



AGENDA

PRELIMINARY AGENDA MEETING TUESDAY, APRIL 4, 2023

1. Call Meeting to order
2. Pledge of Allegiance to the Flag
3. Public Comment
4. Approval of Minutes
 - 4.A Approval of the Minutes of the Regular Meeting held March 15, 2023.
Other Revenue
none
[03.15.23 Minutes.pdf](#)
5. Announcement(s)
 - 5.A Delco Greenways Presentation.
Other Revenue
N/A
 - 5.B Announcement: April 23-29 is National Library Week.
Other Revenue
None
 - 5.C Update - Office of the County Controller.
Other Revenue
There is no cost to this request to make the announcement.
 - 5.D Update - Health Department.
Other Revenue
n/a
6. Advertisement(s)
 - 6.A Approval to advertise for Requests For Proposal to contract with experienced library consultants to evaluate the Delaware County Library System's current service model. Subject to Solicitor's approval.
Grant
System State Aid

- 6.B Approval to advertise a Request for Proposal for Indefinite Demand and Indefinite Quantity (IDIQ) for Architectural, Structural, Civil and Landscape Architecture design firms. Subject to Solicitor's approval.
County Revenue
Central Purchasing Operating Funds
[BID - RFP TIMELINE - PROFESSIONAL DESIGN SERVICES #1 ASCLA - FEB. 2023.pdf](#)
- 6.C Approval to advertise a Request for Proposal for Indefinite Demand and Indefinite Quantity (IDIQ) for Mechanical, Plumbing, Electrical (MEP) and Fire Protection engineering firms. Subject to Solicitor's approval.
County Revenue
Central Purchasing Advertisement Budget
[BID - RFP TIMELINE - PROFESSIONAL DESIGN SERVICES #2 MEP - FEB. 2023.pdf](#)
- 6.D Approval to advertise for Request for Proposals (RFP) for maintenance and repair of emergency communication radio frequency equipment and network systems for the Department of Emergency Services. Subject to Solicitor's approval.
County Revenue
Existing funding in budget
[Delaware County System Assessment and Conceptual Design 12-02-19 \(3\).pdf](#)

7. Grants

- 7.A Approval to apply to the Auto Theft Prevention Authority in the amount of \$701,071.00 from 7/1/23 - 6/30/25.
Grant
Auto Theft Prevention Authority
[Auto theft Application.pdf](#)
- 7.B Approval to accept Grant Agreement Award for High intensity Drug Trafficking Areas Program (HIDTA) in the amount of \$27,000.00 for the period of 1/12/2023 to 12/31/2024. Subject to Solicitor's approval.
Grant
Federal Funding
[HIDTA Grant G23PC0004A.pdf](#)
- 7.C Approval of Memorandum of Agreement between Delaware County CID and PA State Police for reimbursement of salary, benefit and other expenditures for a CID detective assigned to the Municipal AutoTheft/Motor Vehicle Insurance Fraud Task force in an amount of \$197,050.00 for 2023-2024. Subject to Solicitor's approval.
Grant
Reimbursement to the County for Detective's salary, benefits, overtime, vehicle lease, gas and training pertaining to memorandum of understanding with the PA State Police. No budget to be set up. Quarterly financial reports are prepared with documentation to the State Police for reimbursement to the County.
[PSP MOU 2023-2024.pdf](#)

