



Delaware County Libraries Board of Directors

MINUTES

February 19, 2026

6:30pm

1. Call Meeting to Order – 6:30pm by McGrane

Present: Jody Allen, Jessica Brangiel, Steve Mason, Helen McGrane, Jenny Shulbank, Karen Standen, Ann Yurcaba

2. Public Comment on Agenda Items – No Comments

3. Special Guest: Monika Collins, Chief Advancement Office, The Foundation for Delaware County

Collins shared brief background on the purpose and mission of the Foundation for Delaware County. Collins also shared details about the Delco Gives event, scheduled for May 6-7, 2026, and how libraries can be involved. She noted that libraries that are not 501(c)3s or that do not have a Friends group can contact her to discuss the Foundation for Delaware County fiscally sponsoring the organization for Delco Gives. Libraries are encouraged to consider participating and can find all the details at delcogives.org.

4. Minutes

- a. Approval of Minutes of the December 18, 2025, meeting of the DCLB made and seconded by Allen, Standen; unanimous approval

5. Communications & Announcements

a. Public notice of 2026 DCLB meeting schedule (Laepple)

As required by the Pennsylvania Sunshine Act, a legal notice was placed in the Delaware County Times advertising the 2026 meeting dates, time, and location for these meetings. A copy of the notice was included in the packet.

6. Financial Report

- a. Motion to accept the January 31, 2026, report made and seconded by Shulbank, Allen; unanimous approval

7. Administrator's Report (Laepple)

a. State Aid distribution

The 2026 distribution of State Aid in the amount of \$2,649,662 was received by Delaware County on January 5. Checks were distributed to eligible member libraries in the January 30 County check run. Distributions for any libraries that

have not yet submitted a 2024 audit or financial review are being held and will be released as soon as that is received.

b. **2025 Annual Report**

2025 Annual Reports must be submitted no later than 4pm on Monday, March 2, 2026. There is a signature page that requires the board president and treasurer's signatures.

8. Strategic Plan & System Evaluation update (Laepple)

a. **Legislative Breakfast**

The Legislative Breakfast is coming up on March 6 and all trustees are invited and asked to RSVP if possible. More than 100 responses have been received to-date. Laepple mentioned how collaborative the planning process has been and thanked all committee members.

9. Committee Reports

a. **Nominating Committee (Shulbank)**

Slate of officers presented:

Helen Grommell-McGrane – President

Jody Allen – Vice President

Jessica Brangiel – Secretary

Steve Mason – Treasurer

10. New Business

a. **Election of DCLB officers (McGrane)**

Motion to approve Nominating Committee's slate of officers made and seconded by Shulbank, Standen; unanimous approval

b. **Resolution for the Request of a Waiver of District Aid Standards (Laepple)**

DCL must apply for a Waiver of District Aid Standard because it does not meet the Hours Open and Collection Size standards due to the OCL-approved structure of an administrative headquarters serving as the DLC instead of a public library. This is a statutory requirement and there is no concern that the waiver will not be approved. The waiver application requires a board resolution and signature of officers.

Motion to approve made and seconded by Allen, Brangiel; unanimous approval

11. Old Business – No old business

12. Public Comment

Margie Stern – Middletown Free Library – reported that MFL hosted a Wine & Chocolate tasting with Rose Valley Chorus and sold 70 tickets. Stern also noted that

the library is excited to host the Legislative Breakfast!

13. Adjourn (McGrane)

Motion to adjourn made and seconded by Shulbank, Allen; unanimous approval

Meeting adjourned at 7:01pm

14. Next Meeting: *April 16, 2026*