



AGENDA

PRELIMINARY AGENDA MEETING TUESDAY, JANUARY 21, 2025

1. Call Meeting to order
2. Pledge of Allegiance to the Flag
3. Announcement(s)
 - 3.A Council Announcement (s)
Other Revenue
N/A
 - 3.B Introduction of Amy Bradford the Client Relationship Manager for Penn State Extension.
Other Revenue
N/A
 - 3.C Introducing Rebecca Yurkovich as Delaware County Sustainability Officer.
Other Revenue
N/A
 - 3.D Presentation of Election Bureau Precinct Consolidation by Jim Allen.
Other Revenue
N/A
4. Approval of Minutes
 - 4.A Approval of the Minutes of the Regular Meeting held on January 8, 2025.
Other Revenue
N/A
[Minutes 01.08.25.pdf](#)
5. Resolution(s)
 - 5.A Resolution Establishing Process for TEFRA
Other Revenue
This request does not require funding.
[Resolution - Delegation to Executive - FINAL.docx](#)
6. Advertisement(s)

- 6.A Approval to advertise a Request for Proposal for a Child Welfare Competency Restoration and Remediation Program. Subject to Solicitor's approval.

Other Revenue

Federal Funding Source(s) -Temporary Assistance for Needy Families (TANF)
CFDA #93.558

- Per Eligibility of child/placement

State Funding Source(s)

- Office of Children, Youth and Families ACT 148 - 80% net of federal and other revenue

County Funding:

- 20% net of federal and other revenue

[Summary Sheet Request for Proposal for a Child Welfare Competency Restoration and Remediation Program.pdf](#)

- 6.B Approval to advertise the replacement of the Rose Tree Park Amphitheater roof. Subject to Solicitor's approval.

County Revenue

Central Purchasing Advertisement Budget

[ROSE TREE PARK AMPHITHEATER ROOFING BIDDING TIMELINE.pdf](#)

- 6.C Approval to advertise the Fair Acres Kitchen Renovations. Subject to Solicitor's approval.

County Revenue

Central Purchasing Advertisement Budget

[FA8 Meal Delivery BIDDING TIMELINE \(002\).pdf](#)

- 6.D Approval to advertise for Professional Services to complete lead-based paint risk assessments, contractor monitoring and clearance testing for work to be completed under the County's Lead Hazard Control Grant. The grant will cover abatement work in owner occupied and rental housing throughout Delaware County. Subject to Solicitor's approval.

Grant

Lead Hazard Control Grant and Affordable Housing Fund

[LRP 2024 Lead RFP.doc](#)

- 6.E Approval to advertise for Professional Services to complete Phase II of the masterplan for the New County Park along Springfield Road in Darby Borough and Upper Darby Borough. Subject to Solicitor's approval.

County Revenue

Funding for the Masterplan update is included in the 2025 CIP.

[TIMELINE - NEW COUNTY PARK, PHASE II " MASTER SITE DEVELOPMENT PLAN.xlsx](#)

7. Grants

- 7.A Approval to accept an LSA grant from the Commonwealth Finance Authority in the amount of \$378,960.00 for the Knowlton Road Trailhead Parking Lot expansion project along the Chester Creek Trail. Subject to Solicitor's approval.

Grant

LSA grant from the Commonwealth Finance Authority.

[eSignatureDocumentaf6121bc-4c12-417e-856a-30094a998117_C000092096.pdf](#)

- 7.B Approval of Acceptance of the 9-1-1 Statewide Interconnectivity Funding Grant Agreement between the Commonwealth of Pennsylvania, acting through the Pennsylvania Emergency Management Agency and Delaware County, to complete specific projects that align with the objectives and priorities set by PEMA, in consultation with the 9-1-1 Advisory Board. The total value of these grants is \$331,063.00. Subject to Solicitor's approval.