- 7.D Approval to accept the state funding opportunity: Improving Investigations of 18 pa. C.S. 6312, which is funding specific for the Pennsylvania Internet Crimes Against Children Task Force to support training and equipment in the amount of \$500,000 with an expiration date of 06/30/2023.
Grant
State funds allocated to Pennsylvania Commission on Crime and Delinquency
[PCCD Award Acceptance Notification.pdf](#)
- 7.E Approval of Grants by the Delaware County Interactive Gaming Revenue Authority in the aggregate amount of \$33,058.30 as shown on the attached report.
Other Revenue
Authority grants are made with Authority funds from gaming revenues paid directly to Authority under statute. Council is required to approve grants under Authority's Articles of Incorporation.
[DCIGRA Update 004032023.pdf](#)
- 7.F Approval of a Grant to Chester City in the amount of \$282,500 for the demolition and clearance of ten vacant structures located at 725 - 731 Caldwell Street, 427 - 429 Rose Street, 2703 - 2705 Lehman Street, 2709 Lehman Street and 2601 West 3rd Street. Subject to Solicitor's approval.
County Revenue
Recorder of Deeds Demolition Fund
[Chester Clty Demolition Request.pdf](#)
- 7.G Approval to submit for the 2022 Emergency Management Performance Grant to PEMA for the performance period of October 1, 2022, through September 30, 2023. The grant award reimburses a portion of County Emergency Managers' salaries for the performance of their duties.
Grant
Non matching grant.
[2023 EMPG Application Guidance and Instructions.pdf](#)
[Attachment D - FFATA Data Sheet 2-25-22 Fillable \(3\).pdf](#)
[FY 2022 EMPG NOFO Announcement_Final.pdf](#)
[6-20 FINAL-EMPG Transitional Allocations 2021-2022-2023 .pdf](#)
- 7.H Approval to submit a grant application to the PA Department of Conservation and Natural Resources, Community Conservation Partnership Program for funding to complete final design of the Darby Creek Trail- Phase 2, and to commit matching funds should the grant be awarded.
Capital
A grant application to the PA DCNR's Community Conservation Partnership Program (C2P2). County match commitment is from capital funds.
[Resolution_DarbyCrkTrail-Ph2FinalDesign_2023DCNR.pdf](#)
[DelCo_LtrOfCommitDarbyCrkTrail-Ph2FinalDesign2023_MTsignRev.docx](#)
- 7.I Approval to submit a grant application to Pennsylvania Department of Conservation and Natural Resources Community Conservation Partnership Program for funding assistance towards a project to expand the trailhead parking lot for the Chester Creek Trail's Knowlton Road trailhead due to ongoing parking demand.

Capital

A grant application to the PA DCNR's Community Conservation Partnership Program (C2P2). County match commitment is from capital funds.

[Resolution_CCTKnowltonTrailhead_2023DCNR.aspx.pdf](#)

[DelCo_LtrOfCommitmentCCTKnowltonTrailhead2023_DRAFT.docx](#)

[ProjectBudget-KnowltonCCTTrailhd.pdf](#)

[KnowltonCCTTrailhdPlanLndscpDet2022.pdf](#)

- 7.J Approval of Ratification of the submittal of the Court Interpreter Services Grant: Application for Language Access Reimbursable Costs in the amount of \$200,197.71. The application was due April 1, 2023.

Grant

State Grant

8. Agreements / Contracts / Amendments / Purchases

- 8.A Approval of a Professional Services Agreement with Miller 3 Consulting, Inc. to perform a Disparity Study for County public works projects for a cost not to exceed \$406,825.00. Subject to Solicitor's approval.

County Revenue

Funding from ARPA or from ARPA interest subject to further discussion with Budget. Will be determined prior to approval.

[DISPARITY_STUDY_-_PROFESSIONAL_SERVICE_AGREEMENT_-_SIGNED_-_MARCH_2023.pdf](#)

- 8.B Approval to award contract with Earth Data Inc for scanning and digitizing of maps for Delaware County Planning. Subject to Solicitor's approval.

County Revenue

Funded by IT budget

[PROFESSIONAL SERVICE AGREEMENT - EARTH DATA INCORPORATED - DIGITIZATION OF SUBDIVISION MAPS - FEB.2023.pdf](#)

- 8.C Approval of First Amendment to Commercial Lease Agreement between County of Delaware ("Lessor") and Pennsylvania Resources Council, Inc., a Pennsylvania Non-Profit Corporation ("Lessee") for the Pennsylvania Resources Council, Eastern Regional Office, for the office space located at the Leedom House, second floor offices, 1671 N. Providence Road, Media, PA 19063 amending the Commercial Lease Agreement to include a Three (3) year Renewal Lease Term Option to begin May 1, 2023 and terminate April 30, 2026 with two (2) additional one (1) year Lessee Renewal Term Options, rent to remain at \$6,000.00 per year, \$500.00 per month. Subject to Solicitor's approval.

Other Revenue

N/A

[PA Resources Council. Leedom House. First Amendment.pdf](#)

- 8.D Approval to Amend Contract with Phoenix Graphics for an additional amount of \$4,455.50 for a total amount of \$120,518.90 for Printing of Election Day ballots for the 2023 Primary and Municipal elections. Subject to Solicitor's approval.

