



AGENDA

PRELIMINARY AGENDA MEETING TUESDAY, JULY 2, 2024

1. Call Meeting to order
2. Pledge of Allegiance to the Flag
3. Approval of Minutes
 - 3.A Approval of the Minutes of the Regular Meeting held on June 18, 2024.
Other Revenue
N/A
[06.18.24 Minutes.docx](#)
4. Advertisement(s)
 - 4.A Approval to advertise for Design Services to complete a Feasibility Assessment for Phase IV of the Chester Creek Trail in Chester Township and Upland Borough.
Subject to Solicitor's approval.
County Revenue
The Feasibility Study will be funded by a Local Share Account (LSA) grant from the CFA for \$115,000.
[UPDATED TIMELINE - CHESTER CREEK FEASIBILITY STUDY.xlsx](#)
5. Grants
 - 5.A Approval to renew Agreement with Magnet Forensics (GrayKey) for Narcotics/Intelligence in the amount of \$31,450.
Grant
GrayKey Renewal for Narcotics/Intelligence. This system is used to conduct phone extractions on Narcotics cases, and other case support. This will be paid for from the Attorney General Grant utilized by the Municipal Drug Task Force.
[Q-324096-20240610-1508.pdf](#)
 - 5.B Approval of grants by the Delaware County Interactive Gaming Revenue Authority in the aggregate amount of \$25,000 as shown on the attached list.
Other Revenue
Authority grants are made with funds from gaming revenues paid directly to Authority under statute. Council is required to approve grants under Authority's Articles of Incorporation.
[DCIGRA Update Grant List 06202024.pdf](#)

5.C Approval to apply for the Federal Grant issued by the Office of Justice: FY'24 Building Local Continuums of Care to Support Youth Success.
Grant
Federal
U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention
[Grant O-OJJDP-2024-172146 Solicitaion Synopsis.pdf](#)
[Delaware County PA Grant Project Overview 06112024.pdf](#)
[Delaware County Human Services Request to Apply for Funding JDRS 06112024.pdf](#)

5.D Approval to apply for a DCED CDBG-DR Grant to address unmet housing and infrastructure needs resulting from Hurricane Ida.
Grant
Community Development Block Grant
[Resolution-CDBG-DR-116_2024F.pdf](#)

6. Agreements / Contracts / Amendments / Purchases

6.A Approval of an amendment to the Professional Services Agreement between the County of Delaware and Gary Collins, M.D. for work performed at the Medical Examiner's Office for the period of January 1, 2024 to December 31, 2024 to increase the total amount payable to \$55,000.00. Subject to Solicitor's approval.
County Revenue
Budget line item
[Collins Amendment 7-2024.docx](#)

6.B Approval of an amendment to a Professional Services Agreement between the County of Delaware and Khalil Wardak, M.D. for work performed at the Medical Examiner's Office for the period of January 1, 2024 to December 31, 2024 to increase the total amount payable to \$100,000.00. Subject to the Solicitor's approval.
County Revenue
Budget line item
[Wardak Amendment 7-2024.docx](#)

6.C Approval of a Professional Services Agreement with Bonnie Hartley of InSync Success in an amount not to exceed \$79,100 for 90 days of targeted strategic leadership training and workforce development. This training is intended for the senior leadership team of Divisional Administrators, as well as departmental supervisors and managers at the Delaware County Health Department. The agreement is subject to solicitor approval.
Grant
SAP 4100095601 - \$4,967,067 Federal Dollars, ALN 93.967, CDC – Strengthening US Public Health Infrastructure, Workforce, and Data Systems FAIN NE11OE000104.

There are several grants that allow for funding related to Public Health Workforce Development. The PHIG Grant 01/01/23-11/30/27 has \$1,000,000 dedicated to and reserved for Training and Workforce Development.

The entire cost of the training will be reimbursable by the PHIG grant.

[Professional Service Agreement - Bonnie Hartley.pdf](#)

[Bonnie Hartley_ 2024-25 Certificate of Insurance EMPA \(002\).pdf](#)

- 6.D Approval of a Professional Services Agreement for the Public Defender Case Management Data Integration. Subject to Solicitor's approval.

