



AGENDA

PRELIMINARY AGENDA MEETING TUESDAY, DECEMBER 13, 2022

1. Call Meeting to order
2. Pledge of Allegiance to the Flag
3. Public Comment
4. Approval of Minutes
 - 4.A Approval of the Minutes of the Regular Meeting of December 7, 2022.
Other Revenue
n/a
[12.7.22 Minutes.pdf](#)
5. Ordinance(s)
 - 5.A Second Reading, Public Hearing and Consideration of Ordinance 2022-12, 2023 Budget.
Other Revenue
None
[2022-12 Ordinance.pdf](#)
6. Announcement(s)
 - 6.A Update on George W. Hill Correctional Facility
Other Revenue
None
7. Advertisement(s)
 - 7.A Approval to solicit proposals to perform a review of financial and business operations at Fair Acres Geriatric Center.
County Revenue
Funding is not required for this action.
[BID - RFP TIMELINE - FINANCIAL BUSINESS OPERATIONS at F.A.G.C. - NOV.pdf](#)
[221203- Fair Acres Financial-Business Review RFQ-RFP.docx](#)
 - 7.B Approval to Advertise for Bids for Printing of Election Day Ballots for the 2023

Primary and Municipal elections.

County Revenue

For the May 2023 Primary, the printing of ballots is eligible for funding under the Election Integrity Grant. If that program is not renewed or extended, the printing of ballots will be a County expense for the Nov. 2023 Municipal Election.

- 7.C Approval to Advertise for Bids for Voting Equipment Moving Services for the 2023 Primary and Municipal elections.

County Revenue

This expense would be eligible for funding through the Election Integrity Grant for the May 2023 Primary Election. If the Grant is not renewed or extended, this expense would be funded by the County for the Nov. 2023 Municipal Election.

- 7.D Approval to Advertise for Bids for Printing/Mailing of Vote by Mail Ballots for the 2023 Primary and Municipal elections.

County Revenue

Printing of the ballots would be an eligible expense under the Election Integrity Grant for the May 2023 Primary. Unless that grant is renewed or extended, printing of the ballots would then be an expense for the General Fund for the Nov. 2023 Municipal Election.

8. Grants

- 8.A Approval to apply for IIJA grant opportunity "EPA-I-OLEM-ORCR-23-03 Solid Waste Infrastructure for Recycling (SWIFR) Grant Program for Political Subdivisions of States and Territories Environmental Protection Agency" not to exceed \$4,000,000 for the design and construction of a Delaware County composting infrastructure project.

Grant

N/A

[EPA-I-OLEM-ORCR-23-03 2022 11 15.pdf](#)

- 8.B Approval to submit a letter to the Pennsylvania Department of Conservation and Natural Resources (DCNR) requesting that the agency extend the term of its grant contract with the County funding the Little Flower Park design project from the existing end date of December 31, 2022 to a new end date of December 31, 2023.

Grant

Grant extension

[2018-DCNRGrantResolution-LittleFlowerOSDevPhasel-A_Signed.pdf](#)

[Cover-DCNRGrant_Little FlowerOpen Space-Dev.pdf](#)

[Signature-DCNRGrant_Little FlowerOpen Space-Dev.pdf](#)

[Contract-DCNRGrant_Little FlowerOpen Space-Dev.pdf](#)

[Grant request time extension.docx](#)

- 8.C Approval to accept the U.S. Department of Homeland Security Federal Fiscal Year 2022 Urban Area Security Initiative Grant Agreement from the Commonwealth of Pennsylvania, acting through the Pennsylvania Emergency Management Agency, and the Southeastern Pennsylvania Regional Taskforce and the County of Delaware. The value of the grant to the is Southeastern Pennsylvania Regional Task force is \$13,520,000.00.

Grant

This grant to the SEPATF Subrecipient Counties is 100 percent federally funded. Funds are provided through cost reimbursement, except as provided in paragraph 30

[Attachment D - FFATA Data Sheet 2-25-22 Fillable.pdf](#)

[FY 2022 SETF UASI.pdf](#)

[How to Create a PDF Digital ID.pdf](#)

9. Agreements / Contracts / Amendments / Purchases

- 9.A Approval of to submit a letter to the Pennsylvania Department of Conservation and Natural Resources (DCNR) requesting that the agency extend the term of its grant contract with the County funding the Little Flower Park design project from the existing end date of December 31, 2022 to a new end date of December 31, 2023.

