

PRESENT: Dr. Monica Taylor, Chair; Richard R Womack, Vice Chair; Elaine Paul Schaefer, Council Member; Christine A. Reuther, Council Member, Barbara O'Malley, Executive Director; Jonathan Lichtenstein, Solicitor; Sharon A. Scattolino, County Clerk and other department heads.

The Regular Meeting of Delaware County Council was held on February 5, 2025, at 6:00 pm in the County Council Meeting Room, Government Center Building, located at 201 West Front Street, Media, PA and was live streamed. Chair Taylor called the meeting to order, followed by the Pledge of Allegiance.

Chair Taylor stated Council has been in executive session today to discuss litigation, personnel, and real estate matters.

3. Announcement(s)

3.A Council Announcements

3.B Introducing Lora Werner as Director of Delaware County Health Department.

3.C Executive Director, Barbara O'Malley appoints Florence M. "Penny" McDonald and reappoints Jonathan King and Deborah Love to the Jail Oversight Board for a three (3) year term ending February 1, 2028.

3.D Update on Federal Funding for County Services, Barbara O'Malley, Executive Director.

4. Junior Council Comments

5. Public Comment

6. Approval of Minutes

6.A Approval of the Minutes of the Regular Meeting held on January 22, 2025.

[Minutes 01.22.25.pdf](#)

[Motion made by Richard R. Womack to approve the Minutes of the Regular Meeting held on January 22, 2025. The motion was seconded by Christine A. Reuther and CARRIED unanimously.](#)

7. Consent Agenda Items

Motion made by Richard R. Womack to approve the following Consent Agenda Items:

- 7.A Approval of two grants by the Delaware County Interactive Gaming Revenue Authority in the aggregate amount of \$51,860.00 as shown on the attached list. Subject to Solicitor's approval.

[Grant](#)

[Authority grants are made with funds from gaming revenues paid directly to Authority under statute. Council is required to approve grants under Authority's Articles of Incorporation.](#)

[DCIGRA Grant L 10172024 01162025.pdf](#)

7.B

Approval of the rollover of \$111,272.47 in unspent Immunization funds from July 1, 2023, to June 30, 2024. This rollover will enhance the funding authorized on June 10, 2024, for the Immunization Grant renewal under the original agreement 4100092485. Combined, the rollover and renewal increase total funding from \$391,689 to \$502,961.47 for the period of July 1, 2024, to June 30, 2025. Subject to Solicitor's approval.

[Grant](#)

[Federal dollars, ALN 93.268, HEALTH AND HUMAN SERVICES, DEPARTMENT OF/CENTERS FOR DISEASE CONTROL AND PREVENTION, Immunization Cooperative Agreements, FAIN NH23IP922634 FED 4100092485 R1.pdf](#)

[4100092485_BRR_CD_Delaware_Appendix C-5_Generic.pdf](#)

- 7.C Approval to ratify County Council's approval of the acceptance of the Housing Opportunities to Persons with AIDS program grant agreement in the amount of \$674,100 for Fiscal Year 2024-2025. Subject to Solicitor's approval.

[Other Revenue](#)

[Federal Funding Source:](#)

- [Housing Opportunities for Persons with AIDS \(HOPWA\) CFDA #14.241, \\$674,100](#)

[Housing Options for Persons with AIDS Summary Page](#)

- 7.D Approval to advertise the 1724 Chester Courthouse Rehabilitation. Subject to Solicitor's approval.

[County Revenue](#)

[Central Purchasing Advertisement Budget](#)

[Chester Courthouse Bidding Timeline.xlsx](#)

- 7.E Approval to Advertise for Request for Proposal for Public Meeting and Boards and Commission Management Software

[County Revenue](#)

[Operating Budget](#)

[RFP - Public Meeting Requirement.docx](#)

7.F Approval of sixty (60) month lease with Pitney Bowes for the SendPro Mail Center and the Pitney Track system for the Bureau of Elections Department for an amount not to exceed \$86,935.80 yearly under Sourcewell Contract #011322-PIT pricing. Subject to Solicitor's approval.

