



AGENDA

PRELIMINARY AGENDA MEETING TUESDAY, MAY 2, 2023

1. Call Meeting to order
2. Pledge of Allegiance to the Flag
3. Approval of Minutes
 - 3.A Approval of the Minutes of the Regular Meeting held April 19, 2023.
Other Revenue
No funding needed
[04.19.23 Minutes.pdf](#)
4. Presentation(s)
 - 4.A Presentation by Teacher Pathway Program requesting ARPA Funds.
Other Revenue
No funding at this point. Will be requesting ARPA funding.
5. Resolution(s)
 - 5.A Resolution recognizing May as Mental Health Awareness Month as well as Child Mental Health Acceptance Month.
Other Revenue
No funding needed
 - 5.B Resolution recognizing May is Older American's Month.
Other Revenue
No funding
 - 5.C Resolution recognizing May as Asian American and Pacific Islander Heritage Month.
Other Revenue
No funding
 - 5.D Resolution recognizing May 7-13, 2023 as National Correctional Officer's Week.
Other Revenue
No funding
 - 5.E Resolution recognizing May 6-12, 2023 as National Nurses Week.

Other Revenue
No funding

6. Grants

- 6.A Approval to submit a grant application to the PA Department of Economic Development's Greenways, Trails, and Recreation Program (GTRP) for funding to complete final design of the Darby Creek Trail- Phase 2, and to commit matching funds should the grant be awarded.

Grant

PA Department of Economic Development's (DCED) Greenways, Trails, and Recreation Program (GTRP). The exact county match commitment source is to be determined.

[Resolution-DCED-DCTPh2Des2023.docx](#)

[DelCo_LtrOfCommitDarbyCrkTrail-Ph2FinDes2023DCED_MTsign.docx](#)

- 6.B Approval to submit a grant application to the PA Department of Economic Development's Greenways, Trails, and Recreation Program (GTRP) for funding assistance towards a project to expand the trailhead parking lot for the Chester Creek Trail's Knowlton Road trailhead due to ongoing parking demand.

Grant

PA Department of Economic Development's (DCED) Greenways, Trails, and Recreation Program (GTRP). The exact county match commitment source is to be determined.

[Resolution-DCED-CCTKT2023.docx](#)

[DelCo_LtrOfCommitmentCCTKnowltonDCED2023_DRAFT_forMTsig.docx](#)

- 6.C Approval for the Public Defender to apply for granting funding through PCCD's Public Defender Training Initiative in partnership with the Public Defender Association of Pennsylvania.

Grant

The Pennsylvania Commission on Crime and Delinquency (PCCD) is offering \$100,000 in competitive grant funds toward Criminal Indigent Defense Training Initiatives. Delco Defenders, in partnership with the Public Defender Association of Pennsylvania, proposes using the funds to design a systematic and comprehensive training program for public defenders that focuses on the intersection of the criminal justice and mental health systems. This will be achieved by hiring a person for a one-year training development position with the Delco Defenders. The training developer will be responsible for developing a resource manual addressing the unique nature of indigent defense of those with mental illness, traumatic brain injury, intellectual disabilities, and developmental disabilities as well as developing a training curriculum for online and in-person trainings and coordinating two in-person trainings--one for public defenders and another for their teams (social advocates, mitigators, investigators, and support staff). The funds are sought for a term position of one year only.

- 6.D Approval of Grants by the Delaware County Interactive Gaming Revenue Authority in the aggregate amount of \$102,500 as shown on the attached report.

Other Revenue

Grants are paid from gaming revenues paid directly to the Authority under state

law. Council approval is required for grants.
[DCIGRA Update 05022023.pdf](#)

7. Agreements / Contracts / Amendments / Purchases

7.A Approval of Recorder of Deeds - AFSCME Local 3107, D.C.88 Side Agreement, Effective January 1, 2023.
County Revenue
payroll and/or payroll contingency

7.B Approval to purchase a 2023 Ford F150 Pickup, 4x2, 2 Door vehicle as well as an added bed liner for a price not to exceed \$50,000 from Fred Beans of West Chester COSTARS #025-013.
Capital
For use at Delaware County Health Department. ARPA Delco Health 49-5852-706001 funds set aside for vehicle purchases.
[F150 MVM recommendation on truck.docx](#)
[COD.23X1E.30073.042123.pdf](#)