Grant

Costs for this purchase for the May 2023 Primary are eligible to be paid through the Commonwealth's Election Integrity Grant (EIG) program. The additional ballots are required for the precincts where a

Special Election will be conducted on May 16, 2023.

[P2023-Phoenix-Graphics-Amendment.2-03-17.pdf](#)

- 8.E Approval to ratify County Council Chair's permission to apply for County Funding Opportunity: Community Mental Health Services Block Grant American Resource Plan Act of 2021 Funding Implementing the Substance Abuse Mental Health Services Administration Roadmap to Crisis Services: Partnership Advancement Opportunity in the amount of \$250,000.00. Subject to Solicitor's approval.
Other Revenue
State Funding
• Community Mental Health Services Block Grant
[Summary Sheet for Grant Community Mental Health Services Block Grant American Rescue Plan Act of 2021 Funding.pdf](#)
[Budget Proposal SFY22-23 CMHSBG County Funding Opportunity.pdf](#)
- 8.F Approval to amend Contract #MH 22/21 between the Department of Human Services, Mental Health, and Holcomb Behavioral Health Systems for Fiscal Year 2021/2022 to add funds in the amount of \$92,000 for the purpose of recruitment and retention of staff. Subject to Solicitors approval.
Other Revenue
State Funding Source:
• Office of Mental Health and Substances Abuse Services Human Services Block Grant-97.94%
County Funding:
• 2.06%
[Holcomb_Behavioral_Health_Systems_MH_22_21_Summary_Page.pdf](#)
[Holcomb_Behavioral_Health_Systems_MH_22_21_Provider_Incentives_Attestation](#)
[Holcomb_Behavioral_Health_Systems_MH_22_21_Fiscal_Year_21_22_Appendix](#)
[Holcomb_Behavioral_Health_Systems_MH_22_21_Fiscal_Year_21_22_Proposed](#)
- 8.G Approval to amend Contract #CYS-P 88/22 between the Department of Human Services, Children and Youth Services, and Woods Services, Inc to add the Short-Term Autism Residential Treatment Program. Subject to Solicitor's approval.
Other Revenue
State Funding Source:
• Office of Children Youth & Families Act 148-34%
County Funding:
• 66%
[Woods_Services_Inc_CYS_P_88_22_Summary_Page.pdf](#)
[Woods_Services_Inc_CYS_P_88_22_Proposed_Z.pdf](#)
[Woods_Services_Inc_CYS_P_88_22_Program_Description.pdf](#)
- 8.H Approval to enter into a contractual agreement between the Department of Human Services, Children & Youth Service and The Metochoi Group dba 3rd Millennium Classrooms. Subject to Solicitor's approval.
Other Revenue
Federal Funding Source:
• Temporary Assistance for Needy Families (TANF) CFDA# 93.558 - 5%
State Funding Source:
• Office of Children, Youth and Families ACT 148 - 76%

County Funding:

- 19%

[The_Metachoi_Group_dba_3rd_Millennium_Classrooms_CYS_7_22_Summary_Page.pdf](#)
[The_Metachoi_Group_dba_3rd_Millennium_Classrooms_CYS_7_22_W9_Page.pdf](#)
[The_Metachoi_Group_dba_3rd_Millennium_Classrooms_CYS_7_22_Contract.pdf](#)

- 8.I Approval of Early Learning Resource Center Regulated Agreements for the attached list of Fiscal Year 22/23 for the increased provision of subsidized childcare. Subject to Solicitor's approval.

Other Revenue

State; Federal. Costs incurred per day child attending. Budget balance = \$42,582,544.35

[ATTACHMENT_ELRC_LIST_2223.docx](#)

- 8.J Approval to amend Agreement #ELRC 288/18 between the County of Delaware Early Learning Resource Center and Community Education Alliance of West Philadelphia to add site #3 to their Early Learning Resource Center Agreement, due to accepting subsidized childcare clients. Subject to Solicitor's approval.

Other Revenue

State; Federal. Costs incurred per day child attending. Budget balance = \$42,582,544.35

[2303 Amend ELRC 288_18 Community Education Alliance of West Philadelphia.pdf](#)

- 8.K Approval to enter into a contractual agreement between the Department of Human Services, Children and Youth Services, and Hugh S. Smith, Ph.D. & Associates, P.C. #JPO-A 90/22. Subject to Solicitor's approval.

