



AGENDA

PRELIMINARY AGENDA MEETING TUESDAY, JANUARY 16, 2024

1. Call Meeting to order
2. Pledge of Allegiance to the Flag
3. Approval of Minutes
 - 3.A Approval of the Minutes of the Organization Meeting held on January 2, 2024 and the Regular Meeting held on January 3, 2024.
Other Revenue
No funding needed
[01.02.24 Organization Minutes.docx](#)
[01.03.24 Minutes.docx](#)
4. Announcement(s)
 - 4.A The Foundation for Delaware County - First Delco Gives Day on May 8-9
Other Revenue
n/a
5. Grants
 - 5.A Approval of a Grant Agreement with Child Guidance Resource Centers in an amount not to exceed \$87,570 to fund a portion of the costs of facilities upgrades using ARPA funds. Subject to Solicitor's approval.
Grant
ARPA grant funds (i.e., Coronavirus State and Local Fiscal Recovery Funds under the American Rescue Plan Act of 2021) previously allocated by Council October 18, 2023, item 5B).
[CGRC Grant Agreement DRAFT.pdf](#)
6. Agreements / Contracts / Amendments / Purchases
 - 6.A Approval to renew Maintenance & Support Services with Tyler Technologies in the amount of \$246,335.00 for the period of January 1, 2024 through December 31, 2024. Subject to Solicitor's approval.
County Revenue
General Fund - Operating budget
[Tyler Invoice and service Agreement.pdf](#)

- 6.B Approval of a Professional Services Agreement between the County of Delaware and Gary Collins, M.D. for work performed at the Medical Examiner's Office for the period of January 1, 2024 to December 31, 2024 in an amount not to exceed \$35,000.00. Subject to Solicitor's approval.
County Revenue

Budget line item

[Medical Examiner Consultant Agreement Dr. Collins 2024.docx](#)

- 6.C Approval for Arc Document Solutions, LLC to create an electronic archive for Juvenile Detention and Rehabilitation Services for the term of February 12, 2024 to February 11, 2025 in an amount not to exceed \$94,747. Subject to Solicitor's approval.

County Revenue

General Fund - Juvenile Detention

[Arc Document Solution, LLC Draft Contract.pdf](#)

- 6.D Approval of an amendment to a lease agreement with Greater Media Tower Company for the new 911 Radio System on a tower located at 395 Bishop Hollow Road, Newtown Square, PA. with an annual rent of \$205, 704.00 (Subject to a 5% increase after the initial year) for an additional term of 5 years (subject to renewals as set forth in the lease). Subject to Solicitor's approval.

County Revenue

Radio/Microwave Tower leases are part of emergency services operating budget listed under equipment rental.

[WPLY GUYED GMTC amend.pdf](#)

[GMTC form PCF.pdf](#)

- 6.E Approval of a Professional Services Agreement with Agett Aggregate LLC in an amount not to exceed \$94,895.04 for support services related to the Community Health Improvement Plan (CHIP) Development and Implementation by the Delaware County Health Department for a period of 15 months 01/01/2024 through 03/31/2025.

Grant

This is expected to be 100% reimbursable under the ELC grant agreement. Prior work related to the CHA has been successfully invoiced and reimbursed by the State under the ELC Grant.

\$6,000,000 CFDA No. 93.323, DHHS/Centers for Disease Control and Prevention, Epidemiology, Laboratory Capacity ELC Grant BUIL, FAIN No. NU50CK000527.

[CERTIFICATE OF LIABILITY INSURANCE \(2\).pdf](#)

[Agett PSA.pdf](#)

- 6.F Approval to accept a renewal of the Mosquito Borne Disease Control Grant from the PA Dept of Environmental Protection in the amount of \$209,582.00 for the period 01/01/2024 through December 31, 2024.

Grant

Department of Environmental Protection - Environmental Education Grants (EEG)

[Delaware County 2024 MDC.xlsx](#)

[Email Award of Grant Notification - Mosquito Disease Control Grant.pdf](#)

[Grant Agreement eSig Process \(002\).pdf](#)

[Legal Signatures Document \(002\).pdf](#)

- 6.G Approval to renew agreement between the County of Delaware and Elwyn to provide custodial services to the Fronefield & Curran Buildings in the Media Courthouse Complex from a term of January 1, 2024 to December 31, 2024 at a cost not to exceed \$101,457.80. Subject to Solicitor's approval.
County Revenue
County Revenue
[1-1-24 Elwyn Agreement from the Solicitor Courthouse Contract JANUARY 2024.pdf](#)
[1-1-24 Elwyn of Pennsylvania and Delaware Delco Courthouse Agreement January 2024.pdf](#)
- 6.H Approval of Professional Services Agreement with Zelenkofske Axelrod LLC in an amount not to exceed \$128,725 for audits to be conducted for the Magisterial District Courts for years ending 2023, 2024 and 2025. Subject to Solicitor's approval.
County Revenue
County funded
[Delaware County DJ Engagement Letter 2023-2025.pdf](#)
- 6.I Approval of a Professional Service Agreement between the County of Delaware and Price Stevenson Acoustic Research (PSAR) for a term of three (3) years, beginning February 2, 2024 through January 31, 2027, at a total cost of \$111,000.00 (\$37,000 per year). Subject to Solicitor's approval.
County Revenue
Operating Budget
[2024_Summer_Concerts_Prof_Services_PSAR.pdf](#)
[Price Stevenson.pdf](#)
- 6.J Approval to purchase one (1) 2024 Ford F-650 regular cab with a Morgan 20' refrigerated body van from Fred Beans Ford of West Chester using CoStars Contract #025-E22-413 for a price not to exceed \$141,717.82. Subject to Solicitor's approval.
Capital
County capital funds
[KITCHEN 8 TRUCK.pdf](#)
- 6.K Approval to amend the contract between the County of Delaware and R.E. Pierson Construction Company for an additional two weeks of bypass pumping at County Bridge #237 Tribbett Avenue in Darby Township in an amount not to exceed \$28,750.00. The total value of the contract will increase from \$139,875.00 to \$168,625.00. Subject to Solicitor's approval.

