



AGENDA

PRELIMINARY AGENDA MEETING MONDAY, JULY 3, 2023

1. Call Meeting to order
2. Pledge of Allegiance to the Flag
3. Approval of Minutes
 - 3.A Approval of the Minutes of the Regular Meeting held June 21, 2023.
Other Revenue
No funding needed
[06.21.23 Minutes.pdf](#)
4. Grants
 - 4.A Approval of the Ratification of acceptance of additional funds from the Pennsylvania Commission on Crime and Delinquency in the amount of \$241,452.00 to continue the Special United States Attorney Pilot Project through June 30, 2023.
Grant
Grant funds from the Pennsylvania Commission on Crime and Delinquency
[PMR US Atty Pilot Project - executed \(Additional Funds\).pdf](#)
 - 4.B Approval of Ratification to extend the Pennsylvania Commission on Crime & Delinquency for Improving Investigations ICAC Grant until 12/30/2023 in order to expend all funds available.
Grant
PCCD state funding
[CC Approval.pdf](#)
[State Funding Project Modification Signature Page.pdf](#)
 - 4.C Update by the Authority Chair and approval of grants by the Delaware County Interactive Gaming Revenue Authority in the aggregate amount of \$88,500.00 as shown on the attached summary.
Other Revenue
Grants are paid from gaming revenues paid directly to the Authority under state law. Council approval is required for grants.
[DCIGRA Proposed Grant Recipient Summary 07032023.pdf](#)
5. ARPA Funding

- 5.A Approval of a Grant Agreement with Delaware County Community College in an amount not to exceed \$720,000.00 to fund the Teacher Education Preparation Pathway program. Subject to Solicitor's approval.

Other Revenue

Has been discussed with Budget Director Hayes who advised as follows:

Potential availability Year end funds from Council approval of Budget Management Director annual end of the year Inter Fund Budget transfers. If not available; increase Budget at year end using ARPA earned interest dollars currently moved to General Fund Balance.

Originally proposed as ARPA funding, but ARPA restrictions (except on interest earnings) make compliance difficult with program requirement to fund on a per student basis.

[DCCC_ARPA_Grant_Agreement_DRAFT.pdf](#)

- 5.B Approval of allocation of \$75,000.00 of ARPA funds to the Lansdowne Economic Development Corporation.

Other Revenue

ARPA funding

- 5.C Approval of allocation of \$150,000.00 of ARPA funding to Summer Camp Solutions Workforce Development.

Other Revenue

ARPA Funding

- 5.D Approval of allocation of \$150,000.00 of ARPA funds to Chester CAAT Center.

Other Revenue

ARPA funding

- 5.E Approval of allocation of \$25,000.00 of ARPA funds to Brandywine Conservancy.

Other Revenue

ARPA funding

- 5.F Approval of allocation of \$763,570.00 of ARPA funds to the Public Works Department.

Other Revenue

ARPA funding

- 5.G Approval of the transfer of \$722,595.00 in American Rescue Plan Act (ARPA) funds designated for Government Services and to apply the funds for the Phase 1 improvements at Little Flower Manor Park in Darby Borough. The value of the amended allocation is \$1,857,350.00. Subject to Solicitor's approval.

Other Revenue

American Rescue Plan Act (ARPA) Funds

[DPW ARPA Request 052223.pdf](#)

- 5.H Approval of the transfer of \$40,975.00 in American Rescue Plan Act (ARPA) funds designated for Government Services and to apply the funds for the Playground &

Multipurpose Field at Upland Park. The value of the amended allocation is \$1,349,325.00. Subject to Solicitor's approval.
Other Revenue
American Rescue Plan Act (ARPA) Funds
[DPW ARPA Request 052223.pdf](#)

6. Presentation(s)

- 6.A Presentation and approval of the County of Delaware's amended 2023 Capital Improvement Budget.
Capital
County Capital Funds

7. Agreements / Contracts / Amendments / Purchases

- 7.A Approval of a grant to Nether Providence Township in the amount of \$85,000 for the demolition and clearance of a vacant structure located at 703 Atlanta Court. Subject to Solicitor's approval.
County Revenue
Recorder of Deeds Demolition Fund
[Nether Providence Demo Request.pdf](#)
- 7.B Approval for Workforce Development to operate a third year of Back to Work Summer Camp Solution using up to \$51,366.54 in ARPA funds which was allocated in June 2021 and approved for a second year in April 2022. Subject to Solicitor's approval.
Other Revenue
ARPA
- 7.C Approval of an Amendment to the Professional Services Agreement between the County of Delaware and Gryphon Solutions to administer the Delco Greenways Grant Program for an increased amount of \$24,500 for a total not to exceed \$87,500. Subject to Solicitor's approval.
County Revenue
Liz Rogan assisted in the administration of Rounds Two and Three of the Green Ways Program and did an excellent job. Planning is seeking to extend her contract to assist in the upcoming Round Four.

