



AGENDA

PRELIMINARY AGENDA MEETING TUESDAY, DECEMBER 6, 2022

1. Call Meeting to order
2. Pledge of Allegiance to the Flag
3. Public Comment
4. Approval of Minutes
 - 4.A Approval of the Minutes of the Regular Meeting of November 16, 2022.
[11.16.2022 Minutes.pdf](#)
5. Ordinance(s)
 - 5.A First Reading of Ordinance 2012-12, 2023 Budget.
[2022-12 Ordinance.pdf](#)
6. Announcement(s)
 - 6.A Presentation on the status of work in the Diversity, Equity and Inclusion Office.
 - 6.B Presentation of the Second Annual Delaware County Sustainability Report presented by Chief Sustainability Officer.
 - 6.C Delaware County has received the 2022 "Alternative Fuel Leadership Award" from the Eastern Pennsylvania Alliance for Clean Technology (EP-ACT). EP-ACT is one of nearly 90 coalitions in the U.S. sponsored by the U.S. Department of Energy (DOE) Vehicle Technologies Program.
7. Grants
 - 7.A Approval to purchase the Cellebrite Premium Gold Bundle for the Internet Crimes against Children Task Force forensic lab located in the Criminal Investigation Division in the amount of \$39,264.96 using Department of Justice grant funding.
[Cellebrite Sole Source Letter.pdf](#)
[Cellebrite Gold Bundle Quote Q268896-3.pdf](#)
[CC Approval to Accept ICAC Grant.pdf](#)
 - 7.B Approval of Awards for Round 3 of the Delco Green Ways Grant Program.

- 7.C Approval to apply for a Semiquincentennial Grant from the National Park Service in the amount not to exceed \$750,000.00 for the 1724 Chester Courthouse.
- 7.D Approval of a Grant Agreement with the Domestic Abuse Project of Delaware County, Inc. in the amount of \$25,000. Subject to Solicitor's approval.
[DAP Grant Agreement 2022.docx](#)
- 7.E Approval of Grants by the Delaware County Interactive Gaming Revenue Authority in the aggregate amount of \$22,150 as shown on the attached list.
[DCIGRA Proposed Grant Recipient Summary 12072022.pdf](#)
- 7.F Approval to submit a letter to the Pennsylvania Department of Conservation and Natural Resources (DCNR) requesting that the agency extend the term of its grant contract with the County funding the Chester Creek Trail Phase 2 design project from the existing end date of December 31, 2022 to a new end date of December 31, 2023.
[DCNR-CCT2Ph2_GrantAmendRequest2022-Sup2_forMTSig.docx](#)
[CCT2Ph2DesSupplement 2_Wilson_Signed_2021-12-01.pdf](#)
[DCNR-CCT2Ph2_GrantExtRequest_Signed_2021-12-01.pdf](#)

8. Advertisement(s)

- 8.A Approval to advertise for the replacement of County Bridge #221 Paper Mill Rd over Darby Creek in Newtown Township. Subject to Solicitor's approval.
[Timeline.pdf](#)
- 8.B Approval to advertise for the replacement of County Bridge #94 Manchester Rd over Ridley Creek in Middletown Township. Subject to Solicitor's approval.
[Timeline.pdf](#)
- 8.C Approval to advertise for Fire Monitoring and Inspection at Government Center Complex. Subject to Solicitor's approval.
[BID TIMELINE - FIRE MONITORING and INSPECTION SERVICES for BACKFLOW PREVENTER, SPRINKLER PIPE and EXTINGUISHERS - OCT. 2022.pdf](#)
[2022 Fire Monitoring & Inspection Services for Backflow Preventer, Sprinkler Pipe & Extinguishers Scope, 11-23-22.pdf](#)
- 8.D Approval to advertise for bids for county wide custodial service. Subject to Solicitor's approval.
[BID TIMELINE - COUNTYWIDE CUSTODIAL SERVICES - OCT. 2022.pdf](#)
[2022 Countywide Custodial Services Scope, 11-23-22.pdf](#)

9. Agreements / Contracts / Amendments / Purchases

- 9.A Approval to purchase via COSTARS contract sixty HP Laser Jet Enterprise M507dn printers for public libraries at a cost of \$45,300.00 using ARPA funds previously approved at the May 4, 2022 Council Meeting. Subject to Solicitor's Approval.
[Office TechnologiesLaser Jet Printers quote SQ18537.pdf](#)

- 9.B Approval to renew subscription to NewsBank, Inc. for the period of January 1, 2023 to December 31, 2023 at the cost of \$44,158.00. Subject to Solicitor's approval.
[NewsBank renewal.docx](#)
[NewsBank sole source - DELCO.doc](#)
- 9.C Approval to renew subscription to Thomson Reuters Westlaw print materials for the period of March 1, 2023 to February 28, 2026 at the cost of \$323,532.00. Subject to Solicitor's approval.

