



AGENDA

PRELIMINARY AGENDA MEETING TUESDAY, SEPTEMBER 5, 2023

1. Call Meeting to order
2. Pledge of Allegiance to the Flag
3. Approval of Minutes
 - 3.A Approval of the Minutes of the Regular Meeting held August 16, 2023.
Other Revenue
No cost
[08.16.23 Minutes.pdf](#)
4. Ordinance(s)
 - 4.A Second Reading, Public Hearing and Consideration of Ordinance 2023-7 amending Section 6-15 of the Administrative Code regarding organizational structure, Article IV regarding personnel and Section 6 35 regarding budget management.
County Revenue
NA
[Ordinance_2023-7_Draft_for_Second_Reading.pdf](#)
5. Announcement(s)
 - 5.A Announcement of the appointment of Colonel Arthur Lee Jenkins as the Director of Military and Veterans Affairs.
Other Revenue
N/A
 - 5.B Recognition of the Delaware County Department of Emergency Services for becoming a Nationally Certified 911 Center.
County Revenue
No funding required
[Delaware County Certification Letter.pdf](#)
[Delco 911 Nation certification.pdf](#)
6. Resolution(s)
 - 6.A Resolution recognizing September 10-16 as Veteran's Suicide Prevention Week.

Other Revenue
no cost

7. Presentations

7.A Update from Recorder of Deeds Office
Other Revenue
No funding needed

7.B Update from Workforce Development Department
Other Revenue
No cost

8. ARPA Presentation(s)

8.A Child Guidance Resources Presentation
Other Revenue
No cost

8.B Garrett Williamson Presentation
Other Revenue
no cost

8.C Chester Education Foundation Presentation
Other Revenue
no funding needed

8.D InfoShare Law Enforcement Records Management System Presentation
Grant
NA

9. Grants

9.A Approve of a one year extension of the Anti-Violence Grant from the PA Department of Community and Economic Development.
Grant
Anti Violence programs for Chester City
[Gun Violence Extension.pdf](#)

9.B Approval to ratify the application for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program for the term of 10/1/22 - 9/30/26.
Grant
Federal
[JAG Grant 2024.pdf](#)

9.C Approval to accept grant in the amount of \$1,461,939 from the Pennsylvania Commission on Crime and Delinquency to offset costs incurred with hiring additional assistant district attorneys designated as a Special United States Attorney by a United States Attorney's Office through participation in the Project Safe Neighborhoods program and who will exclusively prosecute crimes under 18 U.S.C 922 (g). Subject to Solicitor's approval.

Grant

Grant

[Special United States Attorney Pilot Project Contract 8-2023.pdf](#)

[AwardNotice US Attorney 8-2023.pdf](#)

- 9.D Approval to apply for Grant under Office of Juvenile Justice and Delinquency Prevention (OJJDP) FY 23 Internet Crimes against Children Task Force Invited Applicants to support the Pennsylvania ICAC Task Force in the amount of \$647,715 for the term of October 1, 2023 through September 30, 2024.

Grant

Funding is provided by the Department of Justice.

[PA - FY2023 ICAC Task Forces Letter of Invitation.pdf](#)

[FY 2023 Guidance for Invited Applications for Internet Crimes Against Children Task Forces.pdf](#)

- 9.E Approval to submit to the America250PA Infrastructure Improvements and Projects Committee of the Pennsylvania State Legislature for \$5.8m toward the construction of a section of multi-purpose trail along Route 291 at Subaru Park in Chester and the completion of the final design of the East Coast Greenway throughout Delaware County.

Grant

The completion of the Route 291 Trail at Subaru Stadium between Highland Avenue and Norris Street has a \$2.3m funding gap in a \$4.3m construction budget. The East Coast Greenway does not have final construction drawings suitable for raising federal transportation dollars. The estimated cost of these drawings is \$3.5m.

The Delaware County Planning Department has begun the process of requesting \$5.8m from a special legislative committee focused on compiling good local projects for potential state America250 fund distribution. We seek Council approval to complete the process.