County Revenue

N/A

1 2025 Bureau of Elections Chester - Pitney Bowes New Lease for USPS IMI Compliant Mail System - 5yr Lease Start 2025 .pdf

2 Pitney Bowes Contract Sourcewell 011322-PIT.pdf

3 USPS IMI - Intelligent Mail Indicia. 2024 Systems Up Date by June 30 2025.docx (002).pdf

7.G Request approval of a sixty (60) month lease with Pitney Bowes for the postage machines for all twenty-six (26) Magisterial District Court locations for an amount not to exceed \$49,674.84 yearly under Sourcewell Contract #01-1322-PIT pricing. Subject to Solicitor's Approval.

County Revenue

NA

3 USPS IMI - Intelligent Mail Indicia. 2024 Systems Up Date by June 30 2025.docx (002).pdf

2 Pitney Bowes Contract Sourcewell 011322-PIT.pdf

1 2025 MDJ - Pitney Bowes New Lease for USPS IMI Compliant Mail System-5yr Lease Start 2025.pdf

7.H Approval to renew contract for the Inmate Health Care Services Management Agreement with Wellpath to provide health care services to those in custody at George W. Hill Correctional Facility for 2025-2026, in an amount not to exceed \$12,031,810.00 annually. Subject to Solicitor's approval.

County Revenue

account 02-2315-630000

Delaware, PA - Option Period One (2025-2026) for the Inmate Health Care Services Management Agreement 01.10.25.pdf

7.I Approval for Workforce Development to renew a contract with Upper Darby Township for \$214,756.01 for a summer youth work experience program. Subject to the Solicitor's approval.

Grant

Funded by the Temporary Assistance to Needy Families' Youth Development Program. No County funds are used.

Upper Darby Township.pdf

7.J Approval for Workforce Development to enter a contract with GMW Construction LLC for On-the-Job Training for up to \$5,000.00 per eligible trainee. Subject to the Solicitor's approval.

Grant

Federal Workforce Innovation and Opportunity Act (WIOA). No County funds will be used.

GMS.pdf

- 7.K Approval for Workforce Development to renew a contract with Be Proud Foundation for \$231,186.00 for a summer internship program. Subject to the Solicitor's approval.
[Grant](#)
[This contract is grant funded through the Temporary Assistance to Needy Family's Youth Development Program. No County funds are used.](#)
[Be Proud.pdf](#)
- 7.L Approval is requested for advertising and production services for the Delaware County Health Department's lead awareness campaign, which will include billboards, transit wraps, digital displays, and bulletins. The campaign will run for 16 weeks, from February 17, 2025, to June 9, 2025, in Darby and surrounding areas. Clear Channel Outdoor Holdings, Inc. will conduct the campaign. In a total amount not to exceed \$66,819.00. Subject to Solicitor's approval.
[Grant](#)
[Community Project Funding/Congressionally Directed Spending Non-Construction; Department of Health and Human Services Health Resources and Services Administration \(HRSA\); ALN 93.493; FAIN GE150276; 06/26/24 - 07/31/25.](#)
[CCO Order 1248863 w Appendix O.pdf](#)
[Certificate of Insurance - Proof of Coverage 2004.pdf](#)
- 7.M Approval to purchase six (6) easements over a common alley located on or behind six (6) parcels in Darby Borough for the Darby Creek Trail. Subject to Solicitor's approval.
[Capital](#)
[CIP line item for Trail Right-of-Way Acquisitions-FP-2025-27-RW.](#)
[Planning Resolution for 6 easements.pdf](#)
[Deed of Easement.pdf](#)
[Escrow Agreement.pdf](#)
- 7.N Approval to extend one Delco Green Ways Grants. Subject to Solicitor's approval.
[Capital](#)
[The contract extension does not change the previously approved grant amount.](#)
[Delco Greenways Program.pdf](#)
- 7.O Approval to amend the Professional Services Agreement between the County of Delaware and SJ Thomas Company, Inc. to complete duct modifications on floors 10 through 12 at Building 8 at the Fair Acres Geriatric Center to address the air balancing required to obtain the certificate of occupancy. The contract value will increase from \$139,200.00 to \$262,400.00. Subject to Solicitor's approval.
[Capital](#)
[County Capital Funds- Loan 69](#)
[County Clerk's Memo and Agenda Item.pdf](#)
[Fair Acres Bldg 8 Balancing Change Order 01 Proposal Letter.pdf](#)
[FAGC Buidling 8 Balancing Contract with SJT.pdf](#)

