



AGENDA

PRELIMINARY AGENDA MEETING TUESDAY, JANUARY 2, 2024

1. Call Meeting to order
2. Pledge of Allegiance to the Flag
3. Approval of Minutes
 - 3.A Approval of the Minutes of the Regular Meeting held on December 13, 2023.
Other Revenue
no funding needed
[12.13.23 Minutes.docx](#)
4. Announcement(s)
 - 4.A Update from Juvenile Detention & Rehabilitation Department
Other Revenue
n/a
 - 4.B Update of Administrative Code & Charter Committee
Other Revenue
n/a
5. Grants
 - 5.A Approval to accept the Grant-in-Aid Award for FY23-24 through the Pennsylvania Commission on Crime and Delinquency in the amount of \$671,039.00.
Grant
This is a grant that has been awarded by the Pennsylvania Commission on Crime and Delinquency in the amount of \$671,039.00.
[GIA Award Letter FY23-24.pdf](#)
 - 5.B Update by the Authority Chair and approval of grants by the Delaware County Interactive Gaming Revenue Authority in the aggregate amount of \$112,278 as shown on the attached summary.
Other Revenue
Authority grants are made with Authority funds from gaming revenues paid directly to Authority under statute. Council is required to approve grants under Authority's Articles of Incorporation.
[DCIGRA Update Grant List 01022024.docx](#)

- 5.C Approval of a Grant Agreement with Garrett Williamson in an amount not to exceed \$45,000 to fund a portion of the costs of facilities upgrades and school visits using ARPA funds. Subject to Solicitor's approval.

Grant

ARPA grant funds (i.e., Coronavirus State and Local Fiscal Recovery Funds under the American Rescue Plan Act of 2021) previously allocated by Council October 18, 2023, item 5A).

[GW Grant Agreement DRAFT.pdf](#)

6. Agreements / Contracts / Amendments / Purchases

- 6.A Approval to extend the PCCD Improving Investigations ICAC grant until 06/30/2024 in order to expend all funds available.

Grant

Funding is provided by the Pennsylvania Commission on Crime and Delinquency.

- 6.B Approval to renew/purchase Cellebrite Premium license in the amount of \$26,849.37 using Internet Crimes against Children grant funds.

Grant

Funding is provided by the Department of Justice through the Internet Crimes against Children grant.

[Sole Source Justification.pdf](#)

[Cellebrite Premium Quote.pdf](#)

- 6.C Approval to Accept the 2023 9-1-1 Statewide Interconnectivity grant award from Pennsylvania Emergency Management Agency (PEMA) for the Department of Emergency to support the costs of migrating to Statewide delivery of 911 calls. The grant will fund GIS Readiness Premigration and NG911 Layers. The grant award value is \$296,476.

Grant

The Pennsylvania Emergency Management Agency (PEMA) has awarded Delaware County \$296,476.00 from the 2023 9-1-1 Statewide Interconnectivity Fund to be used towards the Delaware ILEC Post Migration Legacy, Delaware GIS Readiness Premigration and Delaware NG911 Layer 2 Migration projects.

[Delaware Grant Agreement Cover Letter Signed by PEMA Director Nov 2023.pdf](#)

[Delaware County - 2023-094 Grant Agreement.pdf](#)

- 6.D Approval to purchase Vesta 911 support services from Motorola Solutions for the Department of Emergency Services for the delivery of NG911 call services for a period of one year at a cost of \$173,557.56. Subject to Solicitor's approval.

County Revenue

Operating expense of general fund. Cost for services are an allowable expense under the 911 fee revenue.

[PA_Delaware County_Vesta 9-1-1 Service Package SOW_PS-000162565_20231103 ML.pdf](#)

- 6.E Approval of payment from time to time to Pitney Bowes to refill postage meters used on outgoing mail processed by Administrative Services in a total amount not to exceed \$450,000 (2024 postage budget).

County Revenue
NA

- 6.F Approval of MOA with PASNAP for 07/01/2023 to 06/30/2026. Subject to Solicitor's approval.
County Revenue
General County Fund
[PASNAP MOA.pdf](#)
- 6.G Approval to fund the recommended projects for Round 4 of the Delco Green Ways Grants Program, totaling \$5 million dollars for 22 projects.
Capital
\$4.1 million from 2024 Capital Improvement Plan. \$900,000 from returned funds from previous rounds.
- 6.H Approval of a contract between Workforce Development and Be Proud Foundation for \$231,186 to provide a Summer Work Experience Program for in-school youth. Subject to Solicitor's approval.
Grant
No local match, fully funded by Federal TANF Youth Development Program
[DCWDB Contract Agreement 4.24.23.docx](#)
- 6.I Approval of a contract between Workforce Development and Upper Darby Township (Police Department) for \$214,780.83 to provide a Summer Work Experience Program for in-school youth. Subject to Solicitor's approval.
Grant