[Law Library_LMA Contract_3-Year 2024-2026.pdf](#)
[ThomsonSole Source Letter.pdf](#)
- 9.D Approval of a Professional Services Agreement with ZenCity Technologies US Inc. in the amount of \$199,000 for 1 year to provide community engagement software as a service (SaaS) to support community outreach engagement, and data collection to support economic policy development and data-based decision-making. This procurement is an eligible expense under the County's American Rescue Plan (ARPA) grant the County has received. Subject to Solicitor's approval.
[Zencity Order Form - County of Delaware, PA.pdf](#)
[Zencity Agreement Draft.pdf](#)
[Zencity for Delaware County.pdf](#)
- 9.E Approval to renew service contracts with Cummins Power System LLC. off of PA State Contract #4300623252 SWVC-Generator Maintenance & Repair to perform monthly preventative maintenance and weekly battery testing on all Onan generators at Fair Acres per DOH Division of Life Safety requirements. The total cost is not to exceed \$45,335.00 per year for a term of (3) years per solicitor's approval.
[Director Memo.pdf](#)
[Cummins PM Service Contract.pdf](#)
[Cummins Battery Service Contract.pdf](#)
[Cummins PM Cut Sheet.pdf](#)
- 9.F Approve Contract between the County of Delaware and General Healthcare Resources, LLC (GHR) to provide personnel and recruitment services for nursing services in support of the Fair Acres Geriatric Center. Subject to Solicitor's approval.
[GHR Staffing Agreement FA.pdf](#)
- 9.G Approval of County Council Concurrence with Action of Delaware County Conservation District to approve a Low Volume Road Project for Concord Township Watkin Avenue / T-321 for \$25,853.70. Subject to Solicitor's approval.
[ConcordTwp_WatkinAve_LVRContract_22.pdf](#)
- 9.H Approval of Professional Services Agreement between Olu Fakiyesi, MD. DBA Norristown Recovery Center and the County of Delaware for the term of January 1, 2023 through December 31, 2023 to complete Psychiatric evaluations as ordered by the court at the cost not to exceed \$110,000.00. Subject to Solicitor's approval.

- 9.I Approval of Professional Services Agreement between Catherine A. Surbeck, Ph.D. and the County of Delaware for the term January 1, 2023 through December 31, 2023 to complete Psych-Sexual evaluations along with drug and alcohol evaluations as ordered by the court at the cost not to exceed \$69,000. Subject to Solicitor's approval.
- 9.J Approval of Professional Services Agreement between M.G. Therapeutic Services and the County of Delaware for the term of January 1, 2023 through December 31, 2023 to complete written psychological, neuro-psychological, psychiatric, intelligence testing, and drug and alcohol evaluations as ordered by the court at the cost not to exceed \$160,000. Subject to Solicitor's approval.
- 9.K Approval of Amendment to the Professional Services Agreement between the County of Delaware and Witt O'Brien to extend the Agreement for six months to now expire 6/30/23. There is \$62,038 remaining on the professional contract. Subject to Solicitor's approval.
[20221114_Delaware County PA_WOB_Emergency Covid Agreement Amendment 4_NS.docx](#)
- 9.L Approval of Early Learning Resource Center Regulated Agreements for the attached list for Fiscal Year 22/23 for the increased provision of subsidized childcare. Subject to Solicitor's approval.
[ATTACHMENT_ELRC_LIST_2223.docx](#)
- 9.M Approval to Amend Contract ELRC #497/18 between the County of Delaware, Early Learning Resource Center and Faithful Hands Academy LLC, to add a site to their Early Learning Resource Center Agreement. Subject to Solicitor's approval.
[ELRC_497_18 Faithful Hands Academy LLC Amendment 2.pdf](#)
- 9.N Approval of Early Learning Resource Center Regulated Agreements for the attached list for Fiscal Year 21/22 for the increased provision of subsidized childcare. Subject to Solicitor's approval.
[ATTACHMENT_ELRC_LIST_2122.docx](#)
- 9.O Approval to Amend Contract #CYS 18/22 between the Department of Human Services, Children and Youth Services, and Refuse To Quit RTQ Academy Education & Family Services, LLC to provide temporary assistance to Children and Youth Services for Best Interest Determination Meetings and Case Record Management assistance according to the Every Student Succeeds Act. Subject to Solicitor's approval.
[Refuse To Quit RTQ Academy Education & Family Services, LLC #CYS 18_22 Summary Page.pdf](#)
[Refuse To Quit RTQ Academy Education & Family Services, LLC #CYS 18_22 Program Description.pdf](#)
[Refuse To Quit RTQ Academy Education & Family Services, LLC #CYS 18_22 Budget.pdf](#)
- 9.P Approval to Amend Contract #DA 36/22 between the Department of Human Services, Drug and Alcohol, and Child Guidance Resource Centers, Inc. to add additional Prevention activities and to reflect the Behavioral Health Managed Care