- 7.P Approval to award a Professional Services Agreement between the County of Delaware and StudioJAED Architects and Engineers in an amount not to exceed \$52,100.00 for the Government Center Ground Floor Public Restrooms Accessibility Upgrades capital project. Subject to Solicitor's approval.
[Capital](#)
[County Capital Funds- Loan 70](#)
[DELCO Govt Ctr ADA Upgrades Phase 1 StudioJAED Proposal R3.pdf](#)
- 7.Q Approval of 1 year extension of a Professional Services Agreement with V-Comm LLC. of Exton PA, and the County of Delaware, effective February 1, 2025, to consult and/or manage new and existing cellular and/or radio tower leases for a fee not to exceed \$150,000.00. Subject to Solicitor's approval.
[County Revenue](#)
[Operating expense of Emergency Services for the build out of the new 911 radio system. Some recovery of funds will be made via lease income to County fire tower sites that we currently lease out to cellular providers.](#)
[delco.des.vcomm.amend.final.7.3.24.pdf](#)
[delco.des.vcomm.amend.3.1.28.25.vsign.pdf](#)
- 7.R Approval to enter into a lease agreement with IWG Towers Assets I, LLC for the new 911 Radio System for a tower located at 301 Iven Ave, Radnor Pa. with an annual rent of \$39,600.00 (Subject to a 3% increase after the initial year) for a term of 10 years (subject to renewals as set forth in the lease including options for 3 additional 5-year terms). Subject to Solicitor's approval.
[County Revenue](#)
[Radio/Microwave Tower leases are part of emergency services operating budget listed under equipment rental.](#)
[OAA794558.pdf](#)
- 7.S Approval of additional Statement of Work with Grom Associates for a Testing Integration Lead under the Master Service Agreement effective September 23, 2024. Subject to Solicitors' approval.
[Capital](#)
[Capital](#)
[Grom_SOW_and_Master_Client_Agreement.pdf GROM - Statement of Work - Workday Test Lead \(Marziani\) signed.pdf](#)
- 7.T Approval to Purchase Cloud Storage & Ransomware Storage for Backups for Information Technology Systems in the amount of \$41,789.03. This is part of CoStars Contract Software 006-E22-249, IT Hardware 003-E22-623. Subject to Solicitors approval.
[County Revenue](#)
[Operating Budget](#)
[INV-006894.pdf](#)

- 7.U Approval of Maintenance Software Agreement with Initium Softworks for the term of January 1, 2025, through December 31, 2025, in the amount \$150,904.15. Subject to Solicitor's approval.

[County Revenue](#)

[Operating Budget](#)

[SOLE SOURCE JUSTIFICATION - INITIUM SOFTWORKS - DEPT. IT -](#)

[REQUISITION 10200766.pdf](#)

[2025 Renewal Terms-Delco.pdf](#)

- 7.V Approval of a funding Letter of Intent for Pennrose Properties to submit a Low-Income Housing Tax Credit application for the redevelopment of Greenhill Court in Darby Township. Redevelopment will provide new affordable 1-, 2 - and 3-bedroom apartments. County commitment will include a loan in the amount of \$4,257,765.00. The loan will be funded by the HOME Investment Partnership program with a 0% deferred rate and a term of 40 years. Subject to Solicitor's approval.