Other Revenue

Federal Funding Source:

- Temporary Assistance for Needy Families (TANF) CFDA #93.558-5%

State Funding Source:

- Office of Children, Youth and Families ACT 148-76%

County Funding:

- 19%

[Hugh_S_Smith_PhD_&_Associates_PC_JPO_A_90_22_Summary_Page.pdf](#)

[Hugh_S_Smith_PhD_&_Associates_PC_JPO_A_90_22_W_9.pdf](#)

[Hugh_S_Smith_PhD_&_Associates_PC_JPO_A_90_22_Agreement.pdf](#)

- 8.L Approval to enter into a wavier contractual agreement between the Department of Human Services, Early Intervention, and Robert W. Dodds dba Robert W. Dodds, LLC. Subject to Solicitor's approval.

Other Revenue

State Funding

- Office of Child Development and Early Learning Base Maintenance APPR#10235 - 90%

County Funding

- 10%

[Summary Sheet EI W 10_22 Robert W Dodds dba Robert W. Dodds LLC docx.pdf](#)

[W-9 EI W 10_22 Robert W Dodds dba Robert W. Dodds LLC docx.pdf](#)
[Wavier Agreement EI W 10_22 Robert W Dodds dba Robert W. Dodds LLC docx.pdf](#)

- 8.M Approval to amend Contract #CYS-P 31/22 between the Department of Human Services, Children and Youth Services and Cornell Abraxas Group, LLC to include the additional service of both Abraxas PATH GPS and PATH Program (Community Rate). The rate for this new service is as follows, Abraxas PATH Program (Community Rate): \$60.00 Abraxas PATH GPS Services: \$25.00. Subject to Solicitor's approval.

Other Revenue

Federal Funding Source:

Temporary Assistance for Needy Families (TANF) CFDA# 93.558: 5%

State Funding Source:

Office of Children, Youth and Families act 148: 76%

County Funding:19%

[Cornell Abraxas Group, LLC CYS_P 31_22Summary Page.pdf](#)

[Cornell Abraxas Group Path GPS Program Description.pdf](#)

[Cornell Abraxas Group Residential Path and Community Path Program Description.pdf](#)

[Cornell Abraxas Group, LLC CYS_P_31_22_Current Z Page.pdf](#)

[Cornell Abraxas Group, LLC CYS_P_Proposed Z Page.pdf](#)

- 8.N Approval to amend Contract #CYS-P 197/22 between the Department of Human Services, Children and Youth Services and Pathways Adolescent Center, Inc. to change the rates for Pathways services to their requested rates for FY 2022/2023. The new rates for Pathways Adolescent Center, Inc's services are as follows: Pathway Adolescent Center 1: \$211.34, Pathway Adolescent Center 2: \$211.34, New Beginnings: \$236.28, Transitional Living #2: \$226.23, Transitional Living #3: \$226.23, New Beginnings Transitional Living: \$226.23, Trans Living: 226.23. Subject to Solicitor's approval.

Other Revenue

Federal Funding Source:

Foster Care IV-E CFDA 93:658: Dependent of Child's eligibility

State Funding Source:

Office of Children Youth & Families ACT 148: 79%

Other Funding Source:

Title 4D/Social Security: 1%

County Funding - 20% less any parental maintenance contribution or social security income received

[Pathways Adolescent Center, Inc. CYS_P 197/22 Summary Page.pdf](#)

[Pathways Adolescent Center, Inc. CYS_P 197/22 Current Z Page.pdf](#)

[Pathways Adolescent Center, Inc. CYS_P 197/22 Proposed Z.pdf](#)

- 8.O Approval to amend Agreement #HS-A 2/14 between the County of Delaware,

Department of Human Services, and General Healthcare Resources, LLC. Subject to Solicitor's approval.

Other Revenue

State Funding

- Office of Child Development and Early Learning Base Maintenance APPR# 10235 - 90%

County Funding

- 10%

[Summary Page General Healthcare Resources LLC.pdf](#)

[General Healthcare Resources LLC Addendum.pdf](#)

- 8.P Approval to amend the contract between the County of Delaware and KCBA Architects for professional design services to complete the feasibility study and program of requirements for Central Intake. The contract will be amended by \$18,400 and bring the total value of the contract to \$85,210. Subject to Solicitor's approval.