County Revenue

A portion of the funding (roughly \$19,000) will come from the Indigent Defense Advisory Council grant. This grant is the first money allocated from the state to public defenders.

The remaining portion of the funding will come from the 2024 Public Defender budget. Due to unanticipated vacancies, there is money in the personnel budget line items that can be re-allocated to cover the remaining \$23,000.

[Legal Server CPCMS Statement of Work.pdf](#)

- 6.E Approval of a no cost time extension between the County of Delaware and Road-Con, Inc. for the replacement of County Bridge #7 New Road over Chester Creek. The project duration will be extended by ninety-six (96) calendar days. Subject to Solicitor's approval.

Other Revenue

Fund 36- Bridge Reimbursement Fund

[Letter 202218-020 Extension of Time.pdf](#)

- 6.F Approval of Professional Services Agreement with Gannett Fleming for professional design and engineering services for the replacement of the fire alarm system and select fire partition upgrades at the Government Center Complex for a fee not to exceed \$221,000. Subject to Solicitor's approval.

Capital

County Capital Funds Loan 70

Capital Project Number: FP-2024-07-FA

[2024.06.18_DelCo_FA_GF_Proposal_R2.pdf](#)

- 6.G Approval of Supplement #1 to Agreement #L00437 between the County of Delaware and Traffic, Planning and Design, Inc. in the amount of \$15,278.80 for construction inspection services for the replacement of County Bridge # 237 Tribbett Avenue in Darby Township. Subject to Solicitor's approval.

Other Revenue

Fund 36

[L00437 Legal Document Supplement.pdf](#)

- 6.H Approval of change order #3 and change order #4 to contract #eDPW-071923-1 between the County of Delaware and Meco Constructors Inc., for the Orange Street parking lot project. The contract value will increase from \$1,385,559 to \$1,396,498. Subject to Solicitor's approval.

Capital

County Capital Loan 70

[Meco CO #3.pdf](#)
[Change Order 4 - signed.pdf](#)

- 6.I Approval to amend the offer to purchase the right-of-way and temporary construction easements for Parcel 5 connected to the reconstruction of County Bridge #142 South Avenue over Muckinipattis Creek in Glenolden Borough. The value of the negotiated settlement is \$31,213.00. Subject to Solicitor's approval.
Other Revenue
Fund 05 (Act 13/Marcellus Shale Funds) 20%
Fund 36 (PennDOT Reimbursement Fund) 80%
- 6.J Approval of a Professional Services Agreement between the County of Delaware and SJ Thomas Company, Inc. to evaluate and provide air balancing for Building #8 at the Fair Acres Geriatric Center for a fee not to exceed \$139,200. Subject to Solicitor's approval.
Capital
County Capital Funds Loan 69
[Fair Acres Building 8 Balancing proposal.docx](#)
[SJ Thomas Balancing Agreement.pdf](#)
- 6.K Approval of change orders FPCO-27, FPCO-28 and FPCO-29 to contract #eDPW-121422-2FSC between the County of Delaware and Guy M. Cooper Inc. for the Sprinkler, Piping, and Fire Pump Modifications at the Government Center Complex in an amount not to exceed \$13,334.00. Subject to Solicitor's approval.
Capital
County Capital Fund Loan 70
[DELCO Sprinkler FPCO-27 Change Order.pdf](#)
[DELCO Sprinkler FPCO-28 Change Order.pdf](#)
[DELCO Sprinkler FPCO-29 Change Order.pdf](#)
- 6.L Approval of change order ECO-3 to contract #eDPW-121422-2EC between the County of Delaware and BSI Electrical Contractors to supply and install heat detectors at the Government Center Loading Dock as required for the Sprinkler, Piping and Fire Pump modifications capital project in an amount not to exceed \$12,542.76. The amended value of the contract will be \$2,361,040.31. Subject to Solicitor's approval.
Capital
County Capital Loan 70
[Change Order #3_Loading_Dock_Pre-Action.pdf](#)
- 6.M Approval to enter into a lease agreement with PECO Energy Company for the new 911 Radio System for a tower located in Willistown Twp. Chester County at 1728 West Chester Pike, West Chester Pa 19382 with an annual rent of \$0 for a term of 5 years with 4 additional 5-year renewal periods as set forth in the lease. Subject to Solicitor's approval.
County Revenue
Agreement is for \$0.
[Willistown tower LEASE AGREEMENTFinal 6.14.pdf](#)
- 6.N Approval to enter into a land lease agreement with the Township of Haverford for

the new 911 Radio System for land space located at 2325 Darby Rd, Havertown Pa. 19083 with an annual rent of \$0 for a term of 5 years with 4 additional 5-year renewal periods as set forth in the lease. Subject to Solicitor's approval.