No local match, fully funded by Federal TANF Youth Development Program
[DCWDB Contract Agreement 4.24.23.docx](#)
- 6.J Approval of a no-cost six-month extension of the contract between Workforce Development and the Delaware County Intermediate Unit for \$75,000 to develop a program for Out-of-School Youth. The extended contract would end June 30, 2024.
Grant
No local match. Federal Workforce Innovation and Opportunity Act funds.
[Agreement 4.24.23.docx](#)
- 6.K Approval to ratify submission of a letter to the Pennsylvania Department of Conservation and Natural Resources requesting that the agency extend the term of its grant contract with the County funding the development of open space at Little Flower Park from the existing end date of December 31, 2023 to a new end date of December 21, 2024. Subject to Solicitor's approval.
Grant
The County will reimbursed for a portion of the construction costs for the development of park space at Little Flower.
[Contract-DCNRGrant_Little_FlowerOpen_Space-Dev.pdf](#)
[Grant request time extension 121523.pdf](#)
- 6.L Approval to ratify a Professional Service Agreement between the County of Delaware and Dawood Engineering, Inc. for field work, exhibits, and work product

associated with the conceptual design of solar arrays on the County's property surrounding the George W. Hill Correctional Facility for a fee not to exceed \$50,476. Subject to Solicitor's approval.

County Revenue

Public Works Operating Funds

- 6.M Approval of Agreement #L00750 between the County of Delaware and Pennoni Associates Incorporated for construction inspection services and contract administration during the reconstruction of County Bridge #210 Michigan Ave over Little Crum Creek in Ridley Township an amount not to exceed \$212,741.50. Subject to Solicitor's approval.
Other Revenue
PennDOT Reimbursement Fund 36 (80%)
Marcellus Shale Fund 05 (20%)
[210 Legal Document.pdf](#)
[210 Price Proposal Rollup Report.pdf](#)
[210 Technical Proposal Report.pdf](#)
- 6.N Approval of a Professional Services Agreement between the County of Delaware and Kaitlin Collura, M.D. for work performed at the Medical Examiner's Office for the period of January 1, 2024 to December 31, 2023, in an amount not to exceed \$35,000.00. Subject to Solicitor's approval.
County Revenue
Budget line item
[Medical Examiner Consultant Agreement Collura 2024.docx](#)
- 6.O Approval of a Professional Services Agreement between the County of Delaware and Peter Mazari, M.D. for work performed at the Medical Examiner's Office for the period of January 1, 2024 to December 31, 2024 in an amount not to exceed \$35,000.00. Subject to Solicitor's approval.
County Revenue
Budget line item
[Medical Examiner Consultant Agreement Dr. Mazari 2024.docx](#)
- 6.P Approval of a Professional Services Agreement between the County of Delaware and Khalil Wardak, M.D. for work performed at the Medical Examiner's Office for the period of January 1, 2024 to December 31, 2024 in an amount not to exceed \$50,000.00. Subject to Solicitor's approval.
County Revenue
Budget line item
[Medical Examiner Consultant Agreement Dr. Wardak 2024.docx](#)
- 6.Q Approval of a Professional Services Agreement between the County of Delaware and Bennett G. Preston, M.D. for work performed at the Medical Examiner's Office for the period of January 1, 2024 to December 31, 2024 in an amount not to exceed \$50,000.00. Subject to Solicitor's approval.
County Revenue
Budget line item
[Medical Examiner Consultant Agreement Dr. Preston 2024.docx](#)

- 6.R Approval of a Professional Services Agreement between the County of Delaware and Lindsay Simon, M.D. for work performed at the Medical Examiner's Office for the period of January 1, 2024 to December 31, 2024 in an amount not to exceed \$35,000.00. Subject to Solicitor's approval.
County Revenue
Budget line item
[Medical Examiner Consultant Agreement Dr. Simon 2024.docx](#)
- 6.S Approval of a Funding Letter of Intent for Pennrose Properties to submit a Low Income Housing Tax Credit application for the redevelopment of Greenhill Court in Darby Township. Redevelopment will provide 53 new units of 1, 2, and 3 bedroom apartments. County commitment will include a loan in the \$4,257,765. The loan will be funded by the HOME Investment Partnership program with a 0% deferred rate and a term of 40 years. Subject to Solicitor's approval.
Other Revenue
HOME Investment Partnerships Program
[Greenhill Court Funding Letter of Intent.pdf](#)
- 6.T Approval of amendment and grant of authority to advertise a Housing and Community Development Action Plan amendment as it relates to the CDBG-CV program to mitigate the impact of COVID-19 for families struggling with housing related challenges. Funds are available through the Coronavirus Aid, Relief and Economic Security Act, Public Law 115-136. Subject to public notice and Solicitor's approval.
Other Revenue
CDBG-CV: Coronavirus Aid, Relief and Economic Security Act, Public Law 115-136
[2023 Housing Stability Counseling Proposal.pdf](#)
- 6.U Approval of amendment and grant of authority to advertise a Housing and Community Development Action Plan amendment as it relates to the CDBG-CV program to mitigate the impacts of COVID-19 through purchase of two electric vehicles by SHARE Food Program in support of the SHARE's hunger relief work. Funds are available through the Coronavirus Aid, Relief and Economic Security Act, Public Law 115-136. Subject to public notice and Solicitor's approval.
Other Revenue
CDBG-CV: Coronavirus Aid, Relief and Economic Security Act, Public Law 115-136
[SFP_Electric Vehicles Proposal.pdf](#)
- 6.V Approval to repair the Kitchen floor at the George W. Hill Correctional Facility in the amount of \$43,640.00 through West Goshen Services. This repair was required for our Title 37 Audit.
County Revenue
Facility anticipated this repair and funds are budgeted.
[George.Hill.invoice.12.18.23.pdf](#)
- 6.W Approval for use of Inmate Welfare Fund totaling \$78,990 to support the PHS Grant "Branching Up".
Other Revenue