7.C Approval to accept amendment #1 between the PA DOH and Delaware County Health Department for a one-year renewal of the immunization grant award 4100092485 PADOH in the amount of \$391,689.00 for the period of 07/01/2023-06/30/2024. Subject to Solicitor's approval.
Grant
Pursuant to Management Directive 305.21, Payments to Local Governments and Other Subrecipients, the Department must identify the amounts of Federal and state funding it provides to Providers. This identification follows and includes the breakdown of Federal and state dollars provided and the related Federal and state financial assistance program name and number: \$391,689.00 Federal dollars, ALN 93.268, Department of Health and Human Services/Centers for Disease Control and Prevention, Immunization Cooperative Agreements, FAIN NH23IP922634
[4100092485 A1.pdf](#)
[SIGNATURE REQUIREMENTS \(Rev. 07-20\).pdf](#)
[Copy of 2023 02 09 - DELAWARE IMMI - DRAFT BUDGET FY2024 v5.xls](#)

7.D Approval to accept grant #4100095601 between the Commonwealth of PA, Department of Health and Delaware County Health Department in the amount of \$4,967,067.00 for the period of 05/01/2023-11/30/2027. Subject to Solicitor's approval.
Grant
Pursuant to Management Directive 305.21, Payments to Local Governments and Other Subrecipients, the Department must identify the amounts of Federal and state funding it provides to Providers. This identification follows and includes the breakdown of Federal and state dollars provided and the related

Federal and state financial assistance program name and number:

\$4,967,067 Federal dollars, ALN 93.967, Centers for Disease Control and Prevention, Strengthening U.S.

Public Health Infrastructure, Workforce and Data Systems, FAIN NE11OE000104

[Grant Agreement - unsigned - 4100095601.pdf](#)

[SIGNATURE REQUIREMENTS \(Rev. 07-20\) \(003\).pdf](#)

[BOP-2201 EO 2021-06 Worker Protection Form.pdf](#)

[Foa_Content_of_CDC-RFA-OE22-2203 \(9\).pdf](#)

[2023.3.10 CMHD WFD Grant.pptx](#)

- 7.E Approval of a Professional Services Agreement with Baker Tilly US, LLP in the amount of \$39,900 for strategic planning and other management advisory services to be conducted for the Delaware County Board of Health and Delaware County Health Department. Subject to Solicitor's approval.

Grant

The strategic planning services are expected to be 100% grant reimbursable. For the purposes of this specific engagement / work the DCHD expects that the PHI Grant (CDC – Strengthening US Public Health Infrastructure, Workforce, and Data Systems grant) would be the appropriate grant for reimbursement. There is available funding at \$1,000,000 for the DCHD specific to training / planning. The grant will be effective 01/01/23-11/30/27 so immediate spending would be reimbursable - DCHD still pending final approved agreement.

[Delaware County Health Dept Engagement Letter 23 04 12 \(002\).pdf](#)

- 7.F Approval of Professional Services Agreement with Just Appraised for the period of May 3rd, 2023 to April 30, 2024 in the amount of \$55,400.00. Subject to Solicitor's approval.

County Revenue

Cost for first year implementation is \$3,000.00. \$52,400.00 is the cost for this services and won't be realized until CY 2024.

[Delaware County PA Sole Source Letter.pdf](#)

[Sole Source Deed Recognition Software Packet for Presentation to BOCC \(1\) \(1\) \(1\) copy.pdf](#)

[Delaware County, PA Pricing Proposal .docx \(3\).pdf](#)

[Just Appraised - SAAS Services Agreement.pdf](#)

- 7.G Approval to accept Proposal from IMR Digital in an amount not to exceed \$58,847.00 for a Records Scanning Project to Reduce Storage Problem and Increase Efficiency.

Other Revenue

Conservation District Fund Allocation - Administrative Assistance Funding from the PA. State Conservation Commission. Funding has been obtained

[22023-Delaware County Conservation District Documents and Large format with Shredding Option \(002\).pdf](#)

- 7.H Approval of Delaware County's 2023 Annual Action Plan Final List of Awards. Attached Final List of Awards includes projects funded with the Federal Community Development Block Grant, HOME Investment Partnerships Grant, Emergency Solutions Grant and County funded Affordable Housing Fund.

Other Revenue

Community Development Block Grant, HOME Investment Partnerships Grant,
Emergency Solutions Grant, Affordable Housing Fund

[2023 Action Plan - Final List of Awards.pdf](#)

- 7.I Approval of Contract with DSC Solutions in an amount not to exceed \$271,413.00 for Custodial Services for Various Delaware County Departments for a period of three (3) years with the option to extend for two (2) additional one (1) year periods. Subject to Solicitor's approval.

