie

Thomas H. Worrilow, Jr.

Motion made by Dr. Monica Taylor to appoint Robert W. Adams, Robert Francis Kelly, Jr., Robert T. Lythgoe, Jr., Albert J. Melfi, Jr., S. Stanton Miller, William C. Rigby, IV, Lawrence J. Shuelie, and Thomas H. Worrilow, Jr. to the Delaware County Hero Scholarship Fund Board to a term ending October 2024. The motion was seconded by Kevin M Madden and carried unanimously.

13.D Approval to appoint Douglas J. Ferguson and Thomas Nixon to the Library Board to a term ending October 2024.

Motion made by Dr. Monica Taylor to appoint Douglas J. Ferguson and Thomas Nixon to the Library Board to a term ending October 2024. The motion was seconded by Kevin M Madden and carried unanimously.

14) Request by the Controller's Office for payment of current bills

Motion made by Dr. Monica Taylor to approve the request by the Controller's Office for payment of current bills. The motion was seconded by Christine A Reuther and carried unanimously.

15) Communications from the Executive Director

16) Solicitor

16.A Approval to file one (1) Consent for Adoption with the Orphan's Court.

Motion made by Christine A Reuther to free form to approve the filing of one (1) Consent for Adoption with the Orphan's Court. The motion was seconded by Elaine Paul Schaefer and carried unanimously.

17) Public Comment

18) Council Remarks

19) Adjourn

Motion made by Kevin M Madden to Adjourn the meeting, seconded by Elaine Paul Schaefer and carried unanimously.

ANNE M. COOGAN, County Clerk