Grant

Year 2025 9-1-1 Statewide Interconnectivity Funding Program. Grant funds must be expended according to the approved project workplan(s) and the approved project budget(s) which are attached to the grant agreement. Only the items listed on the approved project workplan(s) and the approved project budget(s) of this grant agreement are allowable expenditures for these grant funds.

[Grant Agreement Cover Letter - SIGNED.pdf](#)

[GrantAgreement_DelawareCounty2024StatewideInterconnectivityGrant.pdf](#)

8. Agreements / Contracts / Amendments / Purchases

8.A

Approval to Purchase two (2) MX908 Handheld High-Pressure Mass Spectrometer Trace Detector and supplies to aid in Narcotic Investigations and identification of Narcotics in a safe manner. In the total amount of \$156,777.70, funds will be provided by the PCCD Grant. Subject to Solicitor's approval.

Grant

Approval to Purchase MX908 and supplies in the amount of \$156,777.70 using the PCCD Grant

[20250107092332104.pdf](#)

- 8.B Approval to renew the Annual Support Services Agreement for the period of January 1, 2025, to December 31, 2025, with CourtSmart Digital Systems Inc. in the amount of \$101,350.92. Subject to Solicitor's approval.

County Revenue

Electronic Recording Budget

[CourtSmart Support Agreement.pdf](#)

[Inv_DEL010725_from_CourtSmart_Digital_Systems_Inc._36240.pdf](#)

- 8.C Approval of a Professional Services Agreement between the County of Delaware and Khalil Wardak, M.D. for work performed at the Medical Examiner's Office from January 1, 2025, to December 31, 2025, in an amount not to exceed \$50,000.00. Subject to the Solicitor's approval.

County Revenue

County Revenue

[Wardak.pdf](#)

- 8.D Approval of a Professional Services Agreement between the County of Delaware and Gary Collins, M.D. for work performed at the Medical Examiner's Office for the period of Jan 1, 2025, to December 31, 2025, in an amount not to exceed \$30,000.00. Subject to the Solicitor's approval.
County Revenue
Budgeted Line Item
[Collins.pdf](#)
- 8.E Approval of a Professional Services Agreement between the County of Delaware and Peter Mazari, M.D. for work performed at the Medical Examiner's Office for the period of January 1, 2025 to December 31, 2025 in an amount not to exceed \$30,000.00. Subject to Solicitor's approval.
County Revenue
Budgeted line item
[Mazari.pdf](#)
- 8.F Approval to award a Professional Services agreement to Kittleson & Associates for Building and Design Services for Safe School Routes not to exceed \$261,942.00. Subject to Solicitor's approval.
Grant
Work will be fully funded by a Safe Streets and Roads for All (SS4A) Demonstration Project Grant from USDOT.
[Kittelson Associates - Building Design Services for Safe Routes to School \(eDPL-122624\).pdf](#)
- 8.G Approval to award a Professional Services Agreement between the County of Delaware and NV5 for engineering services for the Darby Creek Elevated Trail Project in an amount not to exceed \$700,000.00. Subject to Solicitor's approval.
Grant
\$226,900 DCED Greenways, Recreation, and Trails grant
\$250,000 CDBG-CV funding pending approval
\$100,000 ARPA
\$123,100 Capital (\$373,100 if the CDBG funding is not approved)
[Darby Creek Elevated Trail.pdf](#)
- 8.H Approval of an amendment to the Housing and Community Development Action Plan as it relates to the Affordable Housing Fund Program. Allocate \$40,000.00 to Community Action Agency of Delaware County for lead-based paint risk assessment, lead hazard control work and clearance testing as part of CAADC's Healthy Homes Lead Hazard Reduction Program. Subject to Solicitor's approval.
County Revenue
Affordable Housing Fund
[CAADC Lead Hazard Control Request.pdf](#)
[AHF-2024-23 CAADC Lead Based Paint.doc](#)
- 8.I Approval of a grant to Lower Chichester Township in the amount of \$45,000.00 for the demolition, site clearance and adjacent structure restoration of a vacant

building located at 18 Morton Avenue. Subject to Solicitor's approval.