Other Revenue
Fund 5 Marcellus Shale Funds
[Pierson By-Pass Pumping -Amendment.pdf](#)

- 6.L Approval of change order #FPCO-11 to contract #eDPW-121422-2FSC between the County of Delaware and Cooper Mechanical to Hydrotest the existing wet standpipe system in the Courthouse building for the Sprinkler, Piping, and Fire Pump Modifications capital project at the Government Center in an amount not to exceed \$4,459.46. The contract value will increase from \$3,782,753.88 to \$3,787,213.34. Subject to Solicitor's approval.

Capital

County Capital Funds Loan 70. Capital Project Number:FP-2022-12-FP. This is a multi-prime project. Guy M. Cooper is the fire suppression contractor.

[Cooper - FPCO -11.pdf](#)

- 6.M Approval of change order #HCCO-02 to contract #eDPW-121422-2MC between the County of Delaware and Moxie Mechanical, LLC for the removal of 260 linear feet of unforeseen heat tracing on existing chilled water piping for the Sprinkler, Piping, and Fire Pump Modifications capital project at the Government Center at an amount not to exceed \$2,570.72. The contract value will increase from \$252,956.46 to \$255,527.18. Subject to Solicitor's approval.

Capital

County Capital Funds Loan 70. Capital Project Number: FP-2022-12-FP.

This is a multi-prime project. Moxie is the mechanical contractor.

[HCCO-02.pdf](#)

- 6.N Approval to amend the Professional Services Agreement between the County of Delaware and Spiegle Architectural Group for additional design services for the demolition of the Juvenile Detention Center in Lima, PA. The contract value will increase from \$113,400 to \$132,800. Subject to Solicitor's approval.

Capital

County Capital Funds

[Delaware County - JDC - Add Serv. #1.pdf](#)

[Delaware_County_-_JDC_Demo_-_R2.pdf](#)

- 6.O Approval of Early Learning Resource Center agreements as outlined on the attached list. Subject to Solicitor's approval.

Other Revenue

State; Federal. Costs to be incurred per day per child attending. Budget Balance: \$57,116,996.95

[ATTACHMENT_ELRC_LIST_2324.docx](#)

- 6.P Approval to amend Agreement #ELRC 23/18 with Federation Day Care Services Inc for subsidized daycare. Subject to Solicitor's approval.

Other Revenue

State; Federal. Costs incurred per day per child attending. Budget Balance: \$57,116,996.95

[ELRC_23_18_Federation_Day_Care_Services_Amendment_3.pdf](#)

- 6.Q Approval to amend Agreement #ELRC 892/18 with Right At School, LLC for

- subsidized daycare. Subject to Solicitor's approval.
Other Revenue
State; Federal. Costs incurred per day per child attending. Budget Balance:
\$57,116,996.95
[ELRC_893_18_Right_At_School_LLC_Amendment_8.pdf](#)
- 6.R Approval to amend Agreement #ELRC 312/18 with Jacobs Ladder CLC, Inc. for subsidized daycare. Subject to Solicitor's approval.
Other Revenue
State; Federal. Costs incurred per day per child attending. Budget Balance:
\$57,116,996.95
[ELRC_312_18_Jacobs_Ladder_CLC_Inc_Amendment_1.pdf](#)
- 6.S Approval of Delegation to the Director of Human Services to approve and sign amendments to ELRC contracts for subsidized childcare which solely add or delete locations.
County Revenue
Choice of provider/location is by parents so long as provider is certified and part of the state program which pays cost. This is only to allow for changes in locations without Council action.
- 6.T Approval to renew service agreement with InterLibrary Delivery Service (IDS) of PA for the period of January 1, 2024 to December 31, 2024 at a cost of \$41,176.00. Subject to Solicitor's approval.
Grant
State District Aid grant
[2024 - IDS - Sole Source Letter and Agreement.pdf](#)
[2024 - IDS - Comparison Chart.pdf](#)
- 6.U Approval of a Professional Services Agreement with Bolton Partners Inc. for the Compensation Study Consultant effective January 17, 2024 for an amount of \$198,500 for compensation study and up to \$146,000 for job descriptions. Subject to Solicitor's approval.
County Revenue
General County Fund
- 6.V Approval of PSSU Local 668, SEIU, AFL-CIO CBA for the term 01/01/2023 to 12/31/2026. Subject to Solicitor's approval.
County Revenue
General County Fund
[CBA 12.14.23 SF.docx](#)
- 6.W Approval of a Professional Services Agreement with MFR Consultants, Inc. for the Phase 2 work on preparing for and implementing the appropriate ERP (Enterprise Resource Program) solution for the County, including assistance in procurement activities, evaluation, negotiation, and implementation of the new ERP system, in an amount not to exceed \$250,000. Subject to Solicitor's approval.
Capital
The ERP work has been planned for in the capital program.
[ERP Phase 2 Services Agreement 1_08_2024_MFR_JP revisions.doc](#)

7. Appointments

- 7.A Approval to reappoint Beth Alois, Ernesto Aguirre and Richard Heller to Delaware County Board of Assessment Appeals to a term ending January 1, 2028.

Other Revenue

n/a

8. Request by the Controller's Office for payment of current bills

9. Solicitor

10. Public Comment

11. Council Remarks

12. Adjourn