



AGENDA

PRELIMINARY AGENDA MEETING TUESDAY, JUNE 6, 2023

1. Call Meeting to order
2. Pledge of Allegiance to the Flag
3. Approval of Minutes
 - 3.A Approval of the Minutes of the Regular Meeting held May 17, 2023.
Other Revenue
No funding needed
[05.17.23 Minutes.pdf](#)
4. Ordinance(s)
 - 4.A Second Reading, Public Hearing and Consideration of Ordinance 2023-4 amending Section 6-20G(1)(f) of the Administrative Code to exempt employees of the Delaware County Conservation District from the residency requirements.
County Revenue
NA
[Ordinance_2023-4__Residency__second_reading.pdf](#)
 - 4.B First Reading of Ordinance 2023-5 amending Section 6-101 of the Administrative Code regarding names of facilities.
County Revenue
NA
[Ordinance 2023-5 \(Naming\) First Reading.pdf](#)
5. Resolution(s)
 - 5.A Approval of Resolution 2023-2 providing exemption from County real property taxation for improvements and construction in certain areas of the City of Chester under the Local Economic Revitalization Tax Assistance Act (LERTA).
County Revenue
NA
[Resolution 2023-2 \(LERTA\).pdf](#)
6. Announcement(s)
 - 6.A Announcement that the Government Finance Officers Association for the United

States and Canada (GFOA) has awarded the office of Controller Joanne Phillips and the County of Delaware the Certificate of Achievement for Excellence in Financial Reporting for the annual comprehensive financial report for the fiscal year ended December 31, 2021.

County Revenue

None

[GFOA 2021 Award.pdf](#)

6.B Announcing the 2023 Summer Concert Series

Other Revenue

No funding

6.C Announcing the 2nd Annual Juneteenth Celebration

Other Revenue

No funding

6.D Announcement of EPA Brownfields Program

Other Revenue

To be expanded upon next week.

6.E Announcement of the Fourth Round of the Delco Greenway Grants Program.

Capital

2024 Capital

7. Grants

7.A Approval to apply to the Pennsylvania Commission on Crime and Delinquency for funds in the amount of \$1,297,139 to continue the Special United States Attorney Pilot Project for the term July 1, 2023 until June 30, 2024.

Grant

The grant application requests funds to continue an existing grant-funded program, funding for which ends on June 30, 2023. The program pays for the salaries of assistant district attorneys designated as Special United States Attorneys for the purpose of prosecuting gun cases.

[40737_ Special United States Attorney Pilot Project 2023_2023-05-23_133228.pdf](#)

7.B Approval to purchase of five (5) license plate readers from PlateLogiq in the amount of \$66,610.00 using PPCD Grant funding.

Grant

PA Commission on Crime and Delinquency Grant (PCCD)

[PLATELOGIQ.pdf](#)

7.C Approval to use State ICAC grant funds to pay registration for 28 ICAC affiliates to attend Cellebrite Certified Operator/Certified Physical Analyst course in the amount of \$117,600.00.

Grant

The funding for this purchase will be provided by the PCCD ICAC grant.

[Cellebrite Training Quote.pdf](#)

[Cellebrite Sole Source Letter.pdf](#)

[Sole Source Justification - Cellebrite JUNE 2023.pdf](#)

7.D Approval to purchase Grayshift forensic license in the amount of \$30,795.00 using PCCD ICAC grant funds.
Grant
Funding will be provided by the PCCD ICAC grant improving investigations.
[Grayshift State Funds Quote.pdf](#)
[GrayShift Sole Source Letter.pdf](#)
[Proprietary Justification Form - GrayShift JUNE 2023.pdf](#)

7.E Approval to submit a grant application to the Pennsylvania Commission on Crime and Delinquency for the Intermediate Punishment Treatment Program Funds for FY2023-2024 in the amount of \$555,000.
Grant
Funding is provided by the Pennsylvania Commission on Crime and Delinquency (PCCD). This is a non-competitive grant in the amount of \$555,000.