- 9.F Approval of a \$5,000 Grant to Media Rugby Football Club, Inc.
Other Revenue
tbd

- 9.G Approval of Grant Agreement for \$150,000.00 of ARPA funds with The Cultural Arts and Technology Center (CAAT). Subject to Solicitor's approval.

Other Revenue

To be paid from ARPA funds.

[CAAT ARPA Grant Agreement DRAFT.pdf](#)

10. Agreements / Contracts / Amendments / Purchases

- 10.A Approval of a Professional Services Agreement between the County of Delaware and GovOS, Kofile Company for Online Civic Services providing remote filing and remote probate for a term of five (5) years in the amount of \$144,000.00. Subject to Solicitor's approval.

Other Revenue

ARPA funding

[GOVOS. Agreement. Register of Wills.pdf](#)
[GOVOS. eProbate & eFiling.pdf](#)
[GOVOS. Invoice 2023.pdf](#)

- 10.B Approval of contract between Workforce Development and GreyDox Services dba The UPS Store and Prospect Health Access Network, Inc. for On-the-Job Training up to \$5,000 per eligible participant. Subject to Solicitor's approval.
Other Revenue
Federal Workforce Innovation and Opportunity Act. No local match.
[OJT CONTRACT MASTER AGREEMENT4-21.doc](#)
- 10.C Approval to apply to the Pennsylvania Department of Labor and Industry for an Industry Partnership Grant of up to \$250,000 to build a regional coalition of Emergency Medical Services employers. No County funds are required for a local match however employers' time and resources will meet the 25% local match. Subject to Solicitor's approval.
Grant
PA Labor & Industry
- 10.D Approval for the replacement of laundry equipment with Pac Industries, LLC at the George W. Hill Correctional Facility in the amount of \$299,099.60. Subject to Solicitor's approval.
Capital
N/A
[ORDER 1412271 GEORGE W HILL CORRECTIONAL AGREEMENT OF SALE 8-8-23.pdf](#)
- 10.E Approval for Emergency repair of HVAC at the George W. Hill Correctional Facility with Elliott-Lewis in the amount of \$33,585.00.
County Revenue
N/A
[County Council Agend 9-5-2023 Elliott Lewis HVAC - Intake.pdf](#)
- 10.F Approval for the Interim Agreement of the Delaware County Prison Employee Independent Union (DCPEIU). Subject to Solicitor's approval.
County Revenue
N/A
[8-10-23 FINAL Interim Agreement from Union present to Council.pdf](#)
- 10.G Approval to accept the Pennsylvania Election Integrity Grant for 2023-2024 in an amount of \$2,141,590.13.
Grant
Under Act 88, all counties in the Commonwealth are eligible to receive funding to offset eligible election-administration expenses under the Election Integrity Grant program to help offset the unfunded mandates that were created under Act 77.
[EIG-Grant-Award-DCED-08-18.pdf](#)
- 10.H Approval to purchase Agissar ACE "Auto-Contents Extraction" C5 Wide Track Model machine from Agissar Corporation in the amount of \$37,200.00. Subject to Solicitor's approval.

Capital

Capital funding.

[PROPRIETARY JUSTIFICATION FORM -AGISSAR - DEPT. ELECTIONS - AUGUST 2023.pdf](#)

- 10.I Approval to purchase 195 Poll Pad Units (Electronic Poll Book), setup and delivery, onsite support as well as multiyear annual software license and maintenance totaling \$417,925.00 from KnowInk. Subject to Solicitor's approval.

Capital

Capital

[Electronic Poll Book quote .docx](#)

[Knowink Master Agreement Delaware County 8.16.2023.pdf](#)

[Memo-to-Council-EPollbooks-M2023.docx](#)

- 10.J Approval to renew On-Call Support Agreement performed by DMT Solutions Global Corporation d/b/a BlueCrest for the term of September 11, 2023 through September 10, 2024 in the amount of \$47,219.51. Subject to Solicitor's approval.

