



AGENDA

PRELIMINARY AGENDA MEETING TUESDAY, FEBRUARY 14, 2023

1. Call Meeting to order
2. Pledge of Allegiance to the Flag
3. Public Comment
4. Approval of Minutes
 - 4.A Approval of the Minutes of the Regular Meeting held February 1, 2023.
Other Revenue
None
[02.01.23 Minutes.pdf](#)
5. Announcement(s)
 - 5.A Announcement: Delaware County Parks & Recreation Board "A Year in Review".
Other Revenue
No funding needed.
6. Advertisement(s)
 - 6.A Approval to reject all bids and readvertise the 2022 Digital Signage Project, Phase 1.
County Revenue
County
[BID-RFP TIMELINE - DELAWARE COUNTY DIGITAL SIGNAGE - JANUARY 2023 - RE-BID.pdf](#)
 - 6.B Approval to Advertise for Request for Proposals for Professional Services to Support Activities related to the Continuum of Care for the Department of Human Services and Adult and Family Services. Subject to Solicitor's approval.
Other Revenue
Federal Funding
 - Continuum Care Planning CFDA#14.267- \$17,000
Other Funding
 - Affordable Housing Fund - \$16,000[Summary Sheet Proposals for Professional Services to Support Activities related](#)

7. Grants

- 7.A Approval to accept funds from the Pennsylvania Commission on Crime and Delinquency for the Victims of Juvenile Offenders (VOJO) / Rights and Services Act (RSA) in the amount of \$93,513.00 for the term of January 1, 2023 to December 31, 2024.

Grant

This grant supports the position of our Restitution Liaison. The Restitution Liaison is an advocate for the victims of crime ensuring restitution payments are being made timely and tracks any outstanding payments that may be owed. This position receives phone calls from victims daily who are looking for status updates on their case. This position is key to getting information to victims as needed.

[Award Letter.pdf](#)

- 7.B Approval to submit and accept the Juvenile Probation Services Grant-in-Aid from Juvenile Court Judges' Commission (JCJC) for FY2022-2023 in the amount of \$684,044.00.

Grant

Juvenile Court Judges' Commission

[JCJC GIA Submission \(PreApproved\).pdf](#)

[FY2021-2022 Financial Statement.pdf](#)

[FY2022-2023 Proposed Budget.pdf](#)

- 7.C Approval for additional equity grant funding of \$3,000.00 under the Community Traffic Safety Program grant agreement approved May 17, 2022, for the purchase of bike helmets.

Grant

This additional funding is a grant from PennDOT for Equity in Transportation as part of the Community Traffic Safety Program grant managed by the Delaware County Transportation Management Association (DCTMA).

[Budget Summary for CTSP FY 2022-2023.2.pdf](#)

[executed agreement DCPD FY2023.pdf](#)

- 7.D Approval to request that the Pennsylvania Department of Conservation and Natural Resources change the Local Project Coordinator for three DCNR grant funded County Parks facilities projects that are currently in progress.

Grant

The three associated projects use various sources including the PA DCNR grants associated with the action, and County Capital funds. No new funding is needed for this action to change the project Local Project Coordinator (LPC).

[2023-02-15_DCNR-Delco-LPC_ChangeReqLTR_forMTSig.docx](#)

8. Agreements / Contracts / Amendments / Purchases

- 8.A Approval of a Professional Services Agreement Between the County of Delaware

and with Alta Management, LLC to provide project management services in connection with the administration of the ERP needs assessment project designed to analyze the County's ERP system, and to assist in contract administration, in an amount not to exceed \$65,000. Subject to Solicitor's approval.

Capital

This work is part of a capital project. Capital contingency line proposed.

[Final Professional Services Agreement Alta 2.1.23.doc](#)

[Final_Alta_Proposal.docx](#)

- 8.B Approve of a recommendation by the Conservation District Board to fund a Low Volume Road Project with Edgmont Twp. for \$4,617.70.

Grant

The Conservation District Board has been delegated by the PA State Conservation Commission to administer the Low Volume Road Program in Delaware County. We receive approximately \$80,000.00 Annually.

[EdgmontTwp_ForestLn_LVRContract23.pdf](#)

- 8.C Approval of a Memorandum of Understanding with Chester County Conservation District to assist us in implementation of the Agriculture Conservation Assistance Program with the Pennsylvania State Conservation Commission.

Grant

The Delaware County Conservation would enter into a Memorandum of Understanding with Chester County Conservation District to assist us in implementation of the Program. All the details for this program are evolving, because the legislation has this program under a very tight deadline. Statewide the entire allocation of \$154 million needs to be utilized within 4 years.

