



AGENDA

PRELIMINARY AGENDA MEETING TUESDAY, JULY 16, 2024

1. Call Meeting to order
2. Pledge of Allegiance to the Flag
3. Approval of Minutes
 - 3.A Approval of the Minutes of the Regular Meeting held on July 3, 2024.

Other Revenue
N/A
[07.03.24 Minutes.docx](#)
4. Announcement(s)
 - 4.A Acceptance of public comment for the County's submission to PA DCED for a CDBG-DR Grant to address unmet housing and infrastructure needs resulting from Hurricane Ida.
Grant
CDBG-DR
 - 4.B Update on America250PA Delco from Andrea Silva, Director
Other Revenue
N/A
 - 4.C County Council Announcement(s).
Other Revenue
N/A
5. Ordinance(s)
6. Grants
 - 6.A Approval to accept Grant from the Delaware Valley Regional Planning Commission for the Region-Wide Transportation Geographical Information Systems in the amount of \$28,000.00. Subject to Solicitor's approval.
Other Revenue
Delaware Valley Regional Planning Commission Program

6.B

Approval of a Grant Agreement in the amount of \$9,000.00 for the period of 07/01/24 through 06/30/25 between Delaware County (through the Delaware County Health Department, Delaware County Immunization Coalition) and the Pennsylvania Immunization Coalition to implement planned immunization education, awareness, and access efforts to promote all lifespan immunizations across the shared Pennsylvania community – Delaware County, PA. Subject to Solicitor's approval.

Grant

Pennsylvania Department of Public Health - State Public Health Funding

[PAIC Grant 070124-063025 \\$9000.pdf](#)

[PAIC Delaware Budget Spreadsheet 2024-2025.xlsx](#)

6.C

Approval to apply for the Pennsylvania Election Integrity Grant for 2024-2025 in an amount anticipated to exceed \$2,000,000.00 Subject to Solicitor's approval.

Grant

Ballot printing, voting-equipment cartage, voter-registration list maintenance, poll worker training, hardware and security, polling place supplies, poll worker pay, canvassing and pre-canvassing of ballots and post-election activities including the reporting of election results.

6.D

Approval to submit an application to the EPA's Community Change Grant program for an estimated amount not to exceed \$3,000,000.00. Subject to Solicitors approval.

Grant

Grant request not to exceed \$3 million dollars. There is no match on this grant.

6.E

Approval to accept a grant from FHWA as a subrecipient to the Delaware Valley Regional Planning Commission (DVRPC) in the amount of \$84,200.00. Subject to Solicitor's approval.

Grant

\$84,200 in grant funding, which is provided annually.

[25-60-030 Delaware County SRHPP.pdf](#)

6.F

Approval to accept grant from FRA as a subrecipient to the Delaware Valley Regional Planning Commission (DVRPC) in the amount of \$107,504.00. Subject to Solicitor's approval.

Grant

Annual grant for \$107,504, matched with \$43,918 of non-grant funded staff time. Total amount equals \$151,422.

[25-63-003 Delaware County TSP.pdf](#)

7. Advertisement(s)

7.A

Approval to advertise the George W. Hill Correctional Facility Electronic Security

and Communications Systems Upgrades. Subject to Solicitor's approval.

County Revenue

Central Purchasing Advertisement Budget

[GWH SECURITY AND SURVEILLANCE TIMELINE 070824.pdf](#)

- 7.B Approval to advertise for the Rose Tree Park Restroom Renovations. Subject to Solicitor's approval.

County Revenue

Central Purchasing Advertisement Budget

[TIMELINE Parks Restrooms Bidding R2.pdf](#)

- 7.C Approval to advertise the Clayton Park Restroom Renovations. Subject to Solicitor's approval.

County Revenue

Central Purchasing Advertisement Budget

[TIMELINE Parks Restrooms Bidding R2.pdf](#)

8. Agreements / Contracts / Amendments / Purchases

- 8.A Approval to use ICAC grant funds to purchase SUMURI forensic equipment in the amount of \$26,886.00. Funds for this purchase will be provided by the DOJ ICAC award as well as the PCCD ICAC Improving Investigations award. Subject to Solicitor's approval.

Grant

The Talino KA-L Alpha workstations (\$14,994.00) and the SUMURI Talino Ka-desktop (\$5,614.00) will be paid for using PCCD ICAC Improving Investigations grant funds. The SUMURI AMD workstation (\$6,278.00) will be paid for using DOJ ICAC grant funds.