County Revenue

The three (3) year Custodial Service cost of \$499,077.00 will be divided among the following department budgets:

District Justice - 01-1867-630538 - \$95,544.00
Voting Machines - 01-0208-630538 - \$9,252.00
Juvenile Court - 01-2361-630538 - \$34,902.00
Adult Probation - 01-1844-630538 - \$34,902.00
Facilities Management - 01-0744-630538 - \$35,892.00
Parks - 01-5530-630538 - \$30,996.00
Medical Examiner/Coroner - 01-1938-630538 - \$17,568.00
Planning - 01-0714-630538 - \$17,532.00
Emergency Medical Services - 2623-4506-630538 - \$17,820.00
Emergency Services - 01-2918-630538 - \$73,923.12
Library Services - 01-5608-630538 - \$30,132.00
Public Defender - 01-0523-630538 - \$52,078.68
Health Department - 5123-4540-630538 - \$48,535.20

If the budget line item does not already exist within the department budget, the line will be created and funded appropriately.

[COUNTYWIDE CUSTODIAL SERVICES - DSC Solutions - CONTRACT FOR SERVICES - FEB.2023.pdf](#)

- 7.J Approval of Contract with CNS Cleaning Company in an amount not to exceed \$227,664.00 for Custodial Services for Various Delaware County Departments for a period of three (3) years with the option to extend for two (2) additional one (1) year periods. Subject to Solicitor's approval.

County Revenue

The three (3) year Custodial Service cost of \$499,077.00 will be divided among the following department budgets:

District Justice - 01-1867-630538 - \$95,544.00
Voting Machines - 01-0208-630538 - \$9,252.00
Juvenile Court - 01-2361-630538 - \$34,902.00
Adult Probation - 01-1844-630538 - \$34,902.00
Facilities Management - 01-0744-630538 - \$35,892.00
Parks - 01-5530-630538 - \$30,996.00
Medical Examiner/Coroner - 01-1938-630538 - \$17,568.00
Planning - 01-0714-630538 - \$17,532.00
Emergency Medical Services - 2623-4506-630538 - \$17,820.00

Emergency Services - 01-2918-630538 - \$73,923.12
Library Services - 01-5608-630538 - \$30,132.00
Public Defender - 01-0523-630538 - \$52,078.68
Health Department - 5123-4540-630538 - \$48,535.20

If the budget line item does not already exist within the department budget, the line will be created and funded appropriately.

COUNTYWIDE CUSTODIAL SERVICES - CNS - CONTRACT FOR SERVICES - FEB.2023.pdf

- 7.K Approval of Contract with Media Plumbing and Heating, Inc. dba Kinetix in an amount not to exceed \$72,023.16 for fire monitoring and inspections of various Delaware County Buildings for a period of one (1) year with the option to extend for four (4) additional one (1) year periods. Subject to Solicitor's approval.
County Revenue
Facilities Management Budget
BID EVALUATION LETTER - FIRE MONITORING & INSPECTIONS SERVICES (eFMD-012423) -FEB. 2023.pdf
FIRE MONITORING & INSPECTION SERVICES - BID TABULATION - EVALUATION - JAN. 2023.pdf
Bid - Media Plumbing & Heating, DBA Kinetix.pdf
FIRE MONITORING and INSPECTION SERVICES-Kinetix-CONTRACT FOR SERVICES-FEB.2023.pdf
- 7.L Approval of a Professional Service Agreement between the County of Delaware and Gannett Fleming, Inc. for completion of a condition analysis of the fire alarm system and fire partitions at the Government Center for a fee of \$31,350. Subject to Solicitor's approval.
Capital
County Capital Fund
2023.04.10_DelCo_FA_GF_Proposal_R0.pdf
- 7.M Approval of change order #1 to contract #ePW-022422 between the County of Delaware and Premier Concrete, Inc. to install four ADA compliant parking spaces connected to the construction of a new playground at Upland Park in the amount of \$17,250. The value of the contract will increase from \$663,775 to \$681,025. Subject to Solicitor's approval.
Capital
County Capital Funds
COR 1 ADA Parking.pdf
- 7.N Approval of Reimbursement Agreement R23060006 between the County of Delaware and Pennsylvania Department of Transportation (PennDOT) establishing maximum reimbursement at \$900,000.00 for Preliminary Engineering required for County Bridge #146 Chester Pike over Darby Creek in Collingdale and Darby Boroughs. Subject to Solicitor's approval.
Other Revenue
Fund 36: Bridge Fund
Reimbursement Agreement-R23060006.pdf