County Revenue

Recorder of Deeds Demolition Fund

[18 Morton Request.pdf](#)

[Agreement -DF-25-21A.doc](#)

- 8.J Approval of amendment and grant of authority to advertise a Housing and Community Development Action Plan Amendment as it relates to the CDBG-CV program to mitigate the impacts of the COVID-19 pandemic through funding to support the Delaware County Planning Department with \$250,000.00 towards the engineering services to design the Darby Creek Elevated Trail connection. Subject to Solicitor's approval.
Grant

CDBG-CV: Coronavirus Aid, Relief and Economic Security Act, Public Law 115-136

[CDBG-CV Notice10.docx](#)

- 8.K Approval to amend Contract #CW-A 216/24 with ARC Document Solutions, LLC increasing the overall value of the agreement by \$10,796.12. Subject to Solicitor's approval.

Other Revenue

County Funding:

- 100%

[ARC Document Solutions, LLC Summary Page](#)

[ARC Document Solutions, LLC Scope of Work](#)

- 8.L Approval to renew Contract #CW 53/24 with Holcomb Associates, Inc. dba Holcomb Behavioral Health Systems for provision of Drug and Alcohol assessments in an amount not to exceed \$133,355.00. Subject to Solicitor's approval.

Other Revenue

Federal Funding Source:

- Temporary Assistance for Needy Families TANF CFDA #93.558, Per eligibility of child

State Funding Source:

- ACT 148, 80% net of Federal and other revenue

County Funding Source:

- 20% net Federal and other revenue

[Holcomb Associates, Inc. dba Holcomb Behavioral Health Systems Summary Page](#)

[Holcomb Associates, Inc. dba Holcomb Behavioral Health Systems Contract](#)

- 8.M Approval to amend Contract #CW-A 6/24 with ChildFirst Services, Inc. increasing the overall value of the Agreement. Subject to Solicitor's approval.

Other Revenue

Federal Funding Source:

- Foster Care IV-E CFDA #93.658-Per eligibility of child/placement

- Stephane Tubbs Jones Child Welfare Services Program CFDA #93.645-Per allocation/applicability

State Funding Source:

- ACCT 148-80%/60% per placement type and net Federal and other revenue

Other Funding Source:

- Title IV-D Social Security-Variable per child

County Funding:

- 20%/40% per placement type and net Federal and other revenue

[ChildFirst_Services_Inc_CW_A_6_24_Summary Page.pdf](#)

[ChildFirst_Services_Inc_CW_A_6_24_Appendix_Z.pdf](#)

- 8.N Approval to award contract #eDPW-101624 between the County of Delaware and Cornerstone Detention Products, Inc. for the Electronic Security, Detention Hardware, and Central Control Relocation Upgrade at the George W. Hill Correctional Facility for an amount not to exceed \$28,664,921.00, consisting of the proposed contract price (\$27,299,925.00) plus a 5% owner's construction contingency (\$1,364,996.00) which may be applied to change orders approved by the County Executive Director or Deputy Executive Director. Subject to Solicitor's approval.

Capital

County Capital Funds- Loan 71

- 8.O Approval of a no cost time extension to agreement No. L00569 between the County of Delaware and Johnson, Mirmiran & Thompson, Inc. for construction inspection services for County Bridge #7, New Road over west branch Chester Creek in Aston Township. The contract term will be extended to June 30, 2025. Subject to Solicitor's approval.

Other Revenue

Fund 36

[Time Extension Request No.4 L00569 \(County Bridge 7\)_12-12-24.pdf](#)

8.P

Approval of Change Order # 1 between the County of Delaware and C. Abbonizio Contractors, Inc. for the replacement of Bridge # 221, Paper Mill Road over Darby Creek in Newtown Township in an amount not to exceed \$41,329.61. The contract value will increase from \$3,157,503.00 to 3,198,832.61. Subject to Solicitor's approval.