Grant

Grant

[Biddy League Contract.pdf](#)

- 9.B Approval of a Contract with Crown Castle Fiber LLC to allow installation of Fiber Optic Service's at the Delaware County 2 West Baltimore Pike, PA 19063, for a period of 36 months at a monthly recurring fee of \$800.00. Subject to Solicitor's approval.

County Revenue

County Revenue

[Delco 2 W Baltimore Av Dark fiber service order form 10_25_2022.pdf](#)

- 9.C Approval of mortgage satisfaction and transfer of ownership for Studevan School housing located at Sharon Avenue and Hook Road in Darby Township. Mortgage satisfaction includes payment of principal loan in the amount of \$1,215,000 with the accumulated interest forgiven. The property will continue to remain affordable into 2031 by virtue of the existing deed restrictions that run with the land. Subject to Solicitor's approval.

Other Revenue

HOME Investment Partnership Program

Community Development Block Grant Program

- 9.D Approval of amendment and grant of authority to advertise the following Housing and Community Development Action Plan Amendment as it relates to the CDBG-CV program to mitigate the impacts of COVID-19 through preservation of the Wesley House emergency shelter. Funds are available through the Coronavirus Aid, Relief and Economic Security Act (CARES Act), Public Law 115-136. Subject to public notice and Solicitor's approval.

Other Revenue

Coronavirus Aid, Relief and Economic Security Act, Public Law 115-136 (CDBG-CV)

[CAADC A&E Request.pdf](#)

[CDBG-CV Amendment #6.pdf](#)

- 9.E Approval of a Professional Service Agreement between the County of Delaware and KCBA Architects to provide professional design services for the creation of the

Delaware County Health Department Headquarters Fair Acres building #1 for a fee not to exceed \$1,028,860.00 using ARPA funds previously approved at the 9/7/22 meeting. Subject to Solicitor's approval.

Other Revenue

ARPA Funding approved by council 9/7/22

[KCBA Proposal - Delaware County Health Department Conversion at Fair Acres 120122.pdf](#)

- 9.F Approval of 1 year extension of Contract E-071719 between McCormick Taylor and Delaware County for Bridge Management, Design and Administration for amount not to exceed \$315,000.00. Subject to Solicitor's approval.

Other Revenue

\$5.00 Motor Vehicle Registration Fund 42

[MT_Contract_11-13-19.pdf](#)

- 9.G Approval to execute change order for contract between the County of Delaware and Excel elevator and escalator additional services necessary to complete the Elevator Modernization at Fair Acres for a fee to exceed \$13,370.00. Contract originally approved on 4/2/2022, this amendment will change the contract total from \$2,152,220.00 to \$2,165,590.00. Subject to Solicitor's approval.

Capital

Capital

[Fair Acres Building 6 cn #1 12-7-2022.pdf](#)

[Fair Acres Building 6 cn #2 12-7-2022.pdf](#)

- 9.H Approval to replace failed 12.5-ton water source heat pump at 911 Center by McCloskey Mechanical Contractors, Inc. at a fee not to exceed \$79,895.00. Subject to Solicitor's approval.

Capital

Capital Project

[McCloskey, proposal, 911 Center emergency heat pump replacement, 12-1-22.pdf](#)

- 9.I Approval of an Amendment to the Professional Services Agreement with Alta Planning + Design for an increased amount of \$18,000.00 to provide grant writing services for a U.S. Department of Transportation Rebuilding American Infrastructure with Sustainability and Equity (RAISE) FY 2023 grant application. The term of the amended agreement will begin upon Council approval and end on March 31, 2023. Subject to Solicitor's approval. American Rescue Plan funds will be used to pay for this service.

