



AGENDA

PRELIMINARY AGENDA MEETING TUESDAY, APRIL 18, 2023

1. Call Meeting to order
2. Pledge of Allegiance to the Flag
3. Approval of Minutes
 - 3.A Approval of the Minutes of the Regular Meeting held April 5, 2023.
Other Revenue
no funding needed
[04.05.23 Minutes.pdf](#)
4. Announcement(s)
 - 4.A Update on County's Assessment of Housing Services.
Other Revenue
n/a
5. Grants
 - 5.A Approval to apply to the PA Gaming Control Board to renew the Local Law Enforcement Grant for the term of May 1, 2023 to April 30, 2024.
Grant
Funding for approval: ADA & Detective, Benefit Package & FICA, Overtime and Miscellaneous Expenses
[2023 Local Law Enforcement Application.pdf](#)
 - 5.B Approval to apply for the Insurance Fraud Prevention Authority Grant for the term of July 1, 2023 to June 30, 2024 in the amount of \$904,203.00.
Other Revenue
Funding is provided by the Insurance Fraud Prevention Authority
[IFPA Grant Granicus.pdf](#)
 - 5.C Approval to accept seven grants in the amount of \$1,244,025 from the Commonwealth Financing Authority (CFA) Local Share Accounts (LSA).
Grant
Commonwealth Financing Authority (CFA) Local Share Accounts (LSA)
[LSA grants 2023.docx](#)

- 5.D Approval to accept funds from the PA Department of Health in the amount of \$150,000 to support lead abatement of six residential units. Funding will be available to eligible homeowners and landlords for residences occupied with children under the age of six. Subject to Solicitor's approval.

Grant

Department of the Treasury, FAIN SLFRP 1746, Coronavirus State and Local Fiscal Recovery

[PA Dept. of Health - Grant Agreement.pdf](#)

- 5.E Approval to accept a \$15,000 Grant from the Pennsylvania Department of Military and Veterans Affairs for Fiscal Year 2022-23.

Other Revenue

Grant funding

[Award Letter.pdf](#)

[Grant Agreement.pdf](#)

6. Advertisements

- 6.A Approval to advertise for the installation of a temporary gravel parking lot along Reed Road at the former Don Guanella property in Marple Township. Subject to Solicitor's approval.

County Revenue

Central Purchasing Advertisement Budget

[BID - RFP TIMELINE - SITE IMPROVEMENT at FORMER DON GUANELLA PROPERTY - APR. 2023.pdf](#)

7. Agreements / Contracts / Amendments / Purchases

- 7.A Approval of Professional Services Agreement with Thomson Reuters Court Management Solutions for a term of five (5) years to April 19, 2028 for an amount not to exceed \$2,207,769.00. This Agreement will encompass three separate components: 1) moving our existing Civil Case Management System to the Microsoft Azure cloud; 2) upgrading the Case Management System; and 3) moving Family Law section filings (Divorce and Custody) to electronic filing. There are milestone payments related to this Agreement, as well as annual payments over the course of the five-year Agreement.

Capital

Capital

- 7.B Approval of Maintenance Software Agreement with MTS Solutions for the term of January 1, 2023 through December 31, 2023 in the amount \$125,782.27. Subject to Solicitor's approval.

County Revenue

County

[Delaware County 2023 renewal.pdf](#)

[Sole Source DELCO \(002\).pdf](#)

- 7.C Approval of a Settlement Proposal for a new Collective Bargaining Agreement and between the County of Delaware and the Delaware County Lodge No. 27 of the Fraternal Order of Police on behalf of the members of the Delaware County

Criminal Investigative Division (CID) covering the period of January 1, 2023 through December 31, 2026 and approval of the interfund transfer from the Budget Contingency to the District Attorney's Office budget in the General Fund of \$145,103.98 for the salary adjustments; \$55,125 in clothing allowance and \$120,000 for Premium Pay as allowed under the American Rescue Plan Act (ARPA). Subject to Solicitor's approval.

County Revenue

Funding for the annual increase in 2023 will come from the Contingency Line in the budget and will require a transfer to the District Attorney's Office budget. Funding for the Premium Pay is an authorized use of funds received under the American Rescue Plan Act.

[230329 - FOP Settlement Agreement 4 Yr.pdf](#)

- 7.D Approval of change orders #1 and #2 to contract # eDPW-101922-A between the County of Delaware and Hirschberg Mechanical LLC for the Domestic Hot Water Replacement capital project at G.W. Hill Correctional Facility in the amount of \$15,743.38. The value of the contract will increase from \$783,140 to \$798,883. Subject to Solicitor's approval.