Organization rate for outpatient services. Subject to Solicitor's approval.
[Child Guidance Resource Centers, Inc. #DA 36_22 Summary Page.pdf](#)
[Child Guidance Resource Centers, Inc. #DA 36_22 Provider Monitoring Report.pdf](#)
[Child Guidance Resource Centers, Inc. #DA 36_22 Program Description.pdf](#)
[Child Guidance Resource Centers, Inc. #DA 36_22 Proposed Budget.pdf](#)
[Child Guidance Resource Centers, Inc. #DA 36_22 Current Budget.pdf](#)

- 9.Q The Department of Human Services, Mental Health requests to ratify County Council approval of the Mental Health Services Enhancements/Crisis Intervention Training Project Expansion through the Pennsylvania Commission on Crime and Delinquency in the amount of \$19,600. Subject to Solicitor's approval.
[Mental Health Crisis Intervention Training Project Expansion_Summary Page.pdf](#)
[Mental Health Crisis Intervention Training Project Expansion_Subgrant Award Notification.pdf](#)
- 9.R Approval to Amend Contract AFS #2/23 between the Department of Human Services, Adult and Family Services, and Community Action Agency of Delaware County to increase funds for Temporary Emergency Shelter in the amount of \$325,000. Subject to Solicitor's approval.
[Community Action Agency of Delaware County AFS 2_23 Summary Page.pdf](#)
- 9.S Approval of a sixty-month lease agreement with Pitney Bowes for the use and maintenance of a mail processing system for the Department of Human Services for an amount not to exceed \$32,691.60, under COSTARS/PA STATE Contract #4400015965. Subject to Solicitor's approval.
[PitneyBowes_PurchaseRequest_SummarySheet.pdf](#)
[PitneyBowes_LeaseAgreement_DHS.pdf](#)
- 9.T Approval to purchase computers, monitors, and servers via COSTARS contract for the Department of Human Services and Library Services at a cost of \$183,135.96 Subject to Solicitor's approval.
[DELL Purchase Summary Page.pdf](#)
[Quotes Monitors for Library Services.pdf](#)
[Quotes Laptops for Early Intervention.pdf](#)
[Quotes Laptops for Children and Youth Services.pdf](#)
[Quotes Laptops for Early Learning Resource Center Region 15.pdf](#)
[Quotes for Servers for Human Services.pdf](#)
[Quotes Laptops for Intellectual and Developmental Disabilities.pdf](#)
- 9.U Approval to Award Contract to the lowest responsible bidder Petroleum Traders to furnish and deliver gasoline and roadway diesel to designated locations in the County of Delaware for a one (1) year period at an approximate cost of \$419,374.43. Subject to Solicitor's approval.
- 9.V Approval of Contract with Omar's Property Management to provide labor and equipment for the removal of snow/ice from various County buildings for a term of (2) two years. Subject to Solicitor's approval.
[COUNTYWIDE SNOW REMOVAL SERVICE - BID EVALUATION - TABULATION - NOV. 2022.pdf](#)
[BID EVALUATION - COUNTYWIDE SNOW REMOVAL SERVICES \(eFMD-11232-](#)

