



AGENDA

PRELIMINARY AGENDA MEETING TUESDAY, MARCH 14, 2023

1. Call Meeting to order
2. Pledge of Allegiance to the Flag
3. Approval of Minutes
 - 3.A Approval of the Minutes of the Regular Meeting held March 1, 2023.
Other Revenue
no funding
[03.01.23 Minutes.pdf](#)
4. Ordinance(s)
 - 4.A Second Reading, Public Hearing and Consideration of Ordinance 2023-3 establishing maximum gross weight limits for various County bridges, establishing penalties for violations, providing for disposition of fines and forfeitures, and creating certain exceptions for emergency vehicles.
Other Revenue
NA
[Ordinance 2023-3 Draft for First Reading.pdf](#)
5. Resolution(s)
 - 5.A Resolution recognizing March as Developmental Disabilities Awareness Month.
Other Revenue
No cost
6. Grants
 - 6.A Approval to submit a proposal to the PA Department of Labor and Industry for \$150,000 for a Business and Education Partnership Grant.
Grant
Business and Education Partnership grant from PA Department of Labor and Industry
[BEP RFP PY 22_.pdf](#)
 - 6.B Approval to submit a proposal to the PA Department of Labor and Industry for \$2,492,785 for a Near Completers grant. If awarded the project would be

implemented in partnership with Villanova University.

Grant

PA Department of Labor and Industry Near Completers grant

7. Agreements / Contracts / Amendments / Purchases

- 7.A Approval of Workforce Development awarding \$57,616 contract to Thomas P Miller Assoc. (TPMA) to conduct a needs assessment and recommend programs to support Delaware County Veterans' ability to thrive in the workplace. Subject to Solicitor's approval.

Grant

PA Labor and Industry

[TPM AGREEMENT.doc](#)

[Miller Agreement.pdf](#)

- 7.B Approval to enter into a 5-year government pricing lease with Pitney Bowes for a Relay 6000 Inserter for the Information Technology Department. Yearly cost \$11,964.48 not to exceed \$59,822.40 for the term of the 5-year lease. Subject to Solicitor's approval.

County Revenue

Information Technology Department Budget 01-0727-642000

Yearly cost \$11,964.48

[2023 IT Pitney Bowes 5 yr lease on relay 6000 inserter pdf.pdf](#)

- 7.C Approval of COSA 2022-2023 Budget Modifications.

Other Revenue

All funds come from the block grant from the PA Department of Aging

[COSA.pdf](#)

[COSA - 2022-2023 Budget Modifications.pdf](#)

- 7.D Approval to submit and accept PA DEP Grant for Delaware County's Recycling Coordinator's salary, benefits and expenses for 2022 in the amount of \$78,846.26. This Grant is reimbursed at a rate of 50% from the Commonwealth of PA. Subject to Solicitor's approval.

Other Revenue

Recycling Coordinator's salary, benefits and expenses.

- 7.E Approval of Proposed changes to the Inmate Health Care Services Contract provided by Wellpath to the George W. Hill Correctional Facility to include a new RTC Program, staff wage increases and enhanced staffing for the remainder of the contract period through December, 2024. (Additional Funding request: 2023 Cost - \$970,140; 2024 Cost - \$1,419,518). Subject to Solicitor's approval.

County Revenue

N/A

[Final Delaware PA - Proposed Changes to the Inmate Health Care Services Management Agreement 03.09.2023.pdf](#)

- 7.F Approval of Fourth Addendum to the March 4, 2020 Agreement with Kofile

Technologies, Inc. for records management and imaging system. Subject to Solicitor's approval.

Other Revenue

Recorder of Deeds Record Improvement Fund

[Addendum 4 to Kofile Agreement SIGNED VENDOR.pdf](#)

- 7.G Ratification of emergency repairs / change order to award of contract MDS Carpet and Flooring for flooring replacement of the main corridor, waiting room, reception area, offices, conference room, exam rooms and hallways at the Chester Clinic located at 151 W 5th Street Chester, PA 19013 for a new total cost of \$41,602.00 (\$33,985.00 original contract + \$7,617.00 change order). Subject to Solicitor's approval - CoStars contract #008-E22-867.

Capital

The renovations are operational in nature and the DCHD has funding available in existing operating budget. However, this most likely will be considered allowable under the ELC Capacity grant for DCHD but it will definitely need to be run by the CDC with support such as blueprints and a written justification for the need for these renovations and how that falls under the CDC ELC guidance. Guidance for this grant indicates renovations may be funded so long as the renovations are below 50% of the existing structure and the justifications for the renovations tie in with CDC guidance.

