



AGENDA

PRELIMINARY AGENDA MEETING TUESDAY, OCTOBER 19, 2021

1. Call Meeting to order
2. Pledge of Allegiance to the Flag
3. Approval of Minutes
 - 3.A Approval of the Minutes of the Regular Meeting of October 6, 2021.
[10.6.21 Minutes.pdf](#)
4. COVID Vaccination Update
5. Announcement(s)
 - 5.A Recognition of Mr. Seifuddin Simpson and Councilwoman Williams for their efforts in assisting the County Emergency Rental Assistance Program and helping to bridge the digital divide.
 - 5.B Announcement Recognizing October 23-31 as National Red Ribbon Week.
 - 5.C Update on the FY2022 Budget Process.
6. Ordinance(s)
 - 6.A Second Reading, Public Hearing and Consideration of Ordinance 2021-9 which amends Section 6-95 of the Administrative Code (Intercommunity Health) to provide for the County Health Department, effective upon commencement of operations of the Department.
[Ordinance 2021-9 \(Health Dept\).pdf](#)
 - 6.B Second Reading, Public Hearing and Consideration of Ordinance 2021-10 regarding the acquisition of certain property in the County through eminent domain.
[Ordinance 2021-10.pdf](#)
7. Resolution(s)
 - 7.A Resolution approving the Delaware County Health Code and Fee Schedule, and the publication of an abstract thereof pursuant to 16 P.S. § 12011.
[Health Code- all chapters DRAFT.pdf](#)
[Delco- HD- Fee Schedule DRAFT.pdf](#)

- 7.B Approval of two identical Resolutions to create two new bank accounts at TD Bank with County Council, Controller and Treasurer as signatories.
- 8. Advertisement(s)
 - 8.A Approval to Advertise for bids for Court Transcription Services. Subject to Solicitor's approval.
- 9. Agreements / Contracts / Amendments / Purchases
 - 9.A Approval of a five year lease agreement with Pitney Bowes for the use and maintenance of mail processing equipment for Domestic Relations. Subject to Solicitor's approval.
[BCSE FFP approval for pitney Bowes lease agreement 090721.pdf](#)
[Pitney Bowes lease agreement proposal 090721 DRS.pdf](#)
 - 9.B Approval to Renew an Agreement with Kronos Inc. for License and Equipment Rental of the Timekeeping, Scheduling and Reporting Systems for a period of one (1) year at a monthly cost of \$9,325.12 totaling \$111,901.47. Subject to Solicitor's approval.
[FA Administration Request.pdf](#)
[Account Number.pdf](#)
[Kronos Inc Quote.pdf](#)
[PA State Contract.pdf](#)
 - 9.C Approval of Second Addendum to the March 4, 2020 Agreement with Kofile Technologies, Inc. for Records Management and Imaging System. Subject to Solicitor's approval.
[Addendum 2 to 3.20.20.ROD Kofile Contract Executed by Vendor.pdf](#)
 - 9.D Approval to Amend Contract #DA 207/21 between the Department of Human Services, Drug & Alcohol and Valley Forge Medical Center & Hospital. Subject to Solicitor's approval.
[VF Amd Summary.pdf](#)
[VF Amd Letter.pdf](#)
[VF W9.pdf](#)
 - 9.E Approval to Submit a request to extend the Drug and Alcohol Inpatient Reinvestment Plan through June 30, 2022. Subject to Solicitor's approval.
[DA IP Rehab Summary.pdf](#)
 - 9.F Approval to Amend Fiscal Year 2021/2022 Department of Human Services, Early Intervention Contracts. Subject to Solicitor's approval.
[FY 21-22 EI Summary.pdf](#)
[FY 21-22 EI Amd List.pdf](#)
[FY 21-22 EI Appx Z Pages.pdf](#)
 - 9.G Approval of Tower Lease Amendments with T-Mobile for 360 N. Middletown Road and 895 Sussex Road. Subject to Solicitor's approval.
[TMobile Middletown Lease Amendment.pdf](#)
[TMobile_Sussex_Lease_Amendment.pdf](#)

- 9.H Approval of a Grant to Lansdowne Borough in the amount of \$56,000.00 for the demolition, clearance and adjacent structure restoration of a vacant residential structure located at 215 Maple Avenue. Subject to Solicitor's approval.
- 9.I Approval of Amendment to the Housing and Community Development 2021 Action Plan as it relates to the AHF Program: reallocate the remaining Community Action Agency of Delaware County, Affordable Housing Administration grant balance of \$160,101.31 for building improvements at the Comprehensive Services Center Office located at 1414 Meetinghouse Road, Boothwyn. Subject to Solicitor's approval.
- 9.J Approval of Amendment to the Housing and Community Development 2021 Action Plan as it relates to the Affordable Housing Fund Program: Allocate \$25,000.00 to Community Action Agency of Delaware County for lead-based paint risk assessment, clearance testing and lead hazard control work as part of CAADC's Healthy Homes Lead Hazard Reduction Program.
- 9.K Approval of Professional Services Agreement for Independence Administrators for services to employees under new benefits program effective January 1, 2022 for two years at a rate of \$32.87 per employee per month for a total of \$110,047.00 annually. Subject to Solicitor's approval.
[County of Delaware FINAL PROPOSAL 9-23-21 Independence Administrators.pdf](#)
- 9.L Approval to enter into an agreement with Juno Talent Solutions to provide talent acquisition services in support of the de-privatization of the George W Hill Correctional Facility and other agencies as needed in an amount not to exceed \$337,750.00. Subject to Solicitor's approval.
[Proposal for Talent Acquisition Services.pdf](#)

10. Miscellaneous

- 10.A Approval of the transfer of \$510,000.00 in American Rescue Plan Act (ARPA) funds to the Commerce Center to support the building and recovery of local businesses through the conduct of a "Holiday Village" in Rose Tree Park synchronously with the annual Festival of Lights and authorization of the Executive Director to execute an appropriate grant agreement with the EDOB. Subject to Solicitor's approval. Delaware County has an estimated \$2B in annual retail "leakage" which has been exacerbated by the COVID pandemic. The support of economic recovery is an allowable use of ARPA funds.

11. Tax Collection Refund(s)

- 11.A Approval of Central Tax Collection Department's request for one (1) Court Ordered refund for the year 2020 for a property in the Township of Ridley in the total amount of \$1,395.33.
- 11.B Approval of Central Tax Collection Department's request for refunds for the year 2021 County Real Estate Taxes for eight (8) property owners due to overpayment of the amount of taxes due.

12. Appointments

12.A Approval to appoint the following individuals to the Redevelopment Authority:

David E. Landau to a term ending October 2022

Debra A. Ciamacca to a term ending October 2026

12.B Approval to appoint the following individuals to the Children & Youth Services Advisory Commission to a term ending October 2024:

Tania Keenan

Clarita R. Landaiche

Samantha Newell

Kari Shields

Martha B. Shields

12.C Approval to appoint the following individuals to the Hero Scholarship Fund Board to a term ending October 2024:

Robert W. Adams

Robert Francis Kelly, Jr.

Robert T. Lythgoe, Jr.

Albert J. Melfi, Jr.

S. Stanton Miller

William C. Rigby, IV

Lawrence J. Shuelie

Thomas H. Worrilow, Jr.

12.D Approval to appoint Douglas J. Ferguson and Thomas Nixon to the Library Board to a term ending October 2024.

13. Request by the Controller's Office for payment of current bills

14. Communications from the Executive Director

15. Solicitor

16. Public Comment

17. Council Remarks

18. Adjourn