



AGENDA

PRELIMINARY AGENDA MEETING TUESDAY, DECEMBER 10, 2024

1. Call Meeting to order
2. Pledge of Allegiance to the Flag
3. Announcement(s)
 - 3.A County Council Announcement (s)
Other Revenue
N/A
 - 3.B Update on the Opioid Settlement Funds .
Other Revenue
N/A
[Opioid Settlement - List 12-11-24.pdf](#)
4. Approval of Minutes
 - 4.A Approval of the Minutes of the Regular Meeting held on December 4, 2024.
Other Revenue
N/A
[Minutes 12.04.2024.pdf](#)
5. Ordinance(s)
 - 5.A Second Reading, Public Hearing and Consideration of Ordinance 2024-10, 2025
County Budget.
County Revenue
No funding
[Ordinance 2024-10.pdf](#)
6. Advertisement(s)
 - 6.A Approval to advertise the Farm Shop Roof Repair at George W. Hill Correctional Facility. Subject to Solicitor's approval.
County Revenue
Central Purchasing Advertisement Budget
[FARM SHOP ROOF BIDDING TIMELINE.pdf](#)

- 6.B Approval to request for Proposal for a Drug and Alcohol Recovery Community Center. Subject to Solicitor's approval.
Other Revenue
Other Funding Source
- HealthChoices-\$1,400,000
- [HC_D&A_Recovery_Community_Center_RequestforProposal_Summary Page.pdf](#)
[ReinvestmentPlanApproval_Priority_4.pdf](#)
[ReinvestmentPlan_D&A_Community_Center.pdf](#)

7. Grants

- 7.A Approval to apply to the Pennsylvania Department of Human Services, Office of Mental Health and Substance Abuse Services for HealthChoice's Reinvestment funding and/or term extensions as outlined on the attached list. Subject to Solicitor's approval.

Grant

State Funding Source(s):

HealthChoices Reinvestment - \$1,926,235.87

[HealthChoices Reinvestment Term Extension List.pdf](#)

[High Fidelity Wrap AroundTxPlan_HealthChoices.pdf](#)

[Warm Line Expansion_HealthChoices.pdf](#)

[Homeless Gap Plan_HealthChoices.pdf](#)

[Supported Employment Delaware County Open Door to Education_Employment_HealthChoices.pdf](#)

[Finally Home_HealthChoices.pdf](#)

[Forensic Assertive Community Treatment Start-up_HealthChoices.pdf](#)

- 7.B Approval of Opioid Settlement Grants per the attached list. Subject to Solicitor's approval.

Other Revenue

Opioid Settlement Funds

7.C

Approval to submit and accept the Juvenile Probation Services Grant-in-Aid from Juvenile Court Judges' Commission (JCJC) for FY2024-2025 in the amount of \$684,044.00. Subject to Solicitor's approval.

Grant

State Funds | Juvenile Court Judges' Commission; FY2024-2025 Grant in Aid

[- Delaware County Worker Protection and Investment Certification Form 24.25.pdf](#)
[Juvenile Probation Services Program Grant Agreement.pdf](#)

- 7.D Approval to accept grant award # BJA FY24 BJA FY24 for Improving Substance Use Disorder Treatment and Recovery Outcomes for Adults in the Reentry Program, in the amount of \$769,825.00. Subject to Solicitor's approval.

Grant

Federal Grant

[Award_Package_FAW-183565.pdf](#)

- 7.E Approval of seventeen (17) grants by the Delaware County Interactive Gaming Revenue Authority in the aggregate amount of \$200,220.00 as shown on the attached list. Subject to Solicitor's approval.

Grant

Authority grants are made with funds from gaming revenues paid directly to Authority under statute. Council is required to approve grants under Authority's Articles of Incorporation.

[DCIGRA Update Grant List 11212024.pdf](#)

- 7.F Approval to apply for the Solid Waste Infrastructure for Recycling (SWIFR) Grant through the United States Environmental Protection Agency in an amount not to exceed \$5,000,000.00, in partnership with the Delaware County Solid Waste Authority, for the establishment of a food scraps composting and household hazardous waste drop off facility at Transfer Station #1 in Chester Township. Subject to Solicitor's approval.

Grant

Approval to apply for funding through the U.S. Environmental Protection Agency's Solid Waste Infrastructure for Recycling (SWIFR) Grant. This funding is a program through the Infrastructure Investment and Jobs Act (IIJA).

