



**Delaware County Libraries
Board of Directors
MINUTES
Thursday, August 21, 2025, 6:30 p.m.**

1. Call to Order – 6:30pm by McGrane

Present: Jody Allen, Virginia Maroun, Helen McGrane, Jenny Shulbank, Karen Standen
Absent: Inder Baines, Jessica Brangiel

2. Public Comments on Agenda Items - No Comments

3. Minutes: June 26, 2025 (McGrane)

Motion to approve made and seconded by Standen, Shulbank; 4 yes, 1 abstention

4. Communications & Announcements (Arthur)

a. Library Card Sign Up Month, September

September is Library Card Sign Up Month and this year's theme is "One Card, Endless Possibilities! Libraries hosting events are encouraged to use the tag on LibCal so we can highlight those activities.

b. Beanstack Reading Challenges

Summer Reading Challenges on Beanstack, were hugely successful with more than 65% growth in individual participants, more than doubled the number of minutes read, and there was more than 150% growth in badges earned.

Readers of all ages have the opportunity to complete two more challenges this year - Benny the Bean Comes to Delco Challenge (through September 20) and Delco Falls into Reading (September 21-December 20).

5. Financial Report: July 2025 (McGrane)

Motion to approve made and seconded by Standen, Shulbank; unanimous approval

6. Administrator's Report (Arthur)

a. SALSA, due August 24, 2025

Libraries are reminded that the 2025 State Aid Library Subsidy Application is due no later than Sunday, August 24, 2025.

b. County Aid signature page, due August 28, 2025

Each year a portion of County funding is allocated for direct financial support to qualifying member libraries with the goal of encouraging cooperation and

services for all county residents as well as local municipal funding. The 2025 allocations, based on the formula set forth in the DCLS Membership Standards & County Aid Formula document, were shared with member library directors in July. The County Aid signature page is due August 28 and libraries submitting by that deadline can anticipate receiving their distribution in the September 12 County check run.

c. Municipal Funding Report 2024

DCL prepared and shared the 2024 Municipal Funding Report with member library directors. It is a powerful advocacy tool. Please contact your director for the report.

d. PA budget + District funds

At this time, the PA state budget has not been passed and everyone is encouraged to reach out to their local representatives and senators and ask them to get the budget done. As the District Library Center, DCL is awaiting payment of approximately \$532,000 in District funds that were anticipated earlier this month.

e. PA Summer Library Program 2024 Impact Report, due September 19, 2025

All libraries are asked to submit their Summer Library Program Impact Report no later than 5pm on September 19.

f. Strategic Plan and System Evaluation Task Force updates

DCL staff is focusing on strategic goal #1 – reach people in all areas of Delaware County during Library Card Sign Up Month with a variety of card sign up events across the county.

The Legislative Breakfast Planning Committee announced that the 2026 event will be held on Friday, March 6, at the Middletown Free Library. The 3 subcommittee – Awards, Education, and Publicity – have begun working.

7. Committee Reports (McGrane) – No Committee Reports

8. New Business (McGrane) – No New Business

9. Old Business (McGrane) – No Old Business

10. Public Comments (McGrane) – No Public Comments

11. Adjourn (McGrane)

Motion to adjourn made and seconded by Standen, Allen; unanimous approval Meeting adjourned at 6:39pm

Next Meeting: October 16, 2025, 6:30pm