The cost will come from the Planning's "Consultants" budget line.
[AMENDMENT--DCGW Round 4 Consultant--6-23-23.docx](#)

- 7.D Approval to submit a Grant Application to the US Department of Transportation Safe Streets and Roads for All Discretionary Grant Opportunity to complete demonstration and education projects in Chester-Upland and Southeast Delco School Districts in an amount not to exceed \$330,000.00. Subject to Solicitor's approval.

Grant

The Safe Streets and Roads for All Discretionary Grant Opportunity is a grant through the USDOT that is part of the Infrastructure Bill.

[SFLLL_2_0-V2.0__2_.pdf](#)

[SF424B-V1.1.pdf](#)

[SF424_Mandatory_3_0-V3.0 \(3\).pdf](#)

- 7.E Approval to apply for \$3,000,000.00 from the Transportation Set Aside Grant Program (TASA). Subject to Solicitor's approval.

Capital

TASA is a federal grant program administered by DVRPC locally and PennDOT statewide. It is a reimbursement grant so the County must fully expend the total before seeking reimbursement. It does not require match, but it will be used to match another request of \$3m to be made to DCED's Multimodal Transportation Fund.

[TASA RESOLUTION 6-23-23.docx](#)

- 7.F Approval of a \$3,000,000.00 DCED Multimodal Transportation Fund Grant application for construction of the Chester Creek Trail Phase Two from Chester Creek Road to Bridgewater Road. Subject to Solicitor's approval.

Capital

Grant to be matched by \$3m grant to be submitted to the Transportation Alternatives Set Aside Program (TASA). Project is on DVRPC TIP and DVRPC is directing the County to apply in order to accumulate funds toward the \$7m total construction cost.

\$3m is the maximum grant awarded by DCED MTF and it is a reimbursement grant, as is the TASA grant. Therefore, the County must fully match the funding requested from each program and commit to completing the project with other DVRPC TIP funds or its own resources.

[DCED MTF RESOLUTION 6-23-23.docx](#)

- 7.G Approval to amend #ELRC 104/18 between the County of Delaware Early Learning Resource Center and YMCA of Greater Brandywine to add site #1 to their Early Learning Resource Center Agreement, due to accepting subsidized clients.

Subject to Solicitor's approval.

Other Revenue

State; Federal. Cost incurred per day per child attending. Budget balance = \$18,666,786.47

[ELRC_104_18 YMCA of Greater Brandywine.pdf](#)

- 7.H Approval to amend #ELRC 455/18 between the County of Delaware Early Learning Resource Center and Community YMCA of Eastern Delaware County to add site #20 & 21 to their Early Learning Resource Center Agreement, due to accepting subsidized clients. Subject to Solicitor's approval.

Other Revenue

State; Federal. Cost incurred per day per child attending. Budget balance = \$18,666,786.47

- 7.I Approval to amend Contract #AFS 22/23 between the Department of Human Services, Adult and Family Services, and Family and Community Service of Delaware County for Fiscal Year 22/23 to add additional funds in the amount of \$12,000.00 for heating, ventilation, and air conditioning at the Ralph Moses House. Subject to Solicitor's approval.

Other Revenue

Federal Funding Source:

- US Department of Housing and Urban Development Continuum of Care/Permanent Housing for the Chronically Homeless 2. 14.267-\$119,296

State Funding Source:

- Human Services Block Grant/Human Services Development Fund App 10230-\$42,000
- Children and Youth Services Special Housing Grant-\$290,000

County Funding:

- \$82,000

[Family and Community Service of Delaware County_AFS_22_23_Summary Page.pdf](#)

[Family and Community Service of Delaware County_AFS_22_23_Current Appendix Z.pdf](#)

[Family and Community Service of Delaware County_AFS_22_23_Proposed Appendix Z.pdf](#)

- 7.J Approval of Contracts and Letters of Agreements between the Department of Human Services and Adult and Family Services Providers for Fiscal Year 2023/2024. Subject to Solicitor's approval.