Capital

County Capital Funds- Loan 69

[Hirschberg Mechanical. Change orders #1 and 2.pdf](#)

[Hirschberg 120722 Agenda Item.pdf](#)

- 7.E Approval of Early Learning Resource Center Regulated Agreements for the attached list of Fiscal Year 22/23 for the increased provision of subsidized childcare. Subject to Solicitor's approval.

Other Revenue

State; Federal. Costs incurred per day child attending. Budget balance= \$33,068,897.79

[2302 ELRC FY_2223.pdf](#)

- 7.F Approval to Amend Agreement #ELRC 138/19 between the County of Delaware Early Learning Resource Center and A Childs Place Extended Care Inc to add site #46 to their Early Learning Resource Center Agreement, due to accepting subsidized childcare clients. Subject to Solicitor's approval.

Other Revenue

State: Federal. Cost incurred per day per child attending. Budget balance = \$33,068,897.79

[2335 Amend ELRC 138_19 A Childs Place Extended Care Inc.pdf](#)

- 7.G Approval to participate in the development and submission of the Advancing Wellness and Resiliency in Education Grant. Subject to Solicitor's approval.

Other Revenue

Federal Funding Source:

- Substance Abuse and Mental Health Services Administration-TBD

[Advancing Wellness and Resiliency in Education \(AWARE\) Grant_Summary Page.pdf](#)

[Fiscal Year 2023_Project AWARE_Advancing Wellness and Resiliency in Education_Notice of Funding Opportunity.pdf](#)

- 7.H Approval of an Agreement between the County of Delaware and Cumberland Hospital for Children and Adolescents for patient care. Subject to Solicitor's approval.
County Revenue
100% County funding.
[Cumberland_Agreement_Upload.pdf](#)
- 7.I Approval to Amend the agreement between the PA DOH and Delaware County Health Dept. Grant Agreement #4100092542 to accept additional subsequently available funds (SAF) (\$55,240.00 original amended SAF I \$36,745 amendment SAF II \$24,475 = Total Budget \$116,460) from the PA DOH to provide additional or expanded services in the Tuberculosis control program for period July 1, 2022 through June 30, 2023. Subject to Solicitor's approval.
Grant
Pursuant to Management Directive 305.21, Payments to Local Governments and Other Subrecipients,
the Department must identify the amounts of Federal and state funding it provides to Providers. This
identification follows and includes the breakdown of Federal and state dollars provided and the related
Federal and state financial assistance program name and number:
100% state funds
- SAF I \$36,745.00, ALN 93.116, Centers for Disease Control and Prevention, Health and Human Services, Department of, Project Grants and Cooperative Agreements for Tuberculosis control programs, FAIN NU52PS910207
- SAF II \$24,475.00 Federal dollars, ALN 93.116, Department of Health and Human Services/Centers for Disease Control and Prevention, Project Grants and Cooperative Agreements for Tuberculosis Control Programs, FAIN NU52PS910207
[TB SAP# 4100092542 Fully Executed 8_2022.DT.pdf](#)
[4100092542 SAF1 Executed.pdf](#)
[FED 4100092542 SAF2 \(002\).pdf](#)
- 7.J Approve Contract Amendment with Strategic Versatility to increase the Contract from \$30,000 by an additional \$25,000 for further development of the DCHD leadership team including work on the structure/organization of the Health Department, behavioral and skill development/assessment, additional enhanced cross functional manager/staff training, executive level coaching and development on overall leadership effectiveness. Subject to Solicitor's approval.
County Revenue
There are several grants that allow for funding related to Public Health Infrastructure. The Health Department has a grant 01/01/23-11/30/27 with \$1,000,000 PHI Grant (CDC – Strengthening US Public Health Infrastructure, Workforce, and Data Systems grant – CDC-RFA-OE22-2203) reserved for Training and Workforce Development.
[Council Approval- Strategic Versatility- Leadership Training 11-16-22.pdf](#)
[DCHD Phase II Options 03_06_23 \(002\).pdf](#)