Conservation District entering into a Delegation of Administrative Responsibilities for the Agriculture Conservation Assistance Program with the Pennsylvania State Conservation Commission. This would include a Memorandum of Understanding with Chester County Conservation District.

[CCCD-DCCD Draft ACAP MOU 2023.docx](#)

[Delaware Delegation Agreement ROMs.pdf](#)

- 8.D Approval of Supplement 3 to the County's Chester Creek Trail Phase 2 design contract with Wilson Consulting Group, which will fund the Re-Design of the Dutton Mill Road Trailhead.

Other Revenue

Planning Department Budget - Consultant Services Line Item

[CCTPh2DesSupp3RequestWCG_2023-1-27.pdf](#)

[PoliticalContributionDisclosureForm_WCG_2023-02-06.pdf](#)

- 8.E Approval of contract #eDPW-101922 between the County of Delaware and CM3 Building Solutions, Inc. for Automatic Temperature Control Renovations at the Fair Acres Geriatric Building #8 on the 10th, 11th and 12th floors at a cost not to exceed \$643,100.00. Subject to Solicitor's approval.

Capital

County Capital Funds

[CM3 signed contract_1.31.23.pdf](#)

- 8.F Approval of Contract #eDPW-121422-3 with Mor Construction Services, Inc. for the rehabilitation of County Bridge 157 spanning the Chester Creek between the City of Chester and Eddystone Borough at a cost not to exceed \$126,137.00. Subject to Solicitor's approval.
County Revenue
Fund 39- Act 89 Fund
[Executed Form of Contract MOR Construction.pdf](#)
- 8.G Approval of Contract #eDPW-012423 with AJM Electric, Inc. for electrical system upgrades at Rose Tree Park at a cost not to exceed \$396,000.00. Subject to Solicitor's approval.
Capital
County Capital Funds
[AJM Signed Contract.pdf](#)
- 8.H Approval of Amendment of Agreement between Bonnett Associates Inc. and the County of Delaware for construction administration services for the Fair Acres Building #8 major renovation on the 10th ,11th and 12th floors for a fee not to exceed \$21,644.00 for a total not to exceed \$958,035.00. Subject to Solicitor's approval.
Capital
Capital
[230109 FAGC BAI Building 8 Added Services Proposal.pdf](#)
- 8.I Approval of an Intergovernmental Agreement between the Pennsylvania Department of Health and Delaware County Health Department SAP#4100094700 to improve the capacity of epidemiology and informatics workforce in response to COVID 19 and other conditions of public health significance in the amount of \$6,000,000.00. The agreement shall be effective July 01, 2022 through June 30, 2024. Subject to Solicitor's approval.
Grant
Pursuant to Management Directive 305.21, Payments to Local Governments and Other Subrecipients,
the Department must identify the amounts of Federal and state funding it provides to Providers. This
identification follows and includes the breakdown of Federal and state dollars provided and the related
Federal and state financial assistance program name and number:
\$6,000,000.00, CFDA No. 93.323, DHHS/Centers for Disease Control and Prevention, EPIDEMIOLOGY,
LABORATORY CAPACITY (ELC) GRANT BUIL, FAIN No. NU50CK000527
[ELC Grant agreement.pdf](#)
[SIGNATURE REQUIREMENTS \(Rev. 07-20\) \(003\).pdf](#)
[2022 6 8 ELC Workplan v2.docx](#)
[ELC Enhancing Detection Expansion Guidance-12Jan2021-Final_.pdf](#)
- 8.J Approval of a one-year extension of a Professional Services Agreement with V-Comm LLC. of Exton PA, and the County of Delaware, to consult and/or manage new and existing cellular and/or radio tower leases for a fee not to exceed \$162,000.00. Renewal includes an option to perform a comprehensive study of the

emergency communications needs of the Government Center and Courthouse.
Subject to Solicitor's approval.
County Revenue
Operating expense of 911 system for the build out of new system and the additional study on distributed antenna system. Recovery of funds via lease income to County.

[VCOMM 3.2.22.pdf](#)

[VCOMM Amendment 2.16.23.pdf](#)

- 8.K Approval of Early Learning Resource Center Regulated Agreements for the attached list of Fiscal Year 22/23 for the increased provision of subsidized childcare. Subject to Solicitor's approval.