[2\) - FACILITIES - NOV. 2022.pdf](#)

- 9.W Approval to accept Proposal for Law Library Services at George W. Hill Correctional Facility with Thomson Reuters/Westlaw for an amount not to exceed \$552,567.48 for a period of 5 years. This is paid through the Inmate Welfare Fund. Subject to Solicitor's approval.
[Westlaw Correctional Sole Source Letter.docx](#)
[George Hill Correctional Westlaw Agreement.pdf](#)
- 9.X Approval to accept Proposal for Body Scanner for the George W. Hill Correctional Facility in the amount of \$142,500.00. Subject to Solicitor's approval.
[Tek84 Intercept Sole Source letter 6-2022 \(1\).pdf](#)
[Delaware County-George Hill Correctional PA Quote 11-8-22 \(2\).pdf](#)
- 9.Y Approval to accept Proposal to implement a 3-year agreement between Delaware County and Guardian RFID Warrior Technology for the Guardian RFID System at George W. Hill Correctional Facility in an amount of \$296,100.00. Subject to Solicitor's approval.
[GUARDIAN RFID Proposal - Delaware County, PA \(George W. Hill Correctional Center\) \(2\).pdf](#)
[GUARDIAN RFID Sole Source Letter - Delaware County, PA \(George W. Hill Correctional Center\) \(1\).pdf](#)
- 9.Z Approval of Payroll Increase for Incarcerated Person Payroll for 2023 at the George W. Hill Correctional Facility.
- 9.AA Approval of mortgage satisfaction and transfer of ownership for Studevan School housing located at Sharon Avenue and Hook Road in Darby Township. Mortgage satisfaction includes payment of principal loan in the amount of \$1,215,000 with the accumulated interest forgiven. The property will continue to remain affordable into 2031 by virtue of the existing deed restrictions that run with the land. Subject to Solicitor's approval.
- 9.AB Approval of an Intergovernmental Agreement Between the Pennsylvania Department of Health and Delaware County Health Department SAP#:4100093720 for Public Health Emergency Preparedness in the amount of \$2,242,746.03. The funding is secured to conduct public health preparedness activities as prescribed in the Appendix A-Work Statement. Subject to Solicitor's approval.
[PADOH PHEP 11_2022.pdf](#)
- 9.AC Approval to Purchase and install Security equipment at 151 W. 5th St., Chester for the Health Department and Probation Offices as well as additional cameras in the Government Center.
[Delco Govt ACM for Chester Prob.pdf](#)
[Estimate \(No. 2304\) from Total Security Solutions, Inc..pdf](#)
[Estimate \(No. 2305\) from Total Security Solutions, Inc..pdf](#)
[Estimate \(No. 2309\) from Total Security Solutions, Inc..pdf](#)
[Security Capital Request End of 2022.doc](#)
- 9.AD Approval of change order #1 with JMC Contractors Inc. for Upland Park multi-purpose field improvements for an amount not to exceed \$20,977.00. The total

contract # eDPW- 080422-2 will increase from \$430,000.00 to \$450,977.00.
Subject to Solicitor's approval.
[Change order #1 Upland Park \(002\).pdf](#)

- 9.AE Approval of supplement 2 Part III of Engineering proposal with McCormick Taylor to provide Construction Inspection services for County Bridge #221 Paper Mill Road over Darby Creek in Radnor Township for a fee of \$213,040.70. Subject to Solicitor's approval.

[Bridge 221 - Supplement for Construction Monitoring.pdf](#)

- 9.AF Approval of contract # eDPW-110222 between the County of Delaware and S.B. Conrad Inc. for the replacement of exterior stairs at Fair Acres Geriatric Center Building #4 for an amount not to exceed \$42,000.00. Subject to Solicitor's approval.

[SB Conrad Proposal.pdf](#)
[Fair Acres Contract 2.pdf](#)
[Unexecuted Contract B#4 Stairs.pdf](#)

- 9.AG Approval of contract # eDPW-101922-B between the County of Delaware and AJM Electrical for the Domestic Hot Water Heater Replacement at G.W. Hill Correctional Facility for a fee of \$40,630.00. Subject to Solicitor's approval.