[AMD Workstation Quote SUMURI.pdf](#)

[KA-DESKTOP forensic workstation SUMURI.pdf](#)

[Talino forensic laptops SUMURI.pdf](#)

[SUMURI Sole Source.pdf](#)

- 8.B Approval of a Memorandum of Understanding between the County of Delaware and the City of Chester concerning the deployment of certain County personnel to the City of Chester Police Department. Subject to Solicitor's approval.

Grant

Pennsylvania Commission on Crime & Delinquency VIP - Chester Partnership for Safe Neighborhoods Grant 36733.

[MOU - Turnkey - Scope Positions JL-KS 7-8-24.pdf](#)

- 8.C Approval to amend the Professional Services Agreement with Deborah Kahal, MD and the Delaware County Health Department for the period from July 1, 2024, to December 31, 2024. The proposed amendment involves an increase of 3% in the physician's monthly fee (Deborah Kahal, MD) to account for a cost-of-living adjustment. This will raise her monthly fee from \$6,000.00 to \$6,180.00. As a result, the overall contract cost will increase from \$72,000.00 to \$73,080.00. Subject to Solicitor approval.

Other Revenue

There are several grants that provide support for contracted services related to clinical support. The DCHD expects that the expense for the physician will be reimbursable under the categorical grants for TB, HIV/STD, Immunization. There are also funds available in the ELC grant for support services. There is sufficient funding in excess of the agreement amount to be reimbursed by grants for the cost of these services. 100% State grant funds - PA DOH.

[Kahal Amendment 7-2024 \(002\).docx](#)

[\(EXTERNAL\) \[External\] Binder1 has been sent out for signature to](#)

kahald@co.delaware.pa.us

[Deborah Kahal MD. Professional Services Agreement 2024- Council Approval.pdf](#)

- 8.D Approval of Reimbursement Agreement R24060011 between the County of Delaware and the Pennsylvania Department of Transportation (PennDOT) establishing maximum reimbursement at \$500,000.00 for a period of three years for preliminary engineering design services for County Bridge #36 Reed Road over Whetsone Run in Marple Township. Subject to Solicitor's approval.

Other Revenue

Fund 36- PennDOT Bridge Reimbursement Fund

[PennDOT Reimbursement Agreement-R24060011.pdf](#)

[Exhibit L - FAFTA - blank.pdf](#)

[Exhibit M - Lobbying - blank.pdf](#)

- 8.E Approval to award contract #eDPW-052924 between the County of Delaware and L.J. Paoella Construction for the Human Resources Office Suite Improvements at the Government Center Complex at an amount not to exceed \$499,908.00. Subject to Solicitor's approval.

Capital

New County Bond Proceeds (Loan 71)

[Pages from BID EVALUATION TABULATION - HUMAN RESOURCES OFFICE SUITE IMPROVEMENTS \(eDPW-052924\) - DPW - JUNE 2024.pdf](#)

[Pages from Form of Contract and Political Disc Form_0001.pdf](#)

- 8.F Approval of change order #2 to contract #eDPW-041121 between the County of Delaware and Eastern Highway Specialists, Inc. to replace six existing light fixtures on County Bridge #72 Lindbergh Bridge over Darby Creek in Clifton Heights and Upper Darby Township at a cost not to exceed \$39,600.00. The value of the contract will increase from \$326,867.00 to \$366,467.00. Subject to Solicitor's approval.

Other Revenue

Fund 42- Motor Vehicle Fund

[Change Order #2 Signed - with Quote.pdf](#)

- 8.G Approval of a Professional Services Agreement between the County of Delaware and SavATree Consulting Group for the completion of a County-wide Tree Canopy Study in the amount of \$69,995.00. Subject to Solicitor's approval.

Grant

-\$56,497 awarded from Commonwealth Financing Authority Local Share Account

Grant Funding

-\$13,498 awarded from Delaware Valley Regional Planning Commission Annual Mapping Allocation Grant-being approved as item 6A on this week's agenda

[Tree Canopy SOW Delaware County PA 2024 UVM SAL_Revised Scope.pdf](#)

- 8.H Approval to renew Thomson Reuters Westlaw subscription for the Office of the Public Defender, consisting of West Prolex legal research for 48 attorneys and 5 user licenses for Drafting Assistant, at \$7,741.62 per month with a 2% year over year increase over the course of 36 months. Subject to Solicitor's approval.