Grant

2023-2024 EIG Grant

[Delaware County Bureau of Elections - Sorter renewal 2023.pdf](#)

- 10.K Approval of an annual service, support and licensing agreement for "Hexagon" computer aided dispatch software between Intergraph Corporation and the County of Delaware's Department of Emergency Services for a period of September 1, 2023 through August 31, 2024 for a cost not to exceed \$460,278.96. Subject to Solicitor's approval.

County Revenue

Annual licensing and software services are an allowable expense eligible for reimbursement through 911 funds awarded by PEMA.

[Delaware County 2023 - 52097 hexagon quote.pdf](#)

[Hexagon SOW.pdf](#)

- 10.L Approval to purchase telecommunications equipment to integrate the delivery of Next Gen 911 calls from Motorola Solutions for the Department of Emergency services for a cost not to exceed \$34,475.96. Subject to Solicitor's approval.

County Revenue

Purchase of this equipment is eligible for reimbursement from PEMA as part of the move to State-wide 911 call delivery.

[Delaware County, PA-WAN Transition- MSI3586105C.pdf](#)

- 10.M Approval to enter into a service agreement with Nokia of America Corporation to provide microwave technical support services and licensing subscriptions to maintain the Department of Emergency Services microwave network for a period of performance of one-year beginning August 1, 2023 for a cost not to exceed \$43,980.23. Subject to Solicitor's approval.

County Revenue

Funding is budgeted under maintenance and hardware. Cost is reimbursable under PEMA 911 funding.

[Quote_23.US.346574 - Delaware County PA - 1 Year Maintenance Renewal.pdf](#)

[Delaware County Maintenance SA Renewal Draft.pdf](#)

- 10.N Approval of a no cost time extension for Agreement #L00437 between the County of Delaware and Traffic, Planning and Design, Inc. for construction inspection services for County Bridge # 237 Tribbett Avenue in Darby Township. The contract term will be extended to August 30, 2024. Subject to Solicitor's approval.
Other Revenue
Fund 36 Bridge Fund
[TPD 237 time extension request 07.17.2023.pdf](#)
- 10.O Approval of an extension between Delaware County and R.E. Pierson Construction Co. for Delaware County Bridge # 237 Tribbett Avenue in Darby Township for utility work done by PECO which led to a temporary project shutdown. An extension of time for the completion of the project with costs of \$17,335.38 which will increase the total contract value from \$1,745,756.80 to \$1,763,092.18. Subject to Solicitor's approval.
Other Revenue
Fund 36 Bridge Fund
[RE Pierson time extension request 08.14.2023.pdf](#)
- 10.P Approval of a no cost time extension to Engineering Agreement #L00029 between the County of Delaware and McCormick Taylor for completion of right away activities for County Bridge #210 Michigan Avenue over Crum Creek in Ridley Township. The contract term will be extended until December 31, 2023. Subject to Solicitor's approval.
Other Revenue
Fund 5 Marcellus Shale
Fund 36 Bridge Fund
[MT 210 time extension request Part IV 08.19.2023.pdf](#)
- 10.Q Approval of a no cost time extension to Engineering Agreement #L00029 between the County of Delaware and McCormick Taylor for final design services for County Bridge #210 Michigan Avenue over Crum Creek in Ridley Township. The contract term will be extended to December 31, 2024. Subject to Solicitor's approval.
Other Revenue
Fund 5 Marcellus Shale
Fund 36 Bridge Fund
[MT 210 time extension request 08.16.2023.pdf](#)
- 10.R Approval to award contract #KPN-A-202012-04 between the County of Delaware and Weatherproofing Technologies, Inc. for roof replacement and masonry restoration of the Delaware County Courthouse at an amount not to exceed \$10,775,000. Subject to Solicitor's approval.
Capital
County Capital Funds Loan 70
[5056949 - Delaware County Courthouse_WTI Letterhead Proposal 2023 Final Proposal.pdf](#)
[A101-2017 - Working Draft - 001.docx](#)
[PA KPN-A-202012-04 Weatherproofing Technologies Contract.pdf](#)
[20230101 AEPA CONTRACT LINES \(PA-PW\).pdf](#)
- 10.S Approval to advertise Request for Proposals for a Supported Aging in Place

service provider for the Department of Human Services, Mental Health program.
Subject to Solicitor's approval.