[IP Grant Documentation FY23-24.pdf](#)

7.F Approval to apply for the Urban and Community Forestry Inflation Reduction Act Grants from the US Forest Service in the amount not to exceed \$589,000 a year for five years for a total of \$2.94 million to create an urban forestry program in Delaware County's underserved communities.
Grant
NA

8. Advertisement(s)

8.A Approval to advertise for the installation of a water softening system at the George W. Hill Correctional Facility. Subject to Solicitor's approval.
County Revenue
Central Purchasing Operating Funds
[BID - RFP TIMELINE - DOMESTIC WATER SOFTENER at G.W. HILL CORRECTIONAL FACILITY - APR. 2023.pdf](#)

8.B Approval to advertise for Plan Review Management Software. Subject to Solicitor's approval.
County Revenue
Central Purchasing's Operating Capital
[BID - RFP TIMELINE - PLAN REVIEW MANAGEMENT SOFTWARE - MAY 2023.pdf](#)
[RFP Project - Plan Review Software \(003\).pdf](#)

9. Agreements / Contracts / Amendments / Purchases

9.A Approval of Professional Services Agreement with Thomson Reuters Court Management Solutions for a term of six (6) years to April 19, 2028 for an amount not to exceed \$4,273,401.98. This Agreement will encompass three separate components: 1) moving our existing Civil Case Management System to the Microsoft Azure cloud; 2) upgrading the Case Management System; and 3) moving Family Law section filings (Divorce and Custody) to electronic filing. There are milestone payments related to this Agreement, as well as annual payments over

the course of the six-year Agreement.

Capital

Capital

[Delco - Pricing Summary for Annual Software Maintenance and Support - Cloud Hosting and Migration - Managed Services - Upgrade - Family E-Filing v2.docx](#)

- 9.B Approval of Software Maintenance Agreement with Granicus for the term of 4/6/2023 through 4/5/2024 for Agenda Management and Boards and Commissions in the amount of \$77,353.67. Subject to Solicitor's approval.

County Revenue

County IT Budget

[OR-041393 Sole Supplier Letter.pdf](#)

[PA_Delaware County PA_Q-255487_2023MAR2.pdf](#)

- 9.C Approval of Memorandum of Understanding between the County of Delaware and the Brandywine Conference & Visitors Bureau, Inc (dba Visit Delco, PA) regarding the disbursement of hotel tax revenues. Subject to Solicitor's approval.

Other Revenue

For the term of the MOU, funding will be drawn from two sources. Under Section 7(B) of the MOU, funding will be taken from unappropriated hotel tax revenue held by the County. Under Section 7(A) of the MOU, funding will be drawn exclusively from hotel tax revenues collected in future years. These funds will be held separately from the General Fund.

[Draft Agreement_Visit Delco_5.23.2023_not yet signed.pdf](#)

- 9.D Approval of an Agreement between SparkCharge, Inc. and Delaware County Health Department to provide electric vehicle fast charging services for the period of 18 months for a total cost of \$75,258.00. Subject to Solicitor's approval.

Grant

Grant eligible expense - ELC Grant 5123-4573 - there is \$50,000.00 already approved under consultant/sub contract services under the ELC grant contract. We are working with the state project officer as there is an additional \$40,000.00 reserved for fleet equipment and an additional \$15,000.00 for auto expense. Our expectation is that this service could be 100% reimbursable by the ELC grant.

[SparkCharge - Political Contribution Disclosure Form.pdf](#)

[Spec Sheets V2&V3_V3.png](#)

[Letter of Service - SparkCharge.pdf](#)

[SparkCharge Draft Council - elec sign ML.pdf](#)

- 9.E Approval to enter into a Professional Services Agreement with Deborah Kahal, MD and the Delaware County Health Department for an initial term of July 1, 2023 to December 31, 2023 at a monthly fee of \$6,000.00/month at a cost of \$36,000.00. Subject to Solicitor's approval.

Grant

There are several grants that provide support for contracted services related to clinical support. The DCHD expects that the expense for the physician will be reimbursable under the categorical grants for TB, HIV/STD, Immunization. There are also funds available in the ELC grant for support services. There is sufficient funding in excess of the agreement amount to be reimbursed by grants for the cost of these services. 100% State grant funds - PA DOH.