Other Revenue

State; Federal. Costs incurred per day child attending. Budget balance = \$46,884,414.80

[ATTACHMENT_ELRC_LIST_2223.docx](#)

- 8.L Approval to Amend Contract # MH-A 203/22 between the Department of Human Services, Mental Health, and Colleen McDougall Marsini, Esq. to reflect the legal name to Law Offices of Sean Kilkenny, LLC and mailing address to 519 Swede Street, Norristown, PA 19401 as it appears on the W-9. Subject to Solicitor's approval.

Other Revenue

State Funding

- Human Services Block Grant - 97.94%

County Funding

- 2.06%

[Summary Sheet Colleen Marsini Esquire MH-A 203_22.pdf](#)

[W-9_Colleen Marsini Esquire MH_A_203_22.pdf](#)

- 8.M Department of Human Services and Mental Health is requesting permission to accept funds from the Community Hospital Integration Projects Program Funding for the forensic Rehabilitation Program, permission to apply and accept Funding for the Mobile Restoration of Competency Program. Subject to Solicitor's approval.

Other Revenue

State Funding Source:

- Community Hospital Integration Project Program- \$2,500,000

[Mental_Health_Community_Hospital_Integration_Project_Program_Summary_Pag](#)

[Mental_Health_Community_Hospital_Integration_Project_Program_Grant_Letter.pc](#)

- 8.N Approval to enter into an Agreement with Stephen Mechanick, M.D. HCA #26/23 and Department of Human Services to provide the services of a physician. Subject to Solicitor's approval.

Other Revenue

State Funding Source(s): HealthChoices Revenues - \$36,750

[Summary Page.pdf](#)

[Stephen Mechanick, M.D. Agreement #HCA 26_23.pdf](#)

- 8.O Approval to enter into a Contract with Actuarial Solutions, LLC and Department of

Human Services to provide actuarial services for the HealthChoices program.

Subject to Solicitor's approval.

Other Revenue

State Funding Source(s): HealthChoices Revenues - \$56,350

[Summary Page.pdf](#)

[Actuarial Solutions, LLC Contract #25_23.pdf](#)

- 8.P Approval to Apply for the Request for Application for Early Learning Resource Centers RFA #21-21 through Commonwealth of Pennsylvania, Department of Human Services, Bureau of Procurement & Contract Management's Early Learning Resource Center 5 Year Grant (7/1/2023 - 6/30/2028). Subject to Solicitor's approval.

Other Revenue

Federal Funding Source:

- Child Care and Development Block Grant CFDA: 93.575
- Matching Grant for Child Care and Development Fund CFDA: 93.596
- Temporary Assistance to Needy Families CFDA: 93.558
- Supplemental Nutrition Assistance Program CFDA: 10.561
- Social Services Block Grant (Title XX) CFDA 93.667

State Funding Source:

- Low Income State
- Office of Child Development and Early Learning

Other Funding:

- Interest Income

[Grant_Request_for_Application_Early_Learning_Resource_Centers_RFA_#21_21](#)

[Grant_Request_for_Application_Early_Learning_Resource_Centers_RFA_#21_21](#)

- 8.Q The Department of Human Services and HealthChoices requests permission to apply for start-up funding for an Extended Acute Care program to be developed in Delaware County with an effective dates of January 1, 2023, through December 21, 2024. Subject to Solicitor's approval.

Other Revenue

Other Funding Source:

- HealthChoices Reinvestment - \$1,566,878

[HealthChoices_Extended_Acute_Care_Facility_Summary_Page.pdf](#)

[HealthChoices_Extended_Acute_Care_Facility_HealthChoices_Reinvestment_Plar](#)

- 8.R Approval to enter into a contractual agreement between the Department of Human Services, Early Learning Resource Center-Region 15, and #ELRC-A 2/22 William J Gallagher to provide Support Services for the Department. Subject to Solicitor's approval.

Other Revenue

Federal Funding Source:

- Child Care and Development Block Grant CFDA #93.575-93%

State Funding Source:

- Office of Child Development and Early Learning-7%

[ELRC_William_J_Gallagher_ELRC_A_2_22_SummaryPage.pdf](#)

[ELRC_William_J_Gallagher_ELRC_A_2_22_W-9.pdf](#)

[ELRC_William_J_Gallagher_ELRC_A_2_22_Full_Agreement.pdf](#)