Capital

County Capital Fund

[KCBA Original Proposal.pdf](#)

[KCBA Proposal - Central Intake Programming \(002\).pdf](#)

- 8.Q Approval to award Contract #eDPW-030123 between the County of Delaware and Donald E. Reisinger, Inc. for the Redwood Senior Center Roof Replacement in an amount not to exceed \$296,600. Subject to Solicitor's approval.

Capital

County Capital Funds

[Contract-DER signed.pdf](#)

- 8.R Approval of change order #1 with L.J. Paoella for additional wood framing and sheathing required to complete the Woodburne Mansion emergency roof stabilization capital project in Little Flower Park for an amount not to exceed \$11,304.00. Contract #eDPW- 011422 will increase from \$167,300.00 to \$178,604.00. Subject to Solicitor's approval.

Capital

County Capital Funds

[August 2022 Agenda Item.pdf](#)

[Change Order Form and Detail 032722.pdf](#)

- 8.S Approval of change order #1 with S.B. Conrad, Inc. for minor brick pointing and the installation of galvanized steel risers for the exterior staircase at Building #4 at the Fair Acres Geriatric Center in the amount of \$3,932.88. The total contract # eDPW-110222 will increase from \$42,000.00 to \$45,932.88. Subject to Solicitor's approval.

Capital

County Capital Funds

[Exterior Stairs Agenda Item.pdf](#)

[SB Conrad CO GC-01 G701-2017 - Final 2 Signed.pdf](#)

- 8.T Approval to compensate Ridley Township in the amount of \$6,757.00 for temporary

construction easements and the acquisition of portions of their property located at 0 Michigan Avenue, Swarthmore, PA 19081. All related to the reconstruction of Delaware County Bridge #210. Subject to Solicitor's approval.

Other Revenue

PENNDOT Reimbursable Fund 36 & Marcellus Shale Fund 05

[Payment Package to County_Parcel 5_Ridley Township_1.3.2023.pdf](#)

- 8.U Approval to authorize a maintenance agreement for County Bridge #221, Michigan Avenue over Little Crum Creek, between the County of Delaware and Ridley Township. Subject to Solicitor's approval.

Other Revenue

Act 44 Fund

[MAINTENANCE AGREEMENT FOR BRIDGE 210 FINAL \(002\).docx](#)

- 8.V Approval of a Lease Agreement between the County and the Delaware County Economic Development Board, for the lease of approximately 3,074 square feet, located on the 2nd floor of 2 West Baltimore Avenue, for a term of three (3) years, with a single three-year renewal term.

Other Revenue

N/A.

[Draft Lease 2 West Baltimore.pdf](#)

9. Miscellaneous

- 9.A Approval to request additional American Rescue Plan Act funds in an amount not to exceed \$75,000 for the purpose of a Library Services systemwide evaluation. Funds will be used to engage a library consultant. Subject to Solicitor's approval.

Other Revenue

American Rescue Plan

[ARPA Request Library Services.pdf](#)

- 9.B Approval to apply a portion of the unencumbered American Rescue Plan Act (ARPA) funds previously allocated by Council to Fire Companies to provide \$25,000.00 grants to two (2) Volunteer Ambulance Corps chartered within Delaware County in support of lost revenues and fund-raising efforts adversely impacted by the COVID-19 pandemic. Individual awards are subject to the execution of individual agreements. Subject to Solicitor's approval.

Other Revenue

American Rescue Plan Act (ARPA) funds

- 9.C Approval of to Adopt the Delaware County Emergency Operations Plan in accordance with the Pennsylvania Emergency Management Services code 35 PA, that mandates the County prepares, maintains, and keeps current an Emergency Operations Plan for the prevention and minimization of injury and damage occurring as a result of an emergency incident or disaster occurring within the County of Delaware.

County Revenue

No costs associated with adoption of plan

[DELCO EOP VOLUME I BASIC PLAN.docx](#)

[DELCO EOP VOLUME II ESF ANNEXES.docx](#)

10. Tax Collection Refund(s)

10.A Approval of Central Tax Collection Department's request for refunds for the years 2022 and 2023 County Real Estate Taxes for seven (7) property owners due to the overpayment of the amount of taxes due.

Other Revenue

N/A

11. Request by the Controller's Office for payment of current bills

12. Communications from the Chief Administrative Officer

13. Solicitor

14. Public Comment

15. Council Remarks

16. Adjourn