Other Revenue

Allocation of ARPA funds

[Alta Amendment 11-2022.docx](#)

[DelCo_RAISEGrantSupport_DRAFT-11-23-22.pdf](#)

[ALTA-031722.pdf](#)

- 9.J Approval of expanding existing Custom Data Processing (CDP) system which was approved by Council on Feb 16, 2022. CDP is currently being used by DCHD's Environmental Health Division and CDP's ezEMRX solution to be added for expanded use for the Delaware County Health Department's need for clinical support as an Electronic Health Record (EHR). The expanded contract will have

an expected total contract cost from January 1, 2023 through August 31, 2025 of approximately \$199,445.04 which includes total anticipated implementation fees.
Grant

There is ample funding in the Enhancing Detection Expansion funds that are available in what we are internally calling the ELC Cares Grant. There is currently \$596,715.00 available for Hardware and Software for laboratory and elec. surveillance, and we have taken the added step of clarifying with the State that we would like to use these funds for the EHR which has been approved in our budget process for the grant.

[DelawareCounty CDP EHR and DD Costs 12-1-22_ \(003\).pdf](#)

[CDP-ezEMRx and DD pricing for Delaware 12-1-22_ \(003\).xlsx](#)

[ezEMRx IT Requirements 11-2022.pdf](#)

[DelawareCounty RFP EHR Specifications-CDP 11-30-22FINAL \(002\).xlsx](#)

[DelawareCounty EHR Response-CDP 11-30-22 FINAL \(002\).pdf](#)

[Delaware CDP-ezEMRx DD contract 1-1-23 v2 \(002\) 120622.pdf](#)

- 9.K Approval of Lease Amendment #7 between County of Delaware (“Lessor”) and Commonwealth of Pennsylvania, acting through the Department of General Services, on behalf of the Department of Health (Using Agency) (“Lessee”) for the PADOH office space located at 151 W 5th Street, Chester, PA 19013, reducing the rentable square footage from \$4,306 sq/ft to 350 sq/ft and rent from \$72,986.70 per year, \$6,082.23 per month to \$5,582.50 per year, \$465.21 per month, two (2) year term to begin 01/01/2023 and end 12/31/2024, with Lessee having three (3) one (1) year renewal options. Subject to Solicitor's approval.

County Revenue

Rental income - Depositing in the General Fund - Jim Hackett, Treasurer provided - 01-9999-462000 Rental income

[90831-LeaseDocs-Amendment7-20221202.pdf](#)

9.L

Approval of Addendum to "Personic Health Care LLC" and the "Delaware County Health Department" agreement expanding testing and support services. The expanded agreement will now include rapid Flu and RSV testing as well as increased support for the existing COVID 19 testing at Yeadon. Subject to Solicitor's approval.

Grant

There are funds available to subsidize the Covid, Flu and RSV services in funds that have been awarded to the Delaware County Health Department through the ELC - Enhancing Detection grant for July 2022-June 30, 2023.

[2022 12 12 Attachment 1 FLU AND RSV Attachments.pdf](#)

[2022 12 7 Amended Personic Testing Agreement - Delaware County_for signature 121222.docx](#)

- 9.M Approval of Early Learning Resource Center Regulated Agreements for the attached list of Fiscal Year 22/23 for the increased provision of subsidized childcare Subject to Solicitor's approval.

Other Revenue

State; Federal. Costs incurred per day child attending. Budget balance =

\$47,517,474.41

[ATTACHMENT_ELRC_LIST_2223.docx](#)

- 9.N Approval to Amend Contract #ELRC 455/18 between the County of Delaware, Early Learning Resource Center and Community YMCA of Eastern Delaware County to add sites #13,14,15,16,17,18 and 19 due to accepting subsidized childcare clients. Subject to Solicitor's approval.

Other Revenue

State; Federal. Costs incurred per day per child attending. Budget Balance = \$47,517,474.41

[ELRC_455_18 Community YMCA of Eastern Delaware County Amd 5.pdf](#)

- 9.O Approval to Amend Agreement #ELRC 70/18 between the County of Delaware, Early Learning Resource Center and KUEHG Corp to add site #64 to their Early Learning Resource Center Agreement due to accepting subsidized childcare clients. Subject to Solicitor's approval.

Other Revenue

State; Federal. Cost incurred per day per child attending. Budget balance= \$47,517,474.41

[ELRC_70_18 KUEHG Corp Amd 18.pdf](#)

- 9.P Approval to Amend Agreement #ELRC 893/18 between the County of Delaware Learning Resource Center and Right at School LLC to add site #21 to their Early Learning Resource Center Agreement, due to accepting subsidized childcare clients. Subject to Solicitor's approval.