Other Revenue

State Funding Source:

- HealthChoices Reinvestment-\$199,932
- Human Services Block Grant-97.94%

County Funding:

- 2.06%

[Program_Description_RFP_Supported_Aging_in__Place.pdf](#)

[Summary_Sheet_RFP_Supported_Aging_in_Place.pdf](#)

- 10.T Approval to advertise Request for Proposals for a Full Care Community Residential Rehabilitation Program for the Department of Human Services, Mental Health program. Subject to Solicitor's approval.

Other Revenue

State Funding Source:

- HealthChoices Reinvestment-\$1,566,878
- Human Services Block Grant-97.94%

County Funding:

- 2.06%

[Summary Sheet RFP Full Care Community Residential Rehabilitation Program.pdf](#)

[Program Description RFP Full Care Community Residential Rehabilitation](#)

[Program.pdf](#)

- 10.U Approval to advertise Request for Proposals for an Extended Acute Care Residential provider for the Department of Human Services, Mental Health program. Subject to Solicitor's approval.

Other Revenue

State Funding Source:

- HealthChoices Reinvestment-TBD
- Human Services Block Grant-97.94%

County Funding:

- 2.06%

[Summary Sheet RFP Extended Acute Care Residential Program.pdf](#)

[Program Description Summary Sheet RFP Extended Acute Care Residential](#)

[Program.pdf](#)

- 10.V Approval to submit the Human Services Block Grant Annual Plan to the Pennsylvania Department of Human Services for fiscal year ending June 30, 2024. Subject to Solicitor's approval.

Other Revenue

Federal Funding

- Social Services Block Grant-Intellectual Disabilities (93.667) - \$396,194
- Social Services Block Grant-Mental Health (93.667) - \$302,703
- Block Grant for Community Mental Health (93.958) -\$719,686

State Funding

- Drug and Alcohol Treatment Prevention - \$238,871
- Behavioral Health Services Initiative-Opioid Use Disorder - \$216,300
- Behavioral Health Services Initiative-Prevention and Treatment - \$1,177,062

- Human Services Development Fund - \$510,596
- Homeless Assistance Program - \$863,845
- Intellectual Disabilities State Base - \$7,447,255
- Mental Health State Base - \$37,889,860
- Behavioral Health Services Initiative-Mental Health - \$373,047
- Mental Health Special Residence - \$94,152

County Funding

- \$1,005,506

[Summary Sheet Human Services Block Grant.pdf](#)

[Human Services Block Grant FY 2023_2024 Summary.pdf](#)

[Appendix A Signature Page.pdf](#)

- 10.W Approval to accept a Plan of Safe Care Support grant for \$75,000 from the Office of Children Youth and Families. Subject to Solicitor's approval.

Other Revenue

Federal Funding Source:

- Child Abuse and Neglect State Grants 93.669-\$75,000

[Plan of Safe Care Support Grant_Child Welfare_Summary Page.pdf](#)

[Plan Of Safe Care Support Grant_Child Welfare_Grant Agreement.pdf](#)

- 10.X Approval to accept a twelve-month extension to the Comprehensive Opioid, Stimulant, and Substance Abuse Site Based Program Grant. Subject to Solicitor's approval.

Grant

State Funding Source(s):

Comprehensive Opioid Stimulant, and Substance Abuse Site-Based Program (COSSAP) - \$932,762

[Summary Page.pdf](#)

[Extension Notification.pdf](#)

[Approved Notification.pdf](#)

[Quality Metrics.pdf](#)

- 10.Y Approval of Early Learning Resource Center Regulated Agreements per the attached list for Fiscal Year 22/23 for the increased provision of subsidized childcare. Subject to Solicitor's approval.