Other Revenue

Federal Funding Source:

- Housing Opportunities for Persons with AIDS(HOPWA) 14.241-\$439,901, \$169,099
- Medical Assistance Title XIX Social Security Act Funds 93.778-50%
- US Department of Housing and Urban Development Continuum of Care Grant/Shelter Plus Care 6&7 14.238-\$113,865
- US Department of Housing Continuum of Care Grant/Permanent Housing for the Chronically Homeless, 2, 14.267-\$83,332, \$238,592
- EPIDEMIOLOGY, LABORATORY CAPACITY (ELC) GRANT 93.323-\$50,000
- US Department of Housing and Urban Development Continuum of Care/Coordinated Entry 14.267- \$57,292
- Promoting Safe and Stable Families 93.556-\$233,860

State Funding Source:

- Human Services Block Grant/Homeless Assistance Services Fund Appropriation 10258-\$30,000, \$246,330, \$260,000, \$122,700
- Human Services Block Grant/Human Services Development Fund Appropriation 10230-\$972,100, \$46,462, \$40,000, \$100,000, \$22,140
- Children & Youth Services Special Housing Grant-\$1,000,221, \$290,000
- Pennsylvania Department of Human Services State Medical Assistance Transportation Funds-50%

- Project Assistance in Transition from Homeless-\$175,892
- Office of Child Development and Early Learning-Community Based Family Center-\$22,039

County Funding:

- \$150,000
- \$25,000
- \$80,000
- \$28,000

[Adult and Family Services_Contract List FY 2023_2024.pdf](#)

[Adult and Family Services_Summary Pages and Appendix Z_FY 2023_2024.pdf](#)

- 7.K Approval of Contracts and Letters of Agreements between the Department of Human Services and Child Welfare Providers for Fiscal Year 2023/2024. Subject to the Solicitor's approval.

Other Revenue

Federal Funding

- Foster Care Title IV-E CFDA #96.658 - 33.78%
- Temporary Assistance for Needy Family CFDA # 93.558 for In Home - 50%

State Funding

- Act 148 - 52.97%
- Act 148 - 80%
- Act 148 50%
- Act 148 Placements - 52.97%
- Act 148 In Home - 38%

County Funding

- 13.25%
- 20%
- 100%
- 50%

Other Funding

- County In Home - 12%

[CW Summary and Z Pages for 23_24.pdf](#)

[CW List for 23_24.pdf](#)

- 7.L Approval to amend Contract #AFS 24/23 between the Department of Human Services, Adult and Family Services, and Catholic Social Services for Fiscal Year 2022/2023 to increase the overall value of the contract by \$66,219.00 to expand Case Management services. Subject to Solicitor's approval.

Other Revenue

Federal Funding Source:

- Housing Opportunities for Persons with AIDS (HOPWA) CFDA #14.24114.241-\$102,880

State Funding Source:

- Human Services Block Grant/Human Services Development Fund App 10230-\$96,969

County Funding:

- \$2,040 (2.06%)

[Catholic Social Services_AFS_24_23_Summary Page.pdf](#)

[Catholic Social Services_AFS_24_23_Current Appendix Z.pdf](#)
[Catholic Social Services_AFS_24_23_Proposed Appendix Z.pdf](#)

- 7.M Approval to amend Contract #AFS 7/24 between the Department of Human Services, Adult and Family Services, and Student Run Emergency Housing Unit of Philadelphia to add additional funds to the providers agreement in the amount of \$139,986.00 and to extend the contract through June 30, 2023, for Fiscal Year 2022/2023. Subject to Solicitor's approval.

Other Revenue

State Funding Source:

- Human Services Block Grant/Human Services Development Fund
Appropriation 10230-\$433,174.91

County Funding:

- \$9,111.09 (2.06%)

[Student Run Emergency Housing Unit of Philadelphia AFS 7_23_Summary Page.pdf](#)

[Student Run Emergency Housing Unit of Philadelphia AFS 7_23_Appendix_Z_Budget.pdf](#)

- 7.N Approval to amend Contract #AFS 8/23 between the Department of Human Services, Adult and Family Services, and Valley Youth House for Fiscal Year 22/23 to decrease the overall value of the provider's agreement by \$25,000.00 which will be transferred to another Human Services provider for their Housing Stability Program. Subject to Solicitor's approval.