Other Revenue

State; Federal. Cost incurred per day per child attending. Budget balance= \$47,517,474.41

[ELRC_893_18 Right at School LLC Amd 6.pdf](#)

- 9.Q Approval to enter into a new Contract between the Department of Human Services, Adult and Family Services, and Student Run Emergency Housing Unit of Philadelphia. Subject to Solicitor's approval.

Other Revenue

State Funding Source:

- Human Services Block Grant Homeless Assistance Program State Human Services Block Grant 10258-\$296,073

County Funding:

- \$6,227

[Student Run Emergency Housing Unit of Philadelphia #AFS 7_23 Summary Page.pdf](#)

[Student Run Emergency Housing Unit of Philadelphia #AFS 7_23 W_9.pdf](#)

[Student Run Emergency Housing Unit of Philadelphia #AFS 7_23 Full Contract.pdf](#)

- 9.R Approval to Amend Contract #MH 16/22 between the Department of Human Services, Mental Health, and Prospect CCMC LLC dba Crozer Chester Medical Center (PCCMC) to extend through June 30, 2023. Subject to Solicitor's approval.

Other Revenue

State Funding Source:

- Office of Mental Health and Substance Abuse Services Human Services

Block Grant-97.94%

County Funding:

- 2.06%

[#MH 16_22 Prospect CCMC LLC dba Crozer Chester Medical Center \(PCCMC\) Summary Page.pdf](#)

- 9.S Approval to apply for Pennsylvania Department of Drug and Alcohol Programs Grant for remainder of Fiscal Year 22/23. Subject to Solicitor's approval.

Other Revenue

Federal Funding Source(s)

- Block Grants for Prevention and Treatment of Substance Abuse CFDA# 93.959-\$95,000

[Summary Sheet.pdf](#)

[Budget.pdf](#)

- 9.T Approval of the Department of Human Services request for permission to apply for \$3 Million of Substance Use Disorder Crisis Stabilization Services state grant funding for individuals with co-occurring mental health and substance use disorders. Subject to Solicitor's approval.

Other Revenue

State Funding

- Substance Use Disorder Crisis Stabilization Services state grant funding. \$3 Million

[SubstanceUseDisorderCrisisStabilizationServices_Grant Application.pdf](#)

[Gov Wolf Announcement - Funding Availability.pdf](#)

- 9.U Approval of an agreement between the County of Delaware and MFR Consultants, Inc. for ERP Advisory Services in an amount not to exceed \$250,000. Subject to Solicitor's approval.

Capital

Capital

[MFR Del Co Proposal 11_29_2022.pdf](#)

[MFR Agreement 12-5-22.doc](#)

10. Appointments

- 10.A Approval to appoint members to the Delaware County Immigrant Affairs Commission with two terms ending in 2023; four terms ending in 2024 and 4 terms ending in 2025.

Other Revenue

None

- 10.B Approval to appoint Ray Iacobucci (Public Director) and Randy Bates (Farm Director) to the Delaware County Conservation District Board with a term ending December 31, 2026.

Other Revenue

none

- 10.C Approval to appoint Elaine Paul Schaefer (Council Member) to the Delaware County Conservation District Board to a term ending December 31, 2023.

Other Revenue
none

- 10.D Approval to appoint Tammi L. Forbes to the Delaware County Women's Commission to a term ending June 30, 2025.

Other Revenue
None

11. Tax Collection Refund(s)

- 11.A Approval of Central Tax Collection Department's request for refunds for the year 2022 County Real Estate Taxes for two (2) property owners due to the overpayment of the amount of taxes due.

Other Revenue
N/A

- 11.B Approval of Central Tax Collection Department's request for ten (10) Court Ordered refunds for the years 2021 and 2022 for properties in the Boroughs of Collingdale, Darby and Ridley Park and the Townships of Chadds Ford, Concord and Thornbury in the total amount of \$15,359.73.

Other Revenue
N/A

12. Request by the Controller's Office for payment of current bills

13. Communications from the Executive Director

14. Solicitor

15. Public Comment

16. Council Remarks

17. Adjourn