Other Revenue

State; Federal. Costs incurred per day child attending. Budget

balance=\$65,569,881.00

[ATTACHMENT_ELRC_LIST_2223.docx](#)

- 10.Z Approval to apply for funding for Delaware County Child Welfare services for Fiscal Year 2024/2025 through the Annual Needs-Based Plan and Budget Process. Subject to Solicitor's approval.

Other Revenue

Federal Funding Source:

- Temporary Assistance to Needy families Block Grant-CFDA #93.558-\$1,619,400
- Title IV-E of the Social Security Act: CFDA #93.569 CFDA #93-090 and CFDA #93.568-\$4,419,126
- Title XX Block Grant CFDA #93.667-\$519,839

- Title IV-B CFDA #93.645-\$220,851
- Medical Assistance CFDA #93.778-\$15,378
- PA Child Welfare Grants: Federal Share-\$656,664
- Family First Transition Act-\$600,000

State Funding Source:

- Act 148-\$36,751,707
- PA Child Welfare Grants-\$6,433,987
- PA Youth Detention Centers-\$200,914

Other Funding Source:

- Parents, Social Security/SSI-\$406,943

County Funding:

- \$12,777,348

[Child Welfare Needs-Based Plan and Budget_SummaryPage.pdf](#)

[Child Welfare Needs-Based Plan and Budget_Delaware County Children and Youth Social Service Programs Budget.pdf](#)

[Child Welfare Needs-Based Plan and Budget_County Children and Youth Social Service Programs Budget Summary .pdf](#)

[Child Welfare Needs-Based Plan and Budget_County Children and Youth Social Service Programs Cost Center Analysis.pdf](#)

10.AA Approval of Early Learning Resource Center Regulated Agreements for per the attached list for Fiscal Year 23/24 for the increased provision of subsidized childcare. Subject to Solicitor's approval.

Other Revenue

State; Federal. Costs incurred per day child attending. Budget balance=\$77,430,015.00

[ATTACHMENT_ELRC_LIST_2324.docx](#)

10.AB Approval to amend Agreement #ELRC 752/18 between the County of Delaware Early Learning Resource Center and Gold Medal Karate Inc to add site #5 to their Early Learning Resource Center Agreement, due to accepting subsidized childcare clients. Subject to Solicitor's approval.

Other Revenue

State; Federal. Cost incurred per day per child attending. Budget balance=77,430,015.00

[ELRC_752_18_Gold_Medal_Karate_Inc_Amendment_1.pdf](#)

10.AC Approval to renew contractual agreement with Coelho Consulting, Inc. for the 23/24 fiscal year to provide website management and ongoing support for the Homeless Management Information Services and Permanent Housing Clearing House data systems. Subject to Solicitor's approval.

Other Revenue

Federal Funding Source:

- Housing and Urban Development Supportive Housing Grant Housing Management Information Systems 14.325-\$182,000

State Funding Source:

- Human Services Block Grant-\$44,073

County Funding-\$927.00

[Coelho_Consulting_Inc_HS_9_23_SummaryPage.pdf](#)

[Coelho_Consulting_Inc_HS_9_23_Contract.pdf](#)

- 10.AD Approval to amend contract # DA 307/23 between the Department of Human Services Drug and Alcohol and A Different Way Sober Living to reflect an increase in the provider's 23/24 fiscal year recovery support services rates and to reflect their correct legal name. Subject to Solicitors' approval.

County Revenue

Federal Funding

- Block Grants for Prevention and Treatment of Substance Abuse CFDA # 93.959 - 61%

State Funding

- Department of Drug and Alcohol State General Assistance Appropriation 11-029 - 5%
- Human Services Block Grant - 33%

County Funding

- 1%

[Summary Sheet A Different Way Sober Living.pdf](#)

[Name Change Letter.pdf](#)

[Updated W-9.pdf](#)

[Current Appendix Z.pdf](#)

[Revised Appendix Z.pdf](#)

[Revised Appendix Z Budget.pdf](#)

[2023 SCA- Provider Monitoring Summary Report.pdf](#)

- 10.AE Approval to enter into a new contractual agreement between the Department of Human Services, Drug and Alcohol and Clearbrook Treatment Centers, LLC dba Huntington Creek Recovery Center to provide inpatient treatment services for male and female adolescents. Subject to Solicitor's approval.