[Kahal Professional Service Agreement.pdf](#)

- 9.F Approval of change order to existing Custom Data Processing, Inc. Agreement to include Onsite Waste Water & Wells for a period effective 08/11/23 (additional cost \$26,060.00). Subject to Solicitor's approval.

Grant

There has been an approved HRSA grant that is allowing \$1,000,000 for the IT infrastructure related to the Health department and as we have been budgeting we have been communicating this need specific to the CDP platform. HRSA is an agency of the U.S. Department of Health and Human Services. The contract with HRSA and the funding is expected to be approved for the upcoming Fiscal year June or July 2023 effective date expected. The grant funds are expected and have been included in the FY24 budget for the Health Department.

[CDP Original Agreement - 022822.pdf](#)

[CDP-DCHD EH-OSW Quote for Council ML signed 052323.pdf](#)

- 9.G Approval to award Contract for Occupational, Physical, and Speech therapy contract for Fair Acres Geriatric Center to Advantage Care Rehabilitation, LLC. Pricing is based on Medicare A, Medicare Advantage Plans, Medicare B, Managed Care and Direct Clinical Treatments, and Medicaid only reimbursement fee schedule. Subject to Solicitor's approval.

Other Revenue

Medicare/Medicaid

[ADVANTAGE CARE REHAB DRAFT AGREEMENT.pdf](#)

- 9.H Approval to award Contract for Ambulance and Resident Transportation Services for Fair Acres Geriatric Center to Wheat Services-Partner of Easton Coach Company. Subject to Solicitor's approval.

Other Revenue

Medicare/Medicaid

[AMBULANCE AND RESIDENTS TRANSPORTATION SERVICES \(eFAC-040523-1\) - WHEAT SERVICES - CONTRACT FOR SERVICES - MAY.2023.pdf](#)

- 9.I Approval to purchase (4) Scotsman Ice Machines for Fair Acres Geriatric Center, Bldg. 8, Floors 9, 10, 11, and 12 from Singer Equipment Company in the amount of \$30,301.08. Subject to Solicitor's approval.

Other Revenue

Medicare/Medicaid

[Singer Quote.pdf](#)

- 9.J Approval to purchase Microsoft 365 E3 Government and Office 365 Advanced threat protection for Fair Acres Geriatric Center. Acquisition will be through CDWG on PA State Contract #4400018548 for a term of (3) years with a yearly cost of \$118,779.00. Subject to Solicitor's approval.

Other Revenue
Medicare/Medicaid
[CDWG Quote.pdf](#)
[Cost Matrix.pdf](#)
[PA State Contract.pdf](#)

- 9.K Approval to renew Service Agreement with NEOGov in the amount of \$93,804.12 for the term of 11/01/2022 to 10/31/2023. Subject to Solicitor's approval.
County Revenue
County Revenue
[NEOGov New Service Agreement.pdf](#)
- 9.L Approval of COSA Fiscal Year 2023 - 2024 Contracts.
Other Revenue
PA Department of Aging Block Grant
[2023-2024 Contract Summary.docx](#)
[2023 - 2024 COSA Contracts.xlsx](#)
[Contracts 23-24 Accounts.pdf](#)
[Contracts 23-24 Funding Summary.pdf](#)
- 9.M Approval of amendment to the Housing and Community Development 2022 Action Plan as it relates to the Affordable Housing Fund Program. Allocate \$25,000 to Community Action Agency of Delaware County for lead-based paint risk assessment, lead hazard control work and clearance testing as part of CAADC's Healthy Homes Lead Hazard Reduction Program. Subject to Solicitor's approval.
County Revenue
Affordable Housing Fund
[CAADC 2023 Lead AHF Request.pdf](#)
- 9.N Approval to ratify County Council's permission of a one-year extension to Grant Agreement No. DC18159948 with the Commonwealth of Pennsylvania, Department of Human Services in the amount of \$81,242,297. Subject to Solicitor's approval.
Other Revenue
Federal Funding: Supplemental Nutrition Assistance Program, CFDA#10.561, Every Student Succeeds Act/Pre-School Development Grants, CFDA#93.434, Temporary Assistance to Needy Families (TANF), CFDA #93.558, Child Care and Development Block Grant, CFDA #93.575, Child Care and Development Fund, CFDA #93.956, and Social Services Block Grant (Title XX), CFDA #93.667.