[Grant](#)

[HOME Investment Partnerships Program](#)

[Delco HOME - Greenhill Commitment Letter - Draft \(clean\).doc](#)

- 7.W Approval to enter into a new contractual agreement with Jonathan L. King dba Safe Corridors #CW 133/24 for the provision of safety program services in Delaware County schools, in an amount not to exceed \$308,371.96 for the school year ending in 2025. Subject to Solicitor's approval.

[Other Revenue](#)

[State Funding Source:](#)

[Act 148 - 80%](#)

[Couding Funding:](#)

- [20%](#)

[Jonathan L. King dba Safe Corridors #CW 133/24 Summary Page](#)

[Jonathan L. King dba Safe Corridors #CW 133/24 Contract Updated](#)

[Budget_Z Page Jonathan L. King dba Safe Corridors.pdf Updated](#)

[Scope of work Jonathan L. King dba Safe Corridors.pdf](#)

- 7.X Approval of a new contractual agreement with Being Beautiful Foundation for provision of community-based residential services. Subject to Solicitor's approval.

[Other Revenue](#)

[Federal Funding Source:](#)

- [Foster Care IV-E CFDA #93.658, Per eligibility of child/placement Social](#)
- [Services Block Grant CFDA #93.667, Per allocation/applicability](#)
- [Stephanie Tubbs Jones Child Welfare Services Program CFDA #93.645, Per allocation/applicability](#)

[State Funding Source:](#)

[ACT 148, 80%/60% per placement type and net of federal and other revenue](#)

[Other Funding Source:](#)

[Title IV-D Social Security, Variable per child](#)

[County Funding:](#)

- 20%/40% per placement type and net of federal and other revenue
Being Beautiful Foundation CW 16/24 Summary Page Being Beautiful
ation CW 16/24 Contract

7.Y Approval to amend Contract #CW 12/24 with Bethany Christian Services dba Bethany Christian Services of Greater Delaware Valley to include the Safe Families for Children program. Subject to Solicitor's approval.

Other Revenue

Federal Funding Source:

- Foster Care IV-E CFDA #93.658, Per eligibility of child/placement
- Stephanie Tubbs Jones Child Welfare Services Program CFDA #93.667, Per allocation/applicability
- Social Services Block Grant CFDA #93.667, Per allocation/applicability

State Funding Source:

- ACT 148, 80%/60% per placement type and net of federal and other revenue
Special Grant Evidence Based, 95%

Other Funding Source:

Title IV-D Social Security, Variable per child

County Funding:

- 20%/40% per placement type and net of federal and other revenue Bethany Christian Services dba Bethany Christian Services of Greater Delaware Valley CW 12/24 Summary Page
Bethany Christian Services dba Bethany Christian Services of Greater Delaware Valley CW 12/24 Appendix X
Bethany Christian Services dba Bethany Christian Services of Greater Delaware Valley CW 12/24 Z Page Current
Bethany Christian Services dba Bethany Christian Services of Greater Delaware Valley CW 12/24 Z Page Revised

7.Z Approval to amend Contract #CW 120/24 with Johnna Coles dba Opportunity Adkinson Project to add Hope Campus, a group home for males to the Agreement. Subject to Solicitor's approval.

Other Revenue

Federal Funding Source:

- Foster Care IV-E CFDA #93.658 - As eligible based on child and/ or placement
- Stephanie Tubbs Jones Child Welfare Services Program (Title IV-B) CFDA #93.645 - As eligible based on expenditures and level of funding
- Social Services Block Grant (Title XX) CFDA #93.667 - As eligible based on expenditures and level of funding

State Funding Source:

ACT 148 - 80% net Federal and other revenue

Other Funding Source:

Title IV-D Social Security - As applicable per child

County Funding:

- 20% net Federal and other revenue

Johnna Coles dba Opportunity Adkinson Project #CW 120/24 Summary Page
Johnna Coles dba Opportunity Adkinson Project #CW 120/24 Program Description
Johnna Coles dba Opportunity Adkinson Project #CW 120/24 Current Appendix Z
Johnna Coles dba Opportunity Adkinson Project #CW 120/24 Revised Appendix Z

- 7.AA Approval to amend Contract #CW 41/24 with Delta Family Services, LLC, to correct service rate errors presented in the original contract as well as removal of Statewide Adoption Network. Subject to Solicitor's approval.