- 7.O Approval to advertise a Request for Proposal for Outreach Services for the Department of Human Services and Adult and Family Services. Subject to the Solicitor's approval.
Other Revenue
State Funding
• Human Services Block Grant
[Summary Sheet_RFP_Outreach Services.pdf](#)
- 7.P Approval of Early Learning Resource Center Regulated Agreements for the attached list Fiscal Year 22/23 for the increased provision of subsidized childcare. Subject to Solicitor's approval.
Other Revenue
State; Federal Costs incurred per day child attending. Budget balance = \$33,068,897.79
[ELRC List_FY_2223.pdf](#)
- 7.Q Approval to amend #ELRC 893/18 between the County of Delaware Early Learning Resource Center and Right At School LLC to add site #14 to their Early Learning Resource Center Agreement, due to accepting subsidized clients. Subject to Solicitor's approval.
Other Revenue
State; Federal. Cost incurred per day per child attending. Budget balance= \$33,068,897.79
[ELRC_893_18_Right At School LLC_Amendment_7.pdf](#)
- 7.R Approval to amend #ELRC 276/18 between the County of Delaware Early Learning Resource Center and Children's Garden One Inc to add site #5 to their Early Learning Resource Center Agreement, due to accepting subsidized clients. Subject to Solicitor's approval.
Other Revenue
State; Federal. Cost incurred per day per child attending. Budget balance = \$33,068,897.79
[ELRC_276_18_Children's Garden One Inc_Amendment_4.pdf](#)
- 7.S Approval to amend #ELRC 70/18 between the County of Delaware Early Learning Resource Center and KUEHG CORP to add site #14 to their Early Learning Resource Center Agreement, due to accepting subsidized clients. Subject to Solicitor's approval.
Other Revenue

State; Federal. Cost incurred per day per child attending. Budget balance = \$33,068,897.79
[ELRC_70_18_KUEHG CORP_Amendment_19.pdf](#)
- 7.T Approval to amend #ELRC 986/22 between the County of Delaware Early Learning Resource Center and Adams Childcare to add site #2 to their Early Learning Resource Center Agreement, due to accepting subsidized clients. Subject to Solicitor's approval.

Other Revenue

State; Federal. Cost incurred per day per child attending. Budget balance = \$33,068,897.79

[ELRC_986_22 Adams Childcare_Amendment_1.pdf](#)

- 7.U Approval to amend Contract #ID 129/22 between the Department of Human Services, Intellectual and Developmental Disabilities, and Bancroft NeuroHealth to reflect the legal name as it appears on the Agency's W-9 as Bancroft, A New Jersey Non-Profit Corporation. Subject to Solicitor's approval.

Other Revenue

State Funding Source:

- Human Services Block Grant APPR #10255-97.94%

County Funding:

- 2.06%

[Bancroft_A_New_Jersey_Non_Profit_Corporation_ID_129_22_Summary_Page.pdf](#)

[Bancroft_A_New_Jersey_Non_Profit_Corporation_ID_129_22_W_9.pdf](#)

[Bancroft_A_New_Jersey_Non_Profit_Corporation_ID_129_22_Confirmation_Letter](#)

8. Appointments

- 8.A Approval to appoint Kenneth Collins and Alexandra Fensterer to the Delaware County Drug & Alcohol Planning Council with terms ending September 30, 2025.

Other Revenue

No funding needed

9. Tax Collection Refund(s)

- 9.A Approval of Central Tax Collection Department's request for refunds for the years 2022 and 2023 County Real Estate Taxes for forty-three (43) property owners due to the overpayment of the amount of taxes due.

Other Revenue

N/A

- 9.B Approval of Central Tax Collection Department's request for one hundred twenty-three (123) Court Ordered refunds for the years 2021, 2022 and 2023 for properties in the boroughs of Collingdale, Darby, Lansdowne, Marcus Hook, Prospect Park, Sharon Hill, Swarthmore and Yeadon, and the townships of Bethel, Chadds Ford, Concord, Edgemont, Marple, Middletown, Neither Providence, Newtown, Radnor, Springfield, Thornbury, Upper Darby and Upper Providence in the total amount of \$205,296.52.

Other Revenue

N/A

10. Request by the Controller's Office for payment of current bills

11. Communications from the Chief Administrative Officer

12. Solicitor

13. Public Comment
14. Council Remarks
15. Adjourn