- 7.K Approval of a Professional Services Agreement between the County of Delaware and Kronos SaaS, Inc., a UKG company for an amount not to exceed \$38,560.00 for a period of three years eff. 90 days from signature 04/19/2023 expected term 07/19/2023-07/19/2026. Pricing includes implementation and configuration, training for admin and end users, and assoc. software/hardware and subscriptions. Subject to Solicitor's approval.
County Revenue
The Health Department has several grants that have included budgets specific to IT infrastructure we took the step of contacting the State PA DOH ELC grant and received an approval confirming the expense is reimbursable and is a permissible expense under the ELC grant eff through July 2024 from the project officer at the State. We expect that we will receive 2 years of the annual recurring costs back from the ELC grant. We also have IT infrastructure grant effective through 2027 that would cover any balance of the 3 year agreement and likely any renewal after the initial 3 year period.
[Delaware County Dept of Health Q-147916 WFR Net New 4.5.23 order packet r4.pdf](#)
- 7.L Approval for Workforce Development to modify a contract with Maximum Security Firm, LLC increasing the amount from \$50,000 to \$50,288.
Grant
All funds are federal Workforce Innovation and Opportunity Act with no local match.
[Service Agreement Maximum.pdf](#)
- 7.M Approval for Workforce Development to modify an Incumbent Worker Training contract with the City of Chester. The contract amount would increase from \$22,000 to \$44,000 due to an increase in the number of workers trained.
Grant
All funds are federal Workforce Innovation and Opportunity Act with no local match.
[Master Agreement City of Chester.pdf](#)
- 7.N Approval for Workforce Development to enter a contract with KDI Office Technology Inc for On-the-Job Training with up to \$5,000 per worker. Subject to Solicitor's approval.
Grant
All funds are Workforce Innovation and Opportunity Act, no local match
[KDI Master Agreement.docx](#)
- 7.O Acceptance of public comment for the County's Proposed 2023 Annual Action Plan. The proposed list of awards was approved by County Council on March 15, 2023 and advertised in the March 23, 2023 Philadelphia Inquirer.
Other Revenue
Community Development Block Grant
HOME Investment Partnerships Grant
Emergency Solutions Grant
Affordable Housing Fund

[2023 Action Plan - Proposed List of Awards.pdf](#)
[Marcus Hook Request.pdf](#)

- 7.P Approval of amendment and grant of authority to advertise the following housing and community development 2022 Action Plan amendment as it relates to the HOME Investment Partnerships Program. Allocate an additional \$100,000 to the Chester Community Improvement Project to provide down payment and closing cost assistance to eligible households. Subject to a 30 day comment period and Solicitor approval.

Other Revenue

HOME Investment Partnerships

[CCIP - Request for Additional Funds.pdf](#)

- 7.Q Approval of a license agreement with Capozzoli's Catering to operate a cafeteria for County employees and visitors in the County Courthouse and Government Center for a period starting on April 20, 2023, and ending on December 31, 2025, and with a license fee of \$12,000 per year. Subject to Solicitor's approval.

County Revenue

N/A

[Capozzoli Agreement 2023.docx](#)

- 7.R Approval of the Delaware County Hazardous Materials Emergency Response Preparedness Report (HMERP) as to be an accurate assessment of the threat posed by hazardous materials in the county and an acceptable plan to counter or mitigate the threat as described in PA Act 165 and PEMA Directive D2022-01.

County Revenue

No cost to County.

[Delaware County Annual HAZMAT Report - Data 2023.pdf](#)

[Delaware County CSP Annual Report 2023.pdf](#)

- 7.S Approval to Reject all bids for the Digital Signage Project.

Other Revenue

n/a

8. Miscellaneous

- 8.A Approval of Reallocation of \$231,000 in ARPA funding that was originally allocated to the county Wide Vision Zero Plan.

Other Revenue

At the September 7, 2022 Council meeting, Council approved applying \$300,000 dollars in funds received under the American Rescue Plan Act to prepare a Countywide Vision Zero Plan. This request is to reallocate a portion of those funds (\$231,000) to other projects.

[ARPA reallocation of Vision Zero funds.docx](#)

- 8.B Approval to authorize the Chief Administrative Officer to execute for and on behalf of the County all required applications, forms and documents to obtain financial assistance related to the COVID-19 Emergency through the Pennsylvania Emergency Management Agency (PEMA) and the Federal Emergency Management Agency (FEMA).

Other Revenue

n/a

- 8.C Approval to Request for an Inter-Fund Center Transfer of \$200K from the Contingency Line to fund the operating costs (non personnel) of the newly combined Civil Defense Budget.

County Revenue

General Fund Contingency Line

[2937 budget for 2023 adjustment to \\$200K.xls](#)

9. Tax Collection Refund(s)

- 9.A Approval of Central Tax Collection Department's request for refunds for the years 2022 and 2023 County Real Estate Taxes for seventeen (17) property owners due to the overpayment of the amount of taxes due.

Other Revenue

N/A

10. Request by the Controller's Office for payment of current bills

11. Communications from the Chief Administrative Officer

12. Solicitor

13. Public Comment

14. Council Remarks

15. Adjourn