- 8.S Approval to Amend Contract #MH 15/22 between the Department of Human Services, Mental Health, and Elwyn of Pennsylvania and Delaware for Fiscal Year 2022/2023 to add additional funds for the purpose of providing ongoing operations of residential programs. Subject to Solicitor's approval.
Other Revenue
State Funding Source:
• Human Services Block Grant-97.94%
County Funding:
• 2.06%
[Elwyn of Pennsylvania and Delaware_MH_15_22_SummaryPage.pdf](#)
[Elwyn of Pennsylvania and Delaware_MH_15_22_Proposed_Rate_Increase.pdf](#)
[Elwyn of Pennsylvania and Delaware_MH_15_22_Current_Z.pdf](#)
[Elwyn of Pennsylvania and Delaware_MH_15_22_Proposed_Z.pdf](#)
- 8.T Approval to Amend Contract #MH 13/21 between the Department of Human Services, Mental Health, and Child Guidance Resource Centers for Fiscal Year 21/22 to add an additional \$60,000 to the Providers Agreement for the purpose of recruitment and retention of staff. Subject to Solicitor's approval.
Other Revenue
Federal Funding Source:
• Human Services Block Grant-97.94%
County Funding:
• 2.06%
[Child_Guidance_Resource_Centers_MH_13_21_SummaryPage.pdf](#)
[Child_Guidance_Resource_Centers_MH_13_21_DelawareCountyResidentialProvi](#)
[Child_Guidance_Resource_Centers_MH_13_21_2021_Appendix_Z_page.pdf](#)
[Child_Guidance_Resource_Centers_MH_13_21_2021_Proposed_Appendix_Z_pa](#)
- 8.U Approval to Amend Contract #MH 13/22 between the Department of Human Services, Mental Health, and Child Guidance Resource Centers for Fiscal Year 2022/2023 to add additional funds to the Providers Agreement to increase salaries for direct support staff and first line supervisory staff. Subject to Solicitor's approval.
Other Revenue
State Funding Source:
• Human Services Block Grant-Non-Residential-\$78,778; Residential 97.94%
County Funding:
• Non-Residential-\$1,657; Residential-2.06%
[Child_Guidance_Resource_Centers_MH_13_22_SummaryPage.pdf](#)
[Child_Guidance_Resource_Centers_MH_13_22_Report_of_Expenditures_by_Cou](#)
[Child_Guidance_Resource_Centers_MH_13_22_AdultServicesPayRateIncrease.p](#)
[Child_Guidance_Resource_Centers_MH_13_22_Current_Appendix_Z.pdf](#)
[Child_Guidance_Resource_Centers_MH_13_22_Proposed_Appendix_Z.pdf](#)
- 8.V Approval to Amend Contract #MH 28/21 between the Department of Human Services, Mental Health, and Carelink Community Support Services of Pennsylvania for Fiscal Year 21/22 to add an additional \$158,000 for the purpose of recruitment and retention of staff. Subject to Solicitor's approval.
Other Revenue

State Funding Source:

- Human Services Block Grant-97.94%

County Funding:

- 2.06%

[Carelink_Community_Support_Services_of_Pennsylvania_MH_28_21_SummaryPage.pdf](#)
[Carelink_Community_Support_Services_of_Pennsylvania_MH_28_21_DelawareCounty.pdf](#)
[Carelink_Community_Support_Services_of_Pennsylvania_MH_28_21_2021_Appendix_Zpdf.pdf](#)
[Carelink_Community_Support_Services_of_Pennsylvania_MH_28_21_2021_Proposed_Appendix_Zpdf.pdf](#)

- 8.W Approval to Amend Contract #MH 15/21 between the Department of Human Services, Mental Health, and Elwyn of Pennsylvania and Delaware for Fiscal Year 21/22 to add an additional Residential - \$158,000 to the Providers Agreement for the purpose of recruitment and retention of staff. Subject to Solicitor's approval.

Other Revenue

State Funding Source:

- Human Services Block Grant - 97.94%

County Funding:

- 2.06%

[Mental_Health_#15_21_Elwyn_Pennsylvania_and_Delaware_Summary_Page.pdf](#)
[Mental_Health_#15_21_Elwyn_Pennsylvania_and_Delaware_2021_Attestation_Fo.pdf](#)
[Mental_Health_#15_21_Elwyn_Pennsylvania_and_Delaware_2021_Current_Appen.pdf](#)
[Mental_Health_#15_21_Elwyn_Pennsylvania_and_Delaware_2021_Revised_Appen.pdf](#)
[Mental_Health_#15_21_Elwyn_Pennsylvania_and_Delaware_Daily_Rate_Set_Bas.pdf](#)

- 8.X Approval to Amend Contract #MH 11/21 between the Department of Human Services, Mental Health, and Merakey Delaware County for Fiscal Year 21/22 to add an additional \$98,000 for the purpose of recruitment and retention of staff. Subject to Solicitor's approval.