Other Revenue

Federal Funding Source:

- Block Grants for Prevention and Treatment of Substance Abuse CFDA #93.959-87%
- Opioid State Targeted Response Grant CFDA #93.788-9%

State Funding Source:

- Human Services Block Grant - 3%

County Funding:

- 1%

[Summary_Sheets_Clearbrook_Treatment_Centers_LLC_dba_Huntington_Creek_FW9_Clearbrook_Treatment_Centers_LLC_dba_Huntington_Creek_Recovery_CentContract_Clearbrook_Treatment_Centers_LLC_dba_Huntington_Creek_Recovery_](#)

- 10.AF Approval to amend the Drug and Alcohol contracts per the attached list to reflect the Pennsylvania Association of County Drug and Alcohol Administrators rates for inpatient services for FY 23/24. Subject to Solicitor's approval.

Other Revenue

Federal Funding Source:

- Block Grants for Prevention and Treatment of Substance Abuse CFDA #93.788-79%
- Opioid State Targeted Response Grant CFDA #93.788- 15%

State Funding Source:

- Department of Drug and Alcohol State General Assistance Appropriation 11-029- 2%
- Human Services Block Grant- 3%

County Funding 1%

[Drug and Alcohol List Summary Page](#)

[List_Drug_and_Alcohol_Inpatient_Rate_Increase_FY_23_24](#)

[Keystone_Center_XYZ_Packet_FY_23_24.pdf](#)

[Hardwood_House_XYZ_Packet_FY_23_24.pdf](#)

- 10.AG Approval of a contractual agreement between the Department of Human Services and Magellan Behavioral Health to fulfill post transitional requirements as required by the Office of Mental Health and Substance Abuse Services. Subject to Solicitor's approval.

Other Revenue

State Funding Source:

- HealthChoices - \$484,553,14

[Magellan_Behavioral_Health_HCR_MH_24_23_Summary_Page.pdf](#)

[Magellan_Behavioral_Health_HCR_MH_24_23_W9_Page.pdf](#)

[Magellan_Behavioral_Health_HCR_MH_24_23_Contract.pdf](#)

- 10.AH Approval to renew Agreement w/ Stockton Real Estate Advisors for the management of 2 W. Baltimore Ave., for a term of one year, commencing October 1, 2023, at an annual fee of \$139,728, plus a payment of \$16,000 for certain real estate brokerage services.

County Revenue

County revenue.

[FULLY EXECUTED Stockton Property Mgmt Agree..pdf](#)

[First Amendment to Delaware County Stockton Property Management Agreement DMFIRM_408991953\(1\).pdf](#)

11. Appointments

- 11.A Approval to appoint one member to the Delaware County Chester Waterfront IDA with a term ending June 30, 2028.

Other Revenue

no cost needed

- 11.B Approval to appoint one member to the Southeastern Pennsylvania Transportation Authority for a five year term ending September 1, 2028.

Other Revenue

no cost

12. Tax Collection Refund(s)

- 12.A Approval of Central Tax Collection Department's request for refunds for the year 2022 and 2023 County Real Estate Taxes for Five (5) property owners due to the over payment of the amount due.

Other Revenue

N/A

12.B Approval of Central Tax Collection Department's request for Forty-Seven (47) Court Ordered refunds for the years 2021, 2022 and 2023 for properties in the Boroughs of Colwyn, Darby, Lansdowne and Marcus Hook and the Townships of Haverford, Marple, Radnor, Ridley, Upper Chichester and Upper Darby in the total amount of \$10,243.20.

Other Revenue

N/A

13. Request by the Controller's Office for payment of current bills

14. Solicitor

15. Public Comment

16. Council Remarks

17. Adjourn