County Revenue

General fund, Office of the Public Defender budget 2024, 2025, 2026, 2027

[2024JUN30 Renew WESTLAW US - DELAWARE COUNTY__West Order Form_2024-06-21.pdf](#)

- 8.I Approve Memorandum of Understanding with Pennsylvania Horticultural Society's and Temple University's Branching Up program in the amount of \$1,228,000.00 of federal grant funds to perform services as designated subgrantee of the Delaware County Prison-to-Community Workforce Development Program pursuant to the terms of the federal grant approved by this council on March 1, 2023. Subject to Solicitor's approval.

Grant

US Department of Labor Workforce Development funds for Delaware County Prison to Community Workforce Development programs. The grant was awarded to Delaware County pursuant to application approved by council vote on March 2, 2023.

[Delaware County_P2W CPF_Project Narrative 12.27.23.pdf](#)

- 8.J Approval to enter into contract with subgrantee New Leash on Life USA to expend federal Department of Labor and Training Administration funds for the Delaware County Prison-to-Community Workforce Development Program pursuant to the terms of the federal grant approved by this council on March 1, 2023. Subject to Solicitor's approval.

Grant

Federal money awarded to county through a US Department of Labor grant (see council agenda from March 1, 2023 approving grant submission/acceptance), federal award number 24A60CP000346-01-01.

[New Leash Grant Agreement DRAFT.pdf](#)

- 8.K Approval to purchase one 2024 Chevrolet Equinox EV for the Parks and Recreation Dept. from the Whitomoyer Auto Group for a price not to exceed \$46,200.00 on COSTARS Contract 026-E22-203. Subject to Solicitor's approval.

Capital

N/A

[2024 Chevrolet Equinox EV 2LT Quotation.pdf](#)

- 8.L Approval to amend the contract between the County of Delaware and Wyatt Elevator Company (CP13019) to include maintenance service to one (1) Hydraulic Elevator at the George Hill Correctional Facility located at 50 Cheyney Road,

Thornton, PA 19373 at a cost of \$400.00 per quarter Subject to Solicitor's approval.

County Revenue

Prison Budget

[Wyatt Elevator, Contract Amendment06-26-24.pdf](#)

[Wyatt Elevator, Delaware County Executed Contract, 8-20-20.pdf](#)

- 8.M Approval to amend County of Delaware Custodial Services Contract (eFMD-010423) with DSC Solutions to include 5-day weekly cleaning at 2 West Baltimore, Media, PA 19063 at \$2,580.00 per month, and per event cleaning at the Briarcliffe Fire House, 767 Beech Avenue, Glenolden, PA 19036 at \$25.00 per hour. Subject to Solicitor's approval.

County Revenue

2 West Baltimore Budget

Facilities Management Budget (Briarcliffe Fire House)

[DSC Solutions, contract amendment, addition of 2 West Baltimore Ave. & Briarcliffe Fire House to cleaning contract.pdf](#)

[DSC Solutions, Specs for Cleaning of 2 W. Baltimore Ave., 6-27-24.pdf](#)

[COUNTYWIDE CUSTODIAL SERVICES - DSC Solutions - CONTRACT FOR SERVICES - FEB.2023.pdf](#)

[2 W. Baltimore Ave - Kzach Janitorial.pdf](#)

[DSC Solutions LLC.pdf](#)

- 8.N Approval to amend Contract #HCR-MH 18/21 with Mount Trexler Manor, Inc. extending the term of the Agreement through December 31, 2024. Subject to Solicitor's approval.

Other Revenue

State Funding Source:

- HealthChoices Reinvestment-\$1,050,548

[Mount Trexler Manor_Inc_HCR_MH_18_21_Summary Page.pdf](#)

[Mount Trexler Manor_Inc_HCR_MH_18_21_OMHSAS Letter.pdf](#)

- 8.O Approval to enter into a new contractual agreement with Cathryn L. Stein dba Home Community Base Services Provider, Inc. Subject to Solicitor's approval.

Other Revenue

State Funding Source:

- Human Services Block Grant-97.94%

County Funding:

- 2.06%

[Cathryn L. Stein dba Home Community Base Services Provider_Inc_ID 315_23_Summary Page.pdf](#)

[Cathryn L. Stein dba Home Community Base Services Provider_Inc_ID 315_23_Contract.pdf](#)

- 8.P Approval of Contracts and Letters of Agreements for the Department of Human Services providers as outlined on the attached list for Fiscal Year 2024/2025. Subject to Solicitor's approval.