[MDS.pdf](#)

- 7.H Approval to extend the Contract for Toole Recreation Planning for the New County Park Master Plan to December 31, 2023. Subject to Solicitor's approval.

Other Revenue

This is a no cost contract extension for time.

[DGMP Contract Extension Request 3-6-23.pdf](#)

- 7.I Approval to amend contract #ID 121/22 between the Department of Human Services, Intellectual and Developmental Disabilities, and Woods Services Inc. to add a new site location #W9046 at 230 West Richardson Avenue, Langhorne PA 19047 with the approved rate set by the Office of Developmental Programs for the fiscal year July 1, 2022. Subject to Solicitor's approval.

Other Revenue

State Funding Source:

- Human Services Block Grant-97.94%

County Funding:

- 2.06%

[Wood Services Inc. ID 121_22_Summary Page.pdf](#)

[Wood Services Inc. ID 121_22_Current_Z.pdf](#)

[Wood Services Inc. ID 121_22_Proposed_Z.pdf](#)

- 7.J Approval to amend Contract #MH 11/22 between the Department of Human Services, Mental Health, and Merakey Delaware County to increase the amount of the contract for the Long-Term Structured Residence by \$54,315. Subject to Solicitor's approval.

Other Revenue

Federal Funding Source:

- Social Services Block Grant Community Mental Health Services 93.667-TBD

State Funding Source:

- Human Services Block Grant-97.94%

County Funding:

- 2.06%

[Merakey Delaware County MH_11_22_Summary Page.pdf](#)

[Merakey Delaware County MH_11_22_Rebudget Request.pdf](#)

[Merakey Delaware County MH_11_22_Current_Z.pdf](#)

[Merakey Delaware County MH_11_22_Proposed_Z.pdf](#)

- 7.K Approval to enter into a contractual agreement between the Department of Human Services and Multicultural Community Family Services, Inc. #HS-A 7/22 for Professional Development Workshops. Subject to Solicitor's approval.

Other Revenue

Other Funding Source:

- Human Services Administration (Allocated to other categorical Funds)-
\$48,539.06

County Funding:

- \$1,020.94

[Multicultural Community Family Services_Inc_HS_A_7_22_SummaryPage.pdf](#)

[Multicultural Community Family Services_Inc_HS_A_7_22_W_9.pdf](#)

[Multicultural Community Family Services_Inc_HS_A_7_22_Agreement.pdf](#)

- 7.L Approval to amend Contract between Department of Human Services, Mental Health, and Homeless Gap to extend the HealthChoices Reinvestment plan through December 31, 2024. Subject to Solicitor's approval.

Other Revenue

State Funding Source:

- HealthChoices Reinvestment- \$668,843

[Mental_Health_Homeless_Gap_Summary_Page.pdf](#)

[Mental_Health_Homeless_Gap_Approval_Letters_Page_1.pdf](#)

[Mental_Health_Homeless_Gap_Approval_Letters_Page_2.pdf](#)

- 7.M Approval of Early Learning Resource Center Regulated Agreements for the attached list of Fiscal Year 22/23 for the increased provision of subsidized childcare. Subject to Solicitor's approval.

Other Revenue

State; Federal. Costs incurred per day child attending. Budget balance =
\$42,582,544.35

[ELRC.pdf](#)

- 7.N Approval to amend between Department of Human Services, Mental Health, and Supported Employment to extend the HealthChoices Reinvestment plan through December 31, 2024. Subject to Solicitor's approval.

Other Revenue

State Funding Source:

- HealthChoices Reinvestment- \$446,400

[Mental_Health_Supported_Employment_Summary_Page.pdf](#)

[Mental_Health_Supported_Employment_Approval_Letters_Page_1.pdf](#)

[Mental_Health_Supported_Employment_Approval_Letters_Page_2.pdf](#)