Balance of the GWH Inmate Welfare fund is \$3,880,572.77, which will cover cost of this request.

- 6.X Approval to purchase 368 Poll Pad Units (Electronic Poll Book), setup and delivery, onsite support as well as multiyear annual software license and maintenance totaling \$741,520.00 from KNOWiNK. Subject to Solicitor's approval.

Grant

Election Integrity Grant from the Commonwealth of Pennsylvania

[P2024-Poll-Pad-Quote-2023-12-08.pdf](#)

[Memo-to-Council-EPollbooks-P2024.docx](#)

- 6.Y Approval of a Quitclaim Deed for a portion of parcel 45000201200 in Tinicum Township to transfer ownership rights to current property owner.

County Revenue

N/A.

[Unkle Property Deed.pdf](#)

[Unkle Property Report.pdf](#)

[Unkle Property Letter.pdf](#)

- 6.Z Approval of a Lease with MCBH Drexeline Plaza LP, for an approximately 43,260 rentable square feet portion of a new office building, with a proposed identification of "Drexeline," located at 5100 State Road, Drexel Hill, for use by the County's Department of Human Service offices. The long term lease will have an initial annual rent of approximately \$1.7 MM, increasing to an annual rent of \$1.98 million, by the end of the twenty-year term. Subject to Solicitor's approval.

Other Revenue

To be primarily funded from Human Services funds. General fund contribution anticipated to be under \$100,000 annually.

[DRAFT Work Letter Drexeline.pdf](#)

[DRAFT Lease Drexeline.pdf](#)

7. Appointments

- 7.A Appointment of the Register of Wills to a term ending December 31, 2025.

Other Revenue

n/a

- 7.B Approval to appoint Andrew Nelson to the Delaware County Interactive Gaming Revenue Authority to a term ending January 1, 2029.

Other Revenue

n/a

- 7.C Approval to appoint the following individuals to the Solid Waste Authority:

Stacey Yates - term ending January 31, 2026

Heidi Sentivan - term ending January 31, 2029

Other Revenue

n/a

- 7.D Approval to appoint Greg Imming to the Visit Delco Board to a term ending

December 31, 2026.

Other Revenue

n/a

- 7.E Approval to appoint Vince Carango to the Community Transit of Delaware County Board of Directors to a term ending December 31, 2025.

Other Revenue

n/a

- 7.F Approval to appoint Malcolm Yates to the Delaware County Industrial Development Authority to a term ending December 31, 2028.

Other Revenue

n/a

- 7.G Approval to reappoint Beth Alois, Ernesto Aguirre and Richard Heller to Delaware Board of Assessment to a term ending January 1, 2026.

Other Revenue

n/a

- 7.H Approval to appoint Christine Reuther to the Delaware Valley Regional Planning Commission to a term ending January 31, 2025.

Other Revenue

n/a

- 7.I Approval to appoint Annemarie Hirsch and Y. Lily Higgins to the Delaware County Board of Health to a term ending January 31, 2029.

Other Revenue

n/a

- 7.J Approval to appoint Ashley Lunkenheimer, Scott Alberts and John McBlain to the Delaware County Election Board to a term ending January 1, 2026.

Other Revenue

n/a

- 7.K Approval of three (3) members to the Regional Water Quality Control Authority to a term ending January 1, 2029.

Other Revenue

n/a

- 7.L Approval to appoint one member to the Delaware County Authority to a term ending January 1, 2029.

Other Revenue

n/a

8. Tax Collection Refund(s)

- 8.A Approval of Central Tax Collection Department's request for refunds for the year 2023 County Real Estate Taxes for six (6)) property owners due to the over payment of taxes due.

Other Revenue

N/A

- 8.B Approval of Central Tax Collection Department's request for Twenty-Eight (28) Court Ordered Refunds for the years 2021, 2022 and 2023 for properties in the Boroughs of Colwyn, Darby and Yeadon and the Townships of Radnor, Upper Darby and Upper Providence in the total amount of \$16,221.96.
Other Revenue
N/A

9. Request by the Controller's Office for payment of current bills
10. Solicitor
11. Public Comment
12. Council Remarks
13. Adjourn