State Funding: Low Income State, Food Stamps State, Temporary Assistance for Needy Families (TANF) Working State, General Assist/Work Support State, TANF State MOE, TANF Training State, Former TANF State.
[Summary Page Early Resource Learning Centers RFA Number 21-21.pdf](#)
[Agreement No. DC18159948.pdf](#)
[ELRC Vendor Name Change State Notification.pdf](#)
- 9.O Approval to amend Contract #MH-A 7/21 between the Department of Human Services, Mental Health, and PMHCC, Inc. to increase the contract by \$128.40 due to Mental Health participating in a regional group, and shares 1/5 of the cost of

the regional office. During the state fiscal year 2021/2022, the costs were above the approved contracted amount and the actual costs were not received prior to County Council's approval. Subject to the Solicitor's approval.

Other Revenue

State Funding

- Human Services Block Grant - 97.94%

County Funding

- 2.06%

[PHMCC_Inc_MH_A_7_21_Summary_Page.pdf](#)

[PHMCC_Inc_MH-A_7_21_Current_Appendix_Z.pdf](#)

[PHMCC_Inc_MH-A_7_21_Revised_Appendix_Z_Page_Scope_of_Services.pdf](#)

- 9.P Approval to amend Contract #MH-A 7/22 between the Department of Human Services, Mental Health, and PHMCC, Inc. to increase the overall value of the Provider's Agreement by \$262.00 due to Mental Health participating in a regional group, and shares 1/5 of the cost of the regional office. During the state fiscal year 22/23, the costs were above the approved contracted amount and the actual costs were not received prior to County Council's approval. Subject to the Solicitor's approval.

Other Revenue

State Funding Source:

- Human Services Block Grant-97.94%

County Funding:

- 2.06%

[PHMCC_Inc_MH_A_7_22_Summary_Page.pdf](#)

[PHMCC_Inc_MH_A_7_22_Current_Appendix_Z.pdf](#)

[PHMCC_Inc_MH_A_7_22_Revised_Appendix_Z_Scope_of_Services.pdf](#)

- 9.Q Approval of Contracts and Letter of Agreements between the Department of Human Services and Drug and Alcohol Providers for Fiscal Year 2023/2024. Subject to Solicitor's approval.

Other Revenue

Federal Funding Source(s):

- Block Grants for Prevention and Treatment of Substance Abuse CFDA # 93.959 - 7%, 12%, 14%, 20%, 25%, 28%, 31%, 34%, 36%, 41%, 45%, 49%, 54%, 58%, 61%, 77%, 79%, 81%, 87%, 88%, 90%, 91%, 96%
- Opioid State Targeted Response Grant CFDA # 93.788 - 5%, 6%, 8%, 15%, 17%, 19%, 27%, 35%, 36%, 42%, 47%, 51%, 60%, 62%, 89%

State Funding Source(s):

- Human Services Block Grant - 3%, 6%, 10%, 33%, 36%, 37%
- Department of Drug and Alcohol State General Assistance APP 11-029 - 2%, 5%, 9%, 10%, 15%, 25%, 40%, 72%
- Department of Drug and Alcohol State Gaming Fund Act 2010-01 - 5%, 17%, 58%, 61%, 72%

County Funding - 1%, 2%, 4%, 10%

[DA_ContractList_2324_FINAL.pdf](#)

[Drug and Alcohol Annual Renewals for Fiscal Year 23_24.pdf](#)

- 9.R Approval of Early Learning Resource Center Regulated Agreements for the

attached list of Fiscal Year 22/23 for the increased provision of subsidized childcare. Subject to Solicitor's approval.

Other Revenue

State; Federal. Cost incurred per day per child attending. Budget balance = \$28,949,703.72

[ELRC FY_2223.pdf](#)

- 9.S Approval to amend #ELRC 471/18 between the County of Delaware Early Learning Resource Center and NCREDIBLE KIDZ 24 LLC to add site #5 to their Early Learning Resource Center Agreement, due to accepting subsidized clients. Subject to Solicitor's approval.