Other Revenue

Federal Funding Source:

- Social Services Block Grant Community Mental Health Services-93.667

State Funding Source:

- Human Services Block Grant-97.94%

County Funding:

- 2.06%

[Merakey_Delaware_County_MH_11_21_SummaryPage.pdf](#)
[Merakey_Delaware_County_MH_11_21_Delaware_County_Residential_Provider_I.pdf](#)
[Merakey_Delaware_County_MH_11_21_2021_Appendix_Zpdf.pdf](#)
[Merakey_Delaware_County_MH_11_21_2021_Proposed_Appendix_Zpdf.pdf](#)

- 8.Y Approval to Amend Contract #MH 71/21 between the Department of Human Services, Mental Health, and Community Interactions, Inc. for Fiscal Year 21/22 to add an additional \$46,000 to the Providers Agreement for the purpose of recruitment and retention of staff. Subject to Solicitor's approval.

Other Revenue

State Funding Source:

- Human Services Block Grant - 97.94%

County Funding:

- 2.06%

[Mental_Health_#71_21_Community_Interactions_Inc_Summary_Page.pdf](#)

[Mental_Health_#71_21_Community_Interactions_Inc_2021_Attestation_Form.pdf](#)
[Mental_Health_#71_21_Community_Interactions_Inc_2021_Current_Appendix_Z_](#)
[Mental_Health_#71_21_Community_Interactions_Inc_2021_Revised_Appendix_Z_](#)

- 8.Z Approval to Amend Contract #MH 32/21 between the Department of Human Services, Mental Health, and GEO Reentry, Inc. for Fiscal Year 21//22 to add an additional \$24,000 to the Providers Agreement for the purpose of recruitment and retention of staff. Subject to Solicitor's approval.

Other Revenue

State Funding Source:

- Human Services Block Grant - 97.94%

County Funding:

- 2.06%

[Mental_Health_#32_21_GEO_Reentry_Inc_Summary_Page.pdf](#)

[Mental_Health_#32_21_GEO_Reentry_Inc_2021_Attestation_Form.pdf](#)

[Mental_Health_#32_21_GEO_Reentry_Inc_2021_Current_Appendix_Z_Page.pdf](#)

[Mental_Health_#32_21_GEO_Reentry_Inc_2021_Revised_Appendix_Z_Page.pdf](#)

- 8.AA Approval to Amend Contract #MH-A 23/21 between the Department of Human Services, Mental Health, and Davis Personal Care Home II, Inc for Fiscal Year 2021/2022 to add an additional \$4,000 to the Providers Agreement for the purpose of recruitment and retention of staff. Subject to Solicitor's approval.

Other Revenue

State Funding Source:

- Human Services Block Grant-97.94%

County Funding:

- 2.06%

[Davis Personal Care Home II_Inc_MH_A_23_21_SummaryPage.pdf](#)

[Davis Personal Care Home II_Inc_MH_A_23_21_Delaware County Residential Provider Incentives Attestation Form.pdf](#)

[Davis Personal Care Home II_Inc_MH_A_23_21_2021_Appendix_Z.pdf](#)

[Davis Personal Care Home II_Inc_MH_A_23_21_2021_Proposed_Appendix_Z.pdf](#)

- 8.AB Approval to purchase 250 Gross of 12"x18" Americal Flags for Memorial Day at \$117.36 per gross from Metro Flag Company. Total cost of this request for purchase is \$29,340. Subject to Solicitor's approval.

Other Revenue

100% County Funding

[Fully Executed Contract-Metro_Flag__ITQ_6488,_US_Flags_\(SPCCPB\).pdf](#)

- 8.AC Approval to purchase a 2022 F-150 Ford Pick-up Truck from Fred Beans Ford of West Chester for the Criminal Investigation Department's Pennsylvania State Police Auto-Theft Program in the amount of \$57,755.47. Subject to Solicitor's approval.

County Revenue

Capital funds.

9. Appointments

- 9.A Approval to appoint one member to the Delaware County Visit Delco Board to a

term ending December 31, 2025.

Other Revenue

No funding needed

- 9.B Approval to appoint 3 members to the Delaware County Women's Commission with a term ending June 2024 and one member with a term ending June 2023.

Other Revenue

No funding needed

10. Tax Collection Refund(s)

- 10.A Approval of Central Tax Collection Department's request of refunds for the year 2022 County Real Estate Taxes for three (3) property owners due to the over payment of the amount of taxes due.

Other Revenue

N/A

11. Request by the Controller's Office for payment of current bills

12. Communications from the Executive Director

13. Solicitor

14. Public Comment

15. Council Remarks

16. Adjourn