- 7.O Approval to accept funds from the Pennsylvania Department of Community and Economic Development in the amount of \$4,589,876 for the Whole Home Repair Program for the term of December 12, 2022 to December 31, 2026. Funding will support rehabilitation of approximately 80 eligible homeowners and provide \$200,000 to the County's Workforce Development Board to increase pre-apprenticeship programs in the construction trades. Subject to Solicitor's approval.
Grant
American Rescue Plan Act of 2021, Coronavirus State Fiscal Recovery Funds
[DCED Whole Home Repair Contract.pdf](#)
- 7.P Approval to advertise the County's 2023 Annual Action Plan proposed list of activities. Program funding includes the Federal Community Development Block Grant, HOME Investment Partnerships and Emergency Solutions Grant Programs and the County funded Affordable Housing Fund. Subject to a 30-day comment period, public hearing on April 19, 2023 and adoption of Final List of Activities on May 3, 2023.
Other Revenue
Community Development Block Grant, HOME Investment Partnerships Grant, Emergency Solutions Grant, Affordable Housing Fund
[2023 Action Plan - Proposed List of Awards.pdf](#)
- 7.Q Approval of a Grant to Ridley Township in the amount of \$85,000 for the demolition and clearance of a partially collapsed residence located at 1250 Mildred Avenue. Grant will also provide for stabilization of adjoining structure. Subject to Solicitor's approval.
County Revenue
Recorder of Deeds Demolition Fund
[1250 Mildred Ave Demo Request.pdf](#)
- 7.R Approval of a Grant to Chester City in the amount of \$282,500 for the demolition and clearance of ten vacant structures located at 725 - 731 Caldwell Street, 427 - 429 Rose Street, 2703 - 2705 Lehman Street, 2709 Lehman Street and 2601 West 3rd Street. Subject to Solicitor's approval.
County Revenue
Recorder of Deeds Demolition Fund
[Chester Clty Demolition Request.pdf](#)
- 7.S Approval to submit HOME-ARP allocation plan to provide \$2,422,829 towards development of a non-congregate shelter, \$750,000 for development of affordable rental housing and \$559,9111 for program administration. Subject to Solicitor's approval.
Grant
American Rescue Plan Act of 2021
[Home ARP Grant Agreement.pdf](#)
[HOME ARP Notice.pdf](#)
- 7.T Approval to extend the Agreement for Services for lead paint inspection, testing and abatement monitoring between the County of Delaware and Synertech, Inc. for five months. The agreement will now terminate August 31, 2023. Subject to Solicitor's approval.

Grant
Lead Hazard Control Grant
[Synertech Agreement.pdf](#)

- 7.U Approval of a Contract with PFM for Financial Advisory Services for an amount not to exceed \$60,000.00. Subject to Solicitor's approval.
County Revenue
County Revenue
[PFM Draft Contract.pdf](#)
- 7.V Approval to extend the Contract with Phoenix Graphics to Provide Printing of Election Day Ballots for Elections During Calendar Year 2023 in an amount not to exceed \$116,063.40. Subject to Solicitor's approval.
County Revenue
Costs for the May 2023 Primary are eligible to be paid through the Commonwealth's Election Integrity Grant (EIG) program. If the EIG is not extended, costs for the Nov. 2023 Election would be paid through County revenue.
[Phoenix Graphics.pdf](#)
- 7.W Approval to Extend the Contract with Fort Orange Press to Provide Printing/Mailing of Mail-In and Absentee Ballots for Elections During Calendar Year 2023 for an amount not to exceed \$150,000.00. Subject to Solicitor's approval.
County Revenue
Costs for the May 2023 Primary are eligible to be paid through the Commonwealth's Election Integrity Grant (EIG) program. If the EIG is not extended, costs for the Nov. 2023 Election would be paid through County revenue.
[Fort Orange Press.pdf](#)
- 7.X Approval of Contract with Hughes Relocations Services for Voting Equipment Moving Services for a term of 3 years for an amount not to exceed \$307,020.00 (\$102,340.00 per year). Subject to Solicitor's approval.
County Revenue
Costs for the May 2023 Primary are eligible to be paid through the Commonwealth's Election Integrity Grant (EIG) program. If the EIG is not extended, costs for the Nov. 2023 Election would be paid through County revenue.
[P2023-Hughes-Relocation-Purchasing-Recommendation.pdf](#)
[VOTING EQUIPMENT MOVING SERVICES \(eBOE-020823\) -Hughes Relocation Services Inc. CONTRACT FOR SERVICES - FEB.2023.pdf](#)
- 7.Y Approval of Professional Services Agreement with John Barton to provide information-technology services for Elections During Calendar Year 2023 for an amount not to exceed \$48,000.00. Subject to Solicitor's approval.
County Revenue
Costs for the May 2023 Primary are eligible to be paid through the Commonwealth's Election Integrity Grant (EIG) program. If the EIG is not extended, costs for the Nov. 2023 Election would be paid through County revenue.
[Barton PSA.pdf](#)
- 7.Z Approval to award Contract #eDPW-012423-2 between the County of Delaware and Foresite Concepts, Inc. for construction of the Rose Tree Park Playground for

an amount not to exceed \$694,318.33. Subject to Solicitor's approval.

Capital

County Capital Funds

[Foresite Concepts Contract.pdf](#)

- 7.AA Approval of Contract between the County of Delaware and G.D. Houtmann & Son, Inc. for engineering design services to complete the 2023 County paving projects at an amount not to exceed \$29,500.00. Subject to Solicitor's approval.