Other Revenue

State; Federal. Cost incurred per day per child attending. Budget balance = \$28,949,703.72

[ELRC_471_18 NCREDIBLE KIDZ 24 LLC Amendement 2.pdf](#)

- 9.T Approval to enter into a Mental Health contractual agreement between the Department of Human Services and National Council for Behavioral Health dba National Council for Mental Wellbeing #MH-A 11/23 in the amount of \$80,800 for Fiscal Year 23/24. Subject to Solicitor's approval.

Other Revenue

State Funding Source:

- Human Services Block Grant-97.94%

County Funding:

- 2.06%

[National Council for Behavioral Health dba National Council for Mental Wellbeing_MH_A_11_23_Summary Page.pdf](#)

[National Council for Behavioral Health dba National Council for Mental Wellbeing_MH_A_11_23_W_9.pdf](#)

[National Council for Behavioral Health dba National Council for Mental Wellbeing_MH_A_11_23_Agreement.pdf](#)

- 9.U Approval of Contracts and Letter of Agreements Between the Department of Human Services and Mental Health Providers for Fiscal Year 2023/2024. Subject to Solicitor's approval.

Other Revenue

Federal Funding Source:

- Social Services Block Grant Community Mental Health Services 93.667 - TBD
- Community Mental Health Services Block Grant 93.958 - \$150,000

State Funding Source:

- Human Services Block Grant - 97.94%
- Office of Mental Health and Substance abuse Services Human Services Block Grant - 97.94%, Non- Residential- \$2,357,445; Residential 97.94%, Non-Residential- \$760,119; Residential- 97.94%, Non-Residential- \$615,205; Residential- 97.94%, Non-Residential- \$30,856; Residential- 97.94%, \$900,310
- Human Services Block Grant/Community Hospital Integration Program Project - \$367,275
- Systems of Care Grant - 97.94%
- Community Mental Health Services Block Grant Funds- \$158,600

County Funding:

- 2.06%, Non-Residential \$49,627; Residential- 2.06%, Non-Residential \$15,986; Residential- 2.06%, Non-Residential \$12,940; Residential- 2.06%, Non-Residential \$649 Residential- 2.06%, \$18,936, \$7,725

[Mental Health_ContractList_FY_23/24_Final.pdf](#)

[Mental Health Summary and Appendix Z_FY_23/24.pdf](#)

- 9.V Approval of Contracts and Letter of Agreements between the Department of Human Services and Child Guidance Resource Centers for Fiscal Year 2023/2024. Subject to Solicitor's approval.

Other Revenue

Federal Funding Source for Drug and Alcohol:

- Block Grants for Prevention and Treatment of Substance Abuse CFDA #93.959-62%
- Opioid State Targeted Response Grant CFDA #93.788-2%

State Funding Source for Drug and Alcohol:

- Department of Drug and Alcohol State General Assistance APP 11-029-20%
- Human Services Block Grant-14%

County Funding Source for Drug and Alcohol:

- 2.06%

State Funding Source for Mental Health:

- Office of Mental Health and Substance Abuse Services Human Services Block Grant- Non-Residential-\$78,778; Residential- 97.94%

County Funding for Mental Health:

- Non-Residential-\$1,657; Residential-2.06%

[Child Guidance Resource Centers_DA_MH_Contract_List_23_24.pdf](#)

[Child Guidance Resource](#)

[Centers_DA_MH_Summary_Pages_and_Appendix_Z_23_24.pdf](#)

10. Tax Collection Refund(s)

- 10.A Approval of Central Tax Collection Departments request for refunds for the years 2019, 2022 and 2023 County Real Estate Taxes for the sixteen (16) property owners due to the over payment of taxes due.

Other Revenue

N/A

- 10.B Approval of Central Tax Collection Departments request for forty four (44) Court Ordered refunds for the years 2021, 2022 and 2023 for the boroughs of Clifton Heights, Darby, Eddystone, Norwood, Media, Prospect Park, and Sharon Hill and the Townships of Chester, Edgemont, Middletown, Radnor, Ridley, Thornbury and Upper Providence in the total amount of \$77,420.24.

Other Revenue

N/A

11. Request by the Controller's Office for payment of current bills

12. Communications from the Chief Administrative Officer

13. Solicitor

14. Public Comment
15. Council Remarks
16. Adjourn