Other Revenue

Federal Funding Source:

- Human Services Block Grant-97.94%

State Funding Source:

- \$165,491

County Funding:

- 2.06%
- \$3,481

[Human Services FY 24_25_Lists.pdf](#)

[Human Services FY 24_25_Summary Pages/Appendix_Z/Budgets.pdf](#)

- 8.Q Approval of Early Learning Resource Center agreements as outlined on the attached list. Subject to Solicitor's approval.

Other Revenue

State; Federal. Costs to be incurred per day per child attending. Budget Balance: \$21,031,116.99

[ATTACHMENT_ELRC_LIST_2324.docx](#)

- 8.R Approval to Renew Microsoft Cloud Environment, contract # TA CCAP 2020-IT0001 for an amount of \$88,624.54. Subject to Solicitor's approval.

County Revenue

County

[NWDM029.pdf](#)

- 8.S Approval to add to additional County Websites as part of the County Website ReDesign to include Human Services and COSA at \$16,250.00. Subject to Solicitors approval.

County Revenue

County Revenue

[DELCO Phase 2 - Neumeric Proposal - DELCOSA & DELCOSHA Websites.pdf](#)

[Delco Phase 2- Neumeric Amendment Agreement Sig - Proposal.pdf](#)

- 8.T Approval to enter agreement with EPLUS Technologies for "Network as a Service" to Upgrade and Expand all network switches and wireless access points over 5 years at a cost of \$2,136,660.00. Subject to Solicitors approval.

Capital

Capital

[CountyofDelaware-HPEGreenLake-001-148278_Revised 6-25-24.doc](#)

[Delaware County-MSSA.doc](#)

- 8.U Approval to renew contract for Enterprise DocuSign in the amount of \$287,899.27. Subject to Solicitor's approval.

Capital

Capital

[NZDK303.pdf](#)

- 8.V Approval to enter into an Enterprise Resource Planning (ERP) software and licensing subscription agreement (\$11,600,000) and related services (training and consulting- \$342,000) with Workday for a term of ten (10) years at a total cost for the full term not to exceed \$11,942,000. Subject to Solicitor's approval and acceptance of the Workday implementation contract.

Capital

Capital from Loan 71 will be utilized for first two years during implementation (2024 and 2025), and then County operating funds for years 3 through 10, in accordance with the payment schedule attached.

[Workday Subscription Payment Schedule.pdf](#)

- 8.W Approval to enter a Professional Services Agreement with Alight Solutions LLC for implementation services, including related services and data conversion as described in a Statement of Work approved by the County in connection with the County's 2024 acquisition of its Enterprise Resource Planning (ERP) system in an amount not to exceed \$3,893,397. Subject to Solicitor's approval.

Capital

Capital - funding for the project is part of the 5 Year Capital Plan to be utilized in 2024 and 2025 based on milestone payments.

[Alight Payment Schedule.pdf](#)

- 8.X Approval of Amendment to lease with the Delaware County Board of Fire and Life Safety for 1600 Calcon Hook Road in Sharon Hill. Subject to Solicitors approval.

Capital

Source of funds for construction of the burn building to be determined as project developed. Can be capital funds.

[Amendments to F&LS By-laws.pdf](#)

[Amendment to F&LS Lease.pdf](#)

9. Appointments

- 9.A Approval to appoint 16 members to the America 250PA Delco Commission to a term ending December 31, 2026.

Other Revenue

N/A

[24.07.10 Letter to Appoint Delaware County America 250 Commission.pdf](#)

10. Tax Collection Refund(s)

- 10.A Approval of Central Tax Collection Department's request for Seventeen (17) Court Ordered refunds for the years 2021, 2022, 2023 and 2024 for properties in the Townships of Chadds Ford, Concord, Haverford, Middletown, Radnor, Upper Darby and Upper Providence in the total amount of \$30,817.81.

Other Revenue

N/A

11. Request by the Controller's Office for payment of current bills

12. Communications from the Executive Director

13. Solicitor

- 13.A Approval to file two (2) Consents for Adoptions with the Orphans Court.

Other Revenue

N/A

14. Public Comment

15. Council Remarks

16. Adjourn