Other Revenue

Other funding Source:

- Children and Youth - \$308,543

[Adult_and_Family_Services_Valley_Youth_House_AFS_8_23_Summary_Page.pdf](#)

[Adult_and_Family_Services_Valley_Youth_House_AFS_8_23_Current_Appendix_Z_Page.pdf](#)

[Adult_and_Family_Services_Valley_Youth_House_AFS_8_23_Revised_Appendix_Z_Page.pdf](#)

- 7.O Approval of Early Learning Resource Center Regulated Agreements for the attached list of Fiscal Year 22/23 for the increased provision of subsidized childcare. Subject to Solicitor's approval.

Other Revenue

State; Federal. Cost incurred per day per child attending. Budget balance = \$18,666,786.47

[ATTACHMENT_ELRC_LIST_2223.docx](#)

- 7.P Approval to amend Contract #AFS 2/23 between the Department of Human Services, Adult and Family Services, and Community Action Agency of Delaware County for fiscal Year 22/23 to reduce Housing Opportunity for Persons with AIDS funds by \$66,219 which will be transferred to another Human Services provider and add \$25,000 in funding for the agency's Rental Assistance Program. Subject to Solicitor's approval.

Other Revenue

Federal Funding Source:

- Housing Opportunities for Persons with AIDS (HOPWA) 14.241- \$488,135

State Funding Source:

- Human Services Block Grant/Homeless Assistance Services Fund
Appropriation 10258- \$828,100
- Human Services Block Grant/Human Services Development Fund
Appropriation 10230- \$30,000
- Children & Youth Services Special Housing Grant- \$883,871

County Funding:

- \$153,000

[Adult_and_Family_Services_Community_Action_Agency_of_Delaware_County_AF](#)
[Adult_and_Family_Services_Community_Action_Agency_of_Delaware_County_AF](#)
[Adult_and_Family_Services_Community_Action_Agency_of_Delaware_County_AF](#)

- 7.Q Approval of 1-year extension of Contract No. CP-042820 between BFI Waste Services of PA LLC DBA Republic Services and Delaware County for the removal of trash and recycling from designated areas within the County of Delaware, also various sizes of construction containers as needed for a contract term not to exceed a period of up to one (1) year commencing August 1, 2023, to July 31, 2024, at the same price, terms, and conditions of Contract No. CP-042820, which includes an annual 3% price increase, for an amount not to exceed \$40,000.00. Subject to Solicitor's approval.

County Revenue

Facilities Management Budget - Operating

- 7.R Approval of 1-year extension of Contract No. CP-042820 Waste Management and Delaware County for the removal of trash and recycling from designated areas within the County of Delaware, also various sizes of construction containers as needed for a contract term not to exceed a period of up to one (1) year commencing August 1, 2023, to July 31, 2024, at the same price, terms, and conditions of Contract No. CP-042820, for an amount not to exceed \$100,000.00. Subject to Solicitor's approval.

County Revenue

Facilities Management - Operating Funds

- 7.S Approval of an Agreement between SparkCharge, Inc. and Delaware County Health Department to provide electric vehicle fast charging services for the period of 18 months for a cost not to exceed \$80,000.00. Subject to Solicitor's approval. Grant

100% Grant eligible expense - ELC Grant 5123-4573-665104. There is \$205,000 immediately available under the existing . These funds will roll into the FY23/24 budget at the end of June. Any funds not spent year 1 will be rolled into year 2. There would be funds available in year 2 as well that we could access if needed. The ELC funds are not evergreen and are use it or lost it funds and they would expire in June 2024. We spoke directly to the State to the program director for the ELC grant and he was in support of the use of these funds for fleet management. This should have no cost to the County due to the support by the grant.

[SparkCharge - Political Contribution Disclosure Form.pdf](#)

[Spec Sheets V2&V3_V3.png](#)

[Letter of Service - SparkCharge.pdf](#)

[Delaware County - SparkCharge revised 062023.docx](#)