Other Revenue

Federal Funding Source:

- Foster Care IV-E CFDA #93.658 - Per eligibility of child/placement
- Stephanie Tubbs Jones Child Welfare Services Program CFDA #93.645 - Per allocation/applicability
- Social Services Block Grant CFDA #93.667 - Per allocation/applicability

State Funding Source:

- ACT 148 - 80% per placement type and net of federal and other revenue

Other Funding Source:

Title IV-D Social Security - Variable per child

County Funding:

- 20% per placement type and net of federal and other revenue

Delta Family Services, LLC #CW 41/24 Amd #1 Summary Page Delta

Family Services, LLC #CW 41/24 Amd #1 Current Appendix Z Delta

Family Services, LLC #CW 41/24 Amd #1 Revised Appendix Z

- 7.AB Approval to amend Contract #AFS 10/25 with Mental Health Partnerships by adding \$ 30,000 to support Warming Center Services on Code Blue weekends effective 1/10/2025 through 6/30/2025. Subject to Solicitor's approval.

Other Revenue

State Funding Source:

- Human Services Block Grant/Homeless Assistance Services Fund 10258-\$800,170
- Delaware County of Behavioral Health, Division of Adult & Family Services-\$25,000

County Funding:

\$16,830

Mental_Health_Partnerships_AFS_10_25_Contract_pdf.pdf

Mental_Health_Partnerships_AFS_10_25_Appendix_X_Program_Description.pdf

Mental_Health_Partnerships_AFS_10_25_Appendix_Z_Budget.pdf

Mental_Health_Partnerships_AFS_10_25_Appendix_II.pdf.pdf

- 7.AC Approval to enter into a new contractual agreement with The Advocacy Alliance to provide Certified Investigation services. Subject to Solicitor's approval.

Other Revenue

State Funding Source:

Human Services Block Grant-97.94%

County Funding:

2.06%

The_Advocacy_Alliance_ID_150_24_Summary_Page.pdf

The_Advocacy_Alliance_ID_150_24_Contract.pdf

- [Pennsylvania Housing and Finance Agency-\\$252,000](#)
[4362_Home4Good_Grant_Summary_Page.pdf](#)
[Home4Good__Notice_of_Award_Grant.pdf](#)

7.AD Approval to accept the Conditional Award of Home4Good funding from the Pennsylvania Housing Finance Agency in the amount of \$252,000. Subject to Solicitor's approval.

[Grant](#)

[State Funding Source:](#)

7.AE Approval of an Addendum to Agreement #HS-A 21/21 with Keystone Digital Imaging, Inc., dba IMR Digital, LLC in an amount not to exceed \$118,125.00 to perform packing, transferring, and digitizing Department of Human Services, Children and Youth Services records. Subject to Solicitor's approval.

[Other Revenue](#)

[State Funding Source:](#)

[Office of Children Youth and Family Services Information Tech Grant/Human Services Block Grant, \\$118,125.00.](#)

[Digital Conversion Services](#)

7.AF Approval of a Professional Services Agreement between the County of Delaware and Kershner Office Furniture for the purchase, delivery, and installation of office furniture products to be used at the Drexeline Real Estate site, in an amount not to exceed \$1,087,599.43. Subject to Solicitor's approval.

