

Personnel Board Minutes
May 18, 2026

1. Call Meeting to Order

PRESENT: Richard Womack, Chair; Christine Reuther, Vice Chair; Monica Taylor, Council Member (*via zoom*); Elaine Paul Schaefer, Council Member; Joanne Phillips, Council Member; Barbara O'Malley, Executive Director; Lee Awbrey, Solicitor; Louis F. Rosenthal, Controller; Sharon A. Scattolino, County Clerk and other department heads.

The Regular Meeting of Delaware County Council was held on May 18, 2026, at 3:00 pm in the County Council Meeting Room, Government Center Building, located at 201 West Front Street, Media, PA and was live streamed. Chair Womack called the meeting to order, followed by the Pledge of Allegiance.

2. Pledge of Allegiance to the Flag

3. Approval of Minutes

3.A. Approval of the Minutes of the Personnel Board Meeting held on April 21, 2026.

Motion was made by Christine Reuther to approve the Personnel Board Minutes held on April 21, 2026. The motion was seconded by Elaine Paul Schaefer and CARRIED unanimously.

4. Public Comment

5. Personnel Items

5.A. Approval for recommended compensation structure for Non-Full Time employees.

Motion was made by Christine Reuther to approve the recommended compensation structure for non-full-time employees and non-bargaining employees. The motion was seconded by Elaine Paul Scahefer and CARRIED unanimously.

5.B. Approval for the Executive, Risk Manager position, CODA 30, minimum \$75,850.00 to mid-point \$98,606.00.

Motion was made by Christine Reuther to approve the Executive, Risk Manager position, CODA 30, minimum \$75,850.00 to mid-point \$98,606.00. The motion was seconded by Elaine Paul Schaefer and CARRIED unanimously.

- 5.C. Approval for the District Attorney, CID Director position, CODA 33, minimum \$131,841.00 to mid-point \$171,392.00.

Motion was made by Christine Reuther to approve the District Attorney, CID Director position, CODA 33, minimum \$131,841.00 to mid-point \$171,392.00. The motion was seconded by Elaine Paul Schaefer and CARRIED unanimously.

- 5.D. Approval for the Facilities Management, Operations Manager position, CODA 29, minimum \$73,496.00 to mid-point \$91,868.00.

Motion was made by Christine Reuther to approve the Facilities Management Operations Manager position, CODA 29, minimum \$73,496.00 to mid-point \$91,868.00. The motion was seconded by Elaine Paul Schaefer and CARRIED unanimously.

- 5.E. Approval for the Human Resources, HR Clerk position, CODA 18, minimum \$34,682.00 to mid-point \$41,618.00.

Motion was made by Christine Reuther to approve the Human Resources, HR Clerk position, CODA 18, minimum \$34,682.00 to mid-point \$41,618.00. The motion was seconded by Elaine Paul Schaefer and CARRIED unanimously.

- 5.F. Approval for the revised AFSCME position in Administrative Services for "Floater/Flex employee" , CODA 13 at new minimum entry of \$15.00 per hour.

Vacant position converted to a floater that can work in both mail room and print

shop

Motion was made by Christine Reuther to approve the revised AFSCME position in Administrative Services for "Floater/Flex employee", CODA 13, a new minimum entry of \$15.00 per hour. The motion was seconded by Elaine Paul Schaefer and CARRIED unanimously.

- 5.G. Approval to revise the compensation grade for District Attorney, Director of Policy & Public Engagement, from CODA 25 to CODA 29, minimum \$69,596.00 to mid \$85,744.00.

Motion was made by Elaine Paul Schaefer to approve to revise the compensation grade for the District Attorney, Director of Policy & Public Engagement, from CODA 25 to CODA 29, minimum \$69,596.00 to mid \$85,744.00. The motion was seconded by Dr. Monica Taylor, and with the following votes registered: Womack, Yay; Reuther, Nay; Taylor, Yay; Schaefer, Yay and Phillips, Yay. Motion passed 4-1.

- 5.H. Approval for the District Attorney, Financial Administrator, to CODA 29, minimum \$69,596.00 to mid-point \$85,744.00. Additionally, increase compensation of Erin Bergin from \$80,000.00 to \$100,000.00 for special assignment.

Motion was made by Christine Reuther to approve the District Attorney, Financial Administrator, to CODA 29, minimum of \$69,595.0 to mid-point of \$85,744.00. Additionally, increase the compensation of Erin Bergin from \$80,000.00 to \$100,000.00 for special assignment. The motion was seconded by Dr. Monica Taylor with the following votes registered: Womack, Yay; Reuther, Nay; Taylor Yay; Schaefer, Yay and Phillips, Yay. Motion passed 4-1.

6. Adjourn

Motion was made by Richard Womack to adjourn. The motion was seconded by Joanne Phillips and CARRIED unanimously.

Sharon A. Scattolino, County Clerk