- 7.T Approval of the expansion of the County's Emergency Rental Assistance Program in the amount of \$2,000,000.00 from reallocated PA DHS ERA2 funds to be applied pursuant to applicable legislation and any additional guidelines approved by the County Executive Director; and authorization of the County Executive Director to execute any required certifications or documentation. Subject to Solicitor's approval.
Other Revenue
ERA2 funds reallocated by PA DHS.
[Delaware County ERAP2 Advance Notice of Reallocation Letter.pdf](#)
- 7.U Approval of Amendment of existing contract with Capital Access in an amount not to exceed \$383,240.00 to continue to assist in the administration of the County's Emergency Rental Assistance Program and provide program management software. Subject to Solicitors approval.
Grant
Funds received from PA DHS under the ERA2 program.
[Capital_Access_7th_Amendment_DRAFT.pdf](#)
- 7.V Approval of contract with Marsh for insurance brokerage services relating to general liability and automobile liability. Subject to Solicitor's approval.
County Revenue
General fund revenue
[Delaware County Pennsylvania 06-01-2023 - 05-31-2024 CSA - esigned.pdf](#)
- 7.W Approval to enter into insurance agreements with Marsh for liability, commercial property, and boiler & machinery coverage per the attached table effective June 1, 2023 with a total premium of \$2,694,791.00. Subject to Solicitor's approval.
County Revenue
Insurance coverage cost is provided for in the General Fund.
- 7.X Approval to award the Indefinite Demand and Indefinite Quantity (IDIQ) for Architectural, Structural, Civil and Landscape Architecture to eighteen (18) professional design firms at an amount not to exceed \$1,500,000.00 from July 1, 2023 through June 30, 2025. Subject to Solicitor's approval.
Capital
County Capital Fund, Capital Project # FP-2022-25-PS
[Firms to be Awarded.xlsx](#)
- 7.Y Approval of amendment #3 to the professional services agreement between Professional Systems Engineering, LLC (PSE) and the County of Delaware to provide additional design services for the electronic security and communications system upgrades at the G.W. Hill Correctional Facility for an amount of \$222,821.00. Subject to Solicitor's approval.
Capital
County Capital Funds
[PSE - GWHill Proposal of Additional Services 06-15-2023.pdf](#)
- 7.Z Approval to award Contract between the County of Delaware and JMC Construction Inc (eDPW-041923) for the construction of the Little Flower Manor

Park for a fee not to exceed \$1,727,776.00. Subject to Solicitor's approval.

Other Revenue

American Rescue Plan Act (ARPA) Funds

[JMC Signed Proposal.pdf](#)

- 7.AA Approval to amend Contract No: E-060420 between the County of Delaware and Mahoney & Mahoney Landscaping to provide landscaping services at various County owned Bridges for a period of 6 months at an amount not to exceed \$27,273.25. The contract term will be extended to December 31, 2023. Subject to Solicitor's approval.

County Revenue

Act 44 Fund

[LANDSCAPING CONTRACT.pdf](#)

- 7.AB Approval to amend the Professional Service Agreement between the County of Delaware and Spiegle Architectural Group for completion of a feasibility study for a new meal delivery system at Fair Acres Geriatric Center. The value of the contract will increase from \$59,330 to \$60,078.75 to cover reimbursable expenses permitted under the terms of the contract. Subject to Solicitor's approval.

Capital

County Capital Funds

Capital Project Number: FP-2022-70-MR

[Spiegle Agenda Item 120622.pdf](#)

8. Advertisement(s)

- 8.A Approval to advertise a Request for Purchase for Professional Engineering Design Services for County Bridge 117, Saw Mill Road over Darby Creek in Radnor Township. Subject to Solicitor's approval.

County Revenue

Central Purchasing Advertisement Fund

[BID - RFP TIMELINE - PROFESSIONAL ENGINEERING DESIGN SERVICES for BRIDGE #117 - JUNE 2023.pdf](#)

9. Appointments

- 9.A Approval to appoint one member to the Delaware County Chester Waterfront IDA with a term ending June 30, 2028.

Other Revenue

no cost needed

- 9.B Approval to appoint two members to the Children & Youth Services Advisory Committee to terms ending in October 1, 2023 and October 1, 2025.

Other Revenue

No funding needed

- 9.C Approval to appoint one member to the Delaware County Parks & Recreation Board representing the 6th District to a term ending March 31, 2025.

Other Revenue

no funding needed

- 9.D Approval to appoint one member to the Septa Citizens Advisory Committee with a term ending February 28, 2025.
Other Revenue
no funding needed
- 9.E Approval to appoint 5 members to the Delaware County Women's Commission with terms ending June 30, 2026 and one member with a term ending June 30, 2024.
Other Revenue
No funding needed

10. Tax Collection Refund(s)

- 10.A Approval of Central Tax Collection Department's request for refunds for the years 2022 and 2023 County Real Estate Taxes for the twenty-two (22) property owners due to the over payment of taxes due.
Other Revenue
N/A

11. Request by the Controller's Office for payment of current bills

12. Solicitor

13. Public Comment

14. Council Remarks

15. Adjourn