7.G

Approval of the reallocation of any or all unspent ARPA funds as of 12/31/2024 to revenue replacement uses as further designated by the Executive Director. This is not intended to affect the funding of any specific project without further Council action unless the grantee has determined not to continue the project. Subject to Solicitor's approval.

Other Revenue

N/A

8. Agreements / Contracts / Amendments / Purchases

- 8.A Approval to renew Cellebrite Premium in the amount of \$31,680.00. Funding for this purchase provided from ICAC grant funds. Subject to Solicitor's approval.

Grant

Funding is provided by the Department of Justice

[cELLEBRITE iNC q-418456-2.pdf](#)

[Cellebrite Sole Source Justification.pdf](#)

- 8.B Approval to Award Contract to Officemotive, Inc. dba Capital Typing, for Verbatim Court Transcription Services for an estimated amount of \$323,750.00 per year, for a period not to exceed 3 years beginning on January 1, 2025. Subject to Solicitor's approval.

County Revenue

Electronic Recording Transcription Fees line item

[VERBATIM TRANSCRIPTION TYPING SERVICES \(eERD-111324\)](#)

[AGREEMENT - Signed.pdf](#)

[APPENDIX O - Signed.pdf](#)

- 8.C Approval of Annual Maintenance and Support Services for the period of January 1,

2025, to December 31, 2025, with Tyler Technologies Inc. in the amount of \$258,295.00. Subject to Solicitor's approval.
County Revenue
Tax Assessment's operating budget
[Tyler Technologies. Renewal Notice 2025.pdf](#)

- 8.D Approval to renew agreement between the County of Delaware and Elwyn to provide custodial services to the Fronefield & Curran Buildings in the Media Courthouse Complex from a term of January 1, 2025, thru December 31, 2025, In an amount not to exceed \$101,457.80. Subject to Solicitor's approval.
County Revenue
Facilities Management Budget
[Elwyn of Pennsylvania and Delaware Delco Courthouse Agreement January 2025 \(Final\).pdf](#)
[Elwyn Agreement from the Solicitor Courthouse Contract JANUARY 2025 \(Final\).pdf](#)
- 8.E Approval to purchase digital content in the amount of \$423,000.00 and a platform fee of \$8,000.00 from Overdrive, Inc, for the period of January 1, 2025 through December 31, 2025, for the total amount of \$431,000.00. Subject to Solicitor's approval.
Other Revenue
County Revenue: \$120,000.00
District State Aid grant: \$136,000.00
State Aid to Libraries grant: \$175,000.00
[2025 - Overdrive - Budget Memo.pdf](#)
[2025 - Overdrive - Sole Source Letter.pdf](#)
[Overdrive Platform agreement - 24-26.pdf](#)
- 8.F Approval to renew service agreement with InterLibrary Delivery Service (IDS) of PA for the period of January 1, 2025 to December 31, 2025 at a cost of \$32,173.00. Subject to Solicitor's approval.
Grant
State District Aid grant
[2025 - IDS - Comparison Chart.pdf](#)
[2025 - IDS - Sole Source Letter.pdf](#)
- 8.G Approval to renew subscription to NewsBank, Inc., for the period of January 1, 2025 through December 31, 2025 at a cost of \$51,551.00. Subject to Solicitor's approval.
County Revenue
2025 budgeted expense, County Revenue
[2025 - Newsbank - Invoice.pdf](#)
[2025 - Newsbank - Sole Source Letter.pdf](#)
- 8.H Approval to renew service agreements with Ebsco for the digital products Novelist K-8, Novelist Online, and Flipster for the period of January 1, 2025, to December 31, 2025, at a cost \$34,137.67. Subject to Solicitor's approval.
County Revenue
2025 budgeted expense, County Revenue

Flipster: \$13,873.67

Novelist K-8 and Online: \$20,264.00

[Ebsco Product List 2025.pdf](#)

[2025 - Ebsco - Novelist Online Novelist K-8 - Agreement.pdf](#)

[2025 - Ebsco - Novelist Online Novelist K-8 - Sole Source Letter.pdf](#)

[2025 - Ebsco - Flipster - Sole Source Letter.pdf](#)

[2025 - Ebsco - Flipster - Order.pdf](#)

- 8.I Approval to execute a lease agreement between the County of Delaware and AdvantageCare Home Health and Hospice Services, LLC for 4,844 sq. ft. in Building 5 at the Fair Acres Geriatric Center located at 340 Middletown Road, Media, PA 19063 for an annual fixed rent of \$135,632.00 plus janitorial services and supplies of \$4,844.00 annually. Tenant also pays a variable Medicare-Medicaid rate based on hospice bed occupancy. The initial lease term is two years with a one-year renewal option. Subject to Solicitor's approval.