Other Revenue

Fund 05 (20%) and Fund 36 (80%)

[Change Order -1 Bridge # 221.pdf](#)

- 8.Q Approval to execute a lease agreement between the County of Delaware and Advantage Home and Health Hospice Services, LLC for 4,844 sq. ft. in Building 5 at the Fair Acres Geriatric Center located at 340 Middletown Road, Media, PA 19063 for an annual fixed rent of \$135,632.00 plus additional rent of \$403.67 per month for EVS and supplies. The initial lease term is two years beginning February 1, 2025, with a one-year renewal option. Subject to Solicitor's approval.

Other Revenue
Fair Acres Rental Income
[FA Lease Signed.pdf](#)

- 8.R Approval to execute the Nursing Facility Agreement between the County of Delaware and Advantage Home and Health Hospice Services, LLC. The agreement will renew automatically for additional one-year terms unless terminated pursuant to Section 12 of the Agreement. Subject to Solicitor's approval.

Other Revenue
County General Fund

[Advantage Hospice Long Term Contract - Fair Acres-Revisions-ExecutedAHH.pdf](#)

- 8.S Approval of the MOA with Teamsters Local 107 and for the period January 1, 2025, to December 31, 2027, at a cost of \$61,509.61. Subject to Solicitor's approval.

Other Revenue
Fair Acres

[Medical Proposal - Teamsters 107 12-13-2024 \(003\).docx](#)

[Teamsters 107 COLLECTIVE BARGAINING AGREEMENT MOU Final.docx](#)

- 8.T Approval of the MOA with UAW for the period March 11, 2025, through December 31, 2027. Subject to Solicitor's approval

County Revenue
General County Fund

[UAW agreement March 11 2025 through December 31 2027.docx](#)

- 8.U Approval to enter into an agreement with Media Borough for the afterhours and weekend use of the County Orange Street Parking Lot. Subject to Solicitor's approval.

Other Revenue

There is no cost to this agreement. Revenue may be generated from this agreement based upon usage of the lot.

[County Parking Lot License Agreement - FINAL Executed with Baseline Rev.pdf](#)

- 8.V Approval of a Delegation Agreement and a License Agreement with the Delaware County Solid Waste Authority. Subject to Solicitor's approval.

Other Revenue

Solid Waste Authority funds its operations from charges and fees.

[2603_001.pdf](#)

[Draft Delegation Agreement.pdf](#)

9. Appointments

- 9.A Approval to reappoint Paul Johnson and Andrew Nelson to the Delaware County Interactive Gaming Revenue Authority for a five (5) year term ending February 1, 2030.

Other Revenue
N/A

- 9.B Approval to reappoint Christine A. Reuther to the Delaware Valley Regional

Planning Commission for a one (1) year term ending February 1, 2026.
Other Revenue
N/A

10. Miscellaneous

10.A

Approval of a tax deferral program (beginning with taxes due in 2025) pursuant to 53 Pa.C.S.A. § 8573 to allow County taxpayers eligible under such statute to defer increases in County real estate taxes caused by an increase in the millage rate, pursuant to the terms and conditions of such statute, and program guidelines established by the County Treasurer. Subject to Solicitor's approval.

County Revenue

Deferred taxes will become a lien on the property and will be paid on sale or when participant passes, unless repaid earlier.

11. Tax Collection Refund(s)

11.A Approval of Central Tax Collection department's request for refunds for the year 2024 County Real Estate Taxes for the thirteen (13) property owners due to the over payment of the taxes due.

Other Revenue

N/A

12. Request by the Controller's Office for payment of current bills

13. Communications from the Executive Director

14. Solicitor

14.A Approval to file one (1) Consent for Adoption and two (2) Petitions for the Termination of Parental Rights with the Orphans Court.

Other Revenue

N/A

15. Junior Council Comments

16. Public Comment

17. Council Remarks

18. Adjourn