County Revenue

Lease is a \$0 agreement.

[Havertown.Haverford twp LAND LEASE AGREEMENT Final 6.13.24 .pdf](#)

- 6.O Approval to purchase a 10 x 20 communications shelter from American Tower Company TRS II LLC in the amount of \$1.00 for use at the Bethel site of the new 911 Radio Communications System located at 3737 Foulk Rd Garnet Valley Pa. 19060.

County Revenue

Purchase should be funded via the operating budget of Emergency Services.

[Bethel_BOS.pdf](#)

- 6.P Approval to purchase a 10 x 20 communications shelter from American Tower Company TRS II LLC in the amount of \$1.00 for use at the Springfield site of the new 911 Radio Communications System located at 476 Papermill Rd. Springfield Pa. 19064.

County Revenue

Purchase should be funded via the operating budget of Emergency Services.

[Springfield BOS.pdf](#)

- 6.Q Approval of 1 year extension of a Professional Services Agreement with V-Comm LLC. of Exton PA, and the County of Delaware, effective February 16, 2024, to consult and/or manage new and existing cellular and/or radio tower leases for a fee not to exceed \$150,000.00. Subject to Solicitor's approval.

County Revenue

Operating expense of Emergency Services for the build out of the new 911 radio system. Some recovery of funds will be made via lease income to County fire tower sites that we currently lease out to cellular providers.

[V- Comm LLC.pdf](#)

- 6.R Approval to extend the benefit plan administration contract with Marsh through 12/31/2025 at current cost subject to Solicitor's approval.

County Revenue

General County Fund

[County of Delaware_MMA_Amendment No. 2 to the Professional Services Agreement_v1_06_14_2024.pdf](#)

[County of Delaware_MMA_Amendment No. 1 to the Professional Services Agreement_Final_Signed_June 2023.pdf](#)

- 6.S Approval of the Collective Bargaining Agreement between FAU/PASNAP and the County of Delaware for the term 07/01/23 to 06/01/26. Subject to Solicitor's approval.

Other Revenue

Nursing Budget - Fund 1000/50; Fund Center - 1000/4623

[FAU-PASNAP CBA.pdf](#)

- 6.T Approval for the Ratification of the Septa Key Card contract, as amended.

Other Revenue

This is an amendment.

[County of Delaware - Executed Addendum.pdf](#)

- 6.U Approval of contract with Keystone Municipal Solutions for RTKL support services.
County Revenue

General fund. Based on 20 hours/week for 6 months.

[Keystone Municipal Solutions Engagement Agreement for RTK Services \(Delaware County\).pdf](#)

7. Miscellaneous

- 7.A Approval to remove Donna Silvestri from the Delaware County Conservation District Board.

Other Revenue

n/a

8. Tax Collection Refund(s)

- 8.A Approval of Central Tax Collection Department's request for refunds for the years 2022 and 2024 County Real Estate Taxes for the twenty-nine (29) property owners due to the over payment of taxes due.

Other Revenue

N/A

- 8.B Approval of Central Tax Collection Department's request for Forty-Three (43) Court Ordered refunds for the years 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023 and 2024 for the properties in the Boroughs of Folcroft, Glenolden, Media and Trainer and the Townships of Aston, Chadd Ford, Concord, Middletown, Newtown, Radnor, Upper Darby and Upper Providence in the total amount of \$72,776.93.

Other Revenue

N/A

9. Request by the Controller's Office for payment of current bills

10. Communications from the Executive Director

11. Solicitor

- 11.A Approval to file two (2) Petitions for the Termination of Parental Rights and one (1) Consent for Adoption with the Orphans Court.

Other Revenue

N/A

12. Public Comment

13. Council Remarks

14. Adjourn