Other Revenue

Fair Acres Geriatric Center- Rental Income

Lease includes base rent of \$28/ sq. ft. and \$4844 annual cost for janitorial services and supplies.

[DelCo - FairAcres - Lease Agreement DMFIRM_413862586\(1\).PDF](#)

- 8.J Approval of change order #1 to contract eDPW-052924 between the County of Delaware and L.J. Paoella Construction, Inc. to install a disconnect switch and a new panel feed for the Human Resources Suite in an amount not to exceed \$4,101.65. The contract value will increase from \$499,908.00 to \$504,009.65. Subject to Solicitor's approval.

Capital

County Capital Funds Loan 70

[23222_Change Order_LJ Paoella.pdf](#)

- 8.K Approval of a time and material contract between the County of Delaware and Herbert, Rowland & Grubic Inc. for transition planning for the County's bridge program in an amount not to exceed \$28,750.00. Subject to Solicitor's approval.

Other Revenue

Fund 42- Motor Vehicle Fund

[2024.12.02 HRG Professional Services Contract.pdf](#)

- 8.L Approval to award a Professional Services Agreement between the County of Delaware and Herbert, Rowland & Grubic Inc. to serve as the bridge management consultant in an amount not to exceed \$1,064,700.00. The contract term will be January 1, 2025 through December 31, 2028. Subject to Solicitor's approval.

Other Revenue

Fund 42- Motor Vehicle Fund

[3-2024.10.04 Management Design Services for the Delaware Coun.pdf](#)

- 8.M Approval of a Professional Services Agreement between the County of Delaware and Heckendorn Shiles Architects, LTD. for a feasibility study for the County Records and Archives Center at Fair Acres, located at 340 N. Middletown Road, Lima, PA at an amount not to exceed \$60,436.00. Subject to Solicitor's approval.
Capital
County Capital Funds Loan 70.
[2024-12-02 Delaware County Records and Archives_Feasibility Study REVISION 2.pdf](#)
- 8.N Approval of the CBA Extension between the County of Delaware and AFSCME for the period January 1, 2025, to December 31, 2025. At a cost of \$943,010.94. Subject to Solicitor's approval.
County Revenue
County general fund
[AFSCME MOA.pdf](#)
- 8.O Approval of a 1-year contract with the Open Sesame Learning platform for a flat rate of \$ 45,830.40 yearly effective 12/10/24. Subject to Solicitor's approval.
County Revenue
General County fund
[OpenSesame. Agreement.pdf](#)
- 8.P Approval of agreement between County of Delaware and Teamsters 115. Effective January 1, 2025. Subject to Solicitor's approval.
County Revenue
General County fund
[County of Delaware Teamsters 115 CBA 01.01.25-12.31.28 FINAL COMPLETE.pdf](#)

9. Appointments

- 9.A Approval to appoint Elaine Paul Schaefer to the Delaware County Conservation District Board, for a term of January 1, 2025, through December 31, 2025.
Other Revenue
N/A

10. Miscellaneous

- 10.A Approval of the County Council Regular Meetings and Agenda Meetings for the year 2025 according to the attached list.
Capital
N/A
[County Council Meetings.pdf](#)
- 10.B Approval of the County Holidays for the year 2025 according to the attached list.
Other Revenue
N/A
[2025 County Holidays.pdf](#)

11. Tax Collection Refund(s)

- 11.A Approval of Central Tax Collection Departments request for twenty-three (23) Court Ordered refunds for the years 2021, 2022, 2023 and 2024 for the properties in the Boroughs of Media, Morton and Yeadon and the City of Chester and the Townships of Concord, Thornbury, Nether Providence and Radnor in the total amount of \$50,781.85.

Other Revenue

N/A

- 11.B Approval of Central Tax Collection Department's request for refunds for the year 2024 County Real Estate Taxes for the six (6) property owners due to the over payment of taxes due.

Other Revenue

N/A

12. Request by the Controller's Office for payment of current bills

13. Solicitor

14. Junior Council Comments

15. Communications from the Executive Director

16. Public Comment

17. Council Remarks

18. Adjourn