[AJM Intent to Award 112222.pdf](#)
[AJM PROPOSAL GWH DOMESTIC WATER.pdf](#)

- 9.AH Approval of contract # eDPW-101922-A between the County of Delaware and Hirschberg Mechanical LLC for Domestic Hot Water Replacement at G.W. Hill Correctional Facility for a fee of \$783,140.00. Subject to Solicitor's approval.

[Hirschberg Intent to Award 112222.pdf](#)
[Hirschberg Proposal.pdf](#)
[Hirschberg Contract](#)

- 9.AI Approval to amend contract between the County of Delaware and Powerhouse rentals for the rental of 25 ton HVAC System for an additional 6 months at a cost not to exceed \$61,440.00 for G.W. Hill Domestic Water. In addition, the winterization of the exterior hoses for a fee of \$12,900.00. Subject to Solicitor's approval.

[winterizing supply lines.pdf](#)
[George W Hill Correctional Facility - Emergency Rental of an RL-50 PBR Quote#08320186-Rev1-1.pdf](#)

- 9.AJ Approval to purchase SC series electric forklift for use by the Voting Machine Warehouse from Octane Forklifts Inc. for a fee of \$30,219.00. Subject to Solicitor's approval.

[Forklift proposal.pdf](#)

- 9.AK Approval of Professional Service Agreement between the County and Spiegle Architectural Group for completion of a feasibility study for a new meal delivery system at Fair Acres Geriatric Center for a fee of \$59,330.00. Subject to Solicitor's approval.

[New Meal Delivery System Forms \(1\).pdf](#)

- 9.AL Approval to compensate Robert and Monica Cox for the acquisition of portions of their property on Paper Mill Lane; .034 acres of Right of Way, 8.97 SF for Right of way .90 SF for Temporary Construction Easement, .063 acres of Drainage Easement. This is all related to the reconstruction of County Bridge #221 in Newtown Township, \$37,000.00 for the just compensation for construction impacts and up to \$4,000.00 legal fees for a total of \$41,000.00. Subject to Solicitor's approval.

[Final Letter.pdf](#)

- 9.AM Approval to amend contract between the County of Delaware and Pennoni by \$5,000.00 to provide a new set of bid documents for the Rose Tree Park Playground Capital Project and to extend contract until December 31, 2024. The total value of the contract will increase from \$1,087,638.00 to \$1,092,638.00. Subject to Solicitor's approval.

[Pennoni Amend 12-22.pdf](#)

- 9.AN Approval to amend the Professional Services Agreement between Professional Systems Engineering, LLC (PSE) and the County of Delaware to provide four new local consoles in Unit 2 at the G.W. Hill Correctional Facility for an amount of \$10,650.00. Subject to Solicitor's approval.

[PSE Amend.pdf](#)

- 9.AO Approval of Collective Bargaining Agreement between the County of Delaware and the Pennsylvania Social Service Union, Local 668, SEIU, AFL-CIO on the terms reflected in the attached MOU.

[CYS MOU.pdf](#)

10. Miscellaneous

- 10.A Approval of the Regular Meetings and Agenda Meetings of County Council for the year 2023 according to the attached list.

[2023 County Council Proposed Meeting Schedule.docx](#)

- 10.B Adoption of the County Holidays for the year 2023 according to the attached list.

[2023 COUNTY HOLIDAYS.doc](#)

11. Appointments

- 11.A Approval to appoint one member to the Delaware County Board of Assessments with a term ending January 2024.

- 11.B Approval to appoint members to the Delaware County Immigrant Affairs Commission.

- 11.C Approval to appoint Arlynn Cohen, Chris Owens and Kieyannah Anderson to Children & Youth Advisory Committee to a term ending October 2025.

12. Tax Collection Refund(s)

12.A Approval of Central Tax Collection Department's request for refunds for the year 2022 County Real Estate Taxes for seven (7) property owners due to the overpayment of the amount of taxes due.

12.B Approval of Central Tax Department's request for six (6) Court Ordered refunds for the years 2015, 2016, 2017, 2018, 2019 and 2020 for properties in the township of Haverford in the total amount of \$2,371.22.

13. Request by the Controller's Office for payment of current bills

14. Communications from the Executive Director

15. Solicitor

16. Public Comment

17. Council Remarks

18. Adjourn