Capital

County Capital Budget

[Delco 2023 paving prop.pdf](#)

- 7.AB Approval to amend the Contract between the County of Delaware and KCBA Architects by \$53,480 for professional design services for the creation of the Delaware County Health Department headquarters at Fair Acres Building #1 in Lima, PA. The amended fee is not to exceed \$1,047,340. The County is also requesting an increase to the ARPA allocation which was previously approved at the 9/07/22 County Council meeting. Subject to Solicitor's approval.

Other Revenue

American Rescue Plan Act (ARPA)

[KCBA Proposal - Delaware County Health Department Conversion at Fair Acres 120122.pdf](#)

[KCBA Supplemental Services Proposal_Land Survey at Fair Acres Building #1.pdf](#)

- 7.AC Approval of a Professional Service Agreement between the County of Delaware and Bernardon for design services and construction administration for the renovation of the kitchen at the George W. Hill Correctional Facility at an amount not to exceed \$361,510.00. Subject to Solicitor's approval.

Capital

County Capital Fund

[George W. Hill Correctional Facility Kitchen Renovation \(revised\).pdf](#)

- 7.AD Approval of 2023 Liquid Fuels Tax Refund Allocations to Municipalities in the County of Delaware in amounts shown pending receipt of a PennDOT approved Application for County Aid and project number. The estimated value of funding available to municipalities for 2023 is \$538,742.00. Subject to Solicitor's approval.

Other Revenue

Fund 37- Liquid Fuels Fund

[2023 Resolution County Aid.doc](#)

[2023 Proposed Allocations .pdf](#)

- 7.AE Approval to amend the contract between the County of Delaware and USA Architects for evaluation and programming services for placement of the Medical Examiners Office and Delaware County Libraries at Fair Acres Building #7 in Lima, PA. The contract will be amended by \$59,550 and bring the total value of the contract to \$268,370. Subject to Solicitor's approval.

Capital

County Capital Fund

[USA Proposal_DelCo Building 7-02.10.23R2.pdf](#)

- 7.AF Approval to amend Contract PW22-003 between the County of Delaware and Gillan and Hartman for completion of a feasibility study, professional design services, and construction administration for electrical service switchgear replacement at the Government Center. The contract will be amended by \$56,900 and bring the total value of the contract to \$65,500. Subject to Solicitor's approval.

Capital
County Capital Fund
[Gillan and Hartmann.pdf](#)

8. Advertisement(s)

- 8.A Approval to advertise for the construction of Little Flower Park in Darby Borough. Subject to Solicitor's approval.
County Revenue
Central Purchasing Advertisement Budget
[BID - RFP TIMELINE - LITTLE FLOWER MANOR SITE IMPROVEMENTS - FEB. 2023 Rev.pdf](#)

9. Miscellaneous

- 9.A Approval of the Rules and Regulations of the Delaware County Board of Assessment.
Other Revenue
No funding needed
[Proposed Rules and Regs.pdf](#)
- 9.B Ratification of Funding received under the Local Assistance and Tribal Consistency Fund (LATCF)
County Revenue
N/A
- 9.C Approval to sponsor the Forum Philly 2023 Juneteenth Schools Initiative in the amount of \$7,500. Funding will come from the Executive Director's Office Budget through an internal transfer of funds within the existing budget.
County Revenue
General Fund
[23FPJune.pdf](#)
[23Junespon.pdf](#)
- 9.D Approval to pay an invoice in the amount of \$12,795.12 to ProAction Restoration for emergency work in the Administrative Services offices caused by a sanitary leak. The cost of this work is included in an insurance reimbursement and requires no additional funding from the County.
Other Revenue
Insurance reimbursement.
[Copy Center - Mitigation.pdf](#)

10. Appointments

- 10.A Approval to appoint H. Lynda Kugel to the Delaware County Workforce

Development Board for the category of business to a term ending December 31, 2023.

Other Revenue

no funding needed

- 10.B Approval to appoint Al Achert, Damien Warsavage and Nigel Davis to the Septa Citizens Advisory Board to a term ending February 28, 2025.

Other Revenue

no funding needed

11. Tax Collection Refund(s)

- 11.A Approval of Central Tax Collection Department's request of refunds for the years 2022 and 2023 County Real Estate Taxes for fifteen (15) property owners due to the over payment of the amount of taxes due.

Other Revenue

N/A

12. Request by the Controller's Office for payment of current bills

13. Communications from the Executive Director

14. Solicitor

15. Public Comment

16. Council Remarks

17. Adjourn