[Other Revenue](#)

[Human Services categorical program funding \(per allocated expenditure\) – State, Federal and County contribution as required by funding stream.](#)

[KershnerAgreement.pdf](#)

[DelCo_RFP_OfficeFurniture.pdf](#)

[Delco_BidSummary_FurnitureScope.pdf](#)

[Drexeline_DHSOffice_Layout.pdf](#)

7.AG Approval to increase the Fiscal Year 2024/2025 rates payable to Woods Services, Inc. as outlined on the attached revised Appendix Z. Subject to Solicitor's approval.

[Other Revenue](#)

[Federal Funding Source:](#)

- [Foster Care IV-E CFDA #93.658-Per eligibility of child/placement Social](#)
- [Services Block Grant CFDA #93.677-Per allocation/applicability](#)
- [Stephanie Tubbs Jones Child Welfare Services Program CFDA #93.645-Per allocation/applicability](#)

[State Funding Source:](#)

[Act 148-80%/60% per placement type and net of federal and other revenue](#)

[Other Funding Source:](#)

[Title IV-D Social Security-Variable per child](#)

[County Funding:](#)

- 20%/40% per placement type and net of federal and other revenue and 100% of portions of each service per diem that exceed the OYCF maximum allowable amount for ACT 148 and Title IV-E funding

[Woods_Services_Inc_CW_96_24_Contract/Revised Appendix_Z.pdf](#)

7.AH Approval to amend Fiscal Year 2024/2025 Human Services, Intellectual and Developmental Disabilities Program Contracts and Letters of Agreements as outlined on the attached list revising rates to align with those approved by the Pennsylvania Department of Human Services, Office of Developmental Disabilities. Subject to Solicitor's approval.

[Other Revenue](#)

[State Funding Source:](#)

[Human Services Block Grant - 97.94%](#)

[County Funding:](#)

- 2.06%

[Various - Per the Attached List #ID Summary Page](#)

[ODP Announcement 24-091 Letter](#)

[Various - Per the Attached List #ID Various - Per the](#)

[Attached List #ID Current Appendix Z Various - Per the](#)

[Attached List #ID Revised Appendix Z](#)

7AI. Approval to pay CCAP (County Commissioners Association of PA) 2025 dues in the amount of \$41,867.00. Subject to Solicitor's approval.

[County Revenue](#)

[County Funds](#)

[CCAP2025pdf](#)

7.AJ Approval of an amendment to a PILOT Agreement with the Jewish Federation of Greater Philadelphia for 2025 taxes on the property at 270 Bryn Mawr Avenue in Radnor Township providing for a payment of \$39,720.81. Subject to Solicitor's approval.

[Other Revenue](#)

[Provides for a payment of \\$39,720.81 on otherwise exempt property based on 2025 millage rate.](#)

[Jewish Federation 01.28.2025.pdf](#)

7.AK Approval of Central Tax Collection Department's request for two (2) Court Ordered refunds for the years 2023 and 2024 for properties in the borough of Milbourne in the total amount of \$73,746.48.

[The Motion was seconded by Elaine Paul Schaefer and CARRIED unanimously.](#)

8. Appointments

8.A Approval to reappoint Samantha Newell and appoint Patrick Cleary, Sherin Motawea and Tasliym Morales to the Children's and Youth Services Advisory Committee for a three (3) year term ending February 1, 2028.

Motion made by Richard R.Womack to approve to reappoint Samantha Newell and appoint Patrick Cleary, Sherin Motawea and Tasliym Morales to the Children's and Youth Services Advisory Committee for a three (3) year term ending February 1, 2028. The motion was seconded by Christine A. Reuther and CARRIED unanimously.

9. Request by the Controller's Office for payment of current bills.

Motion made by Richard Womack to approve to request the Controller's Office for payment of current bills. The motion was seconded by Christine A. Reuther and carried unanimously.

10. Communications from the Executive Director

11. Solicitor

12. Council Remarks

13. Adjourn

SHARON A. SCATTOLINO, County Clerk

Delaware County Interactive Gaming Revenue Authority
Summary of DCIGRA approved grants on January 16, 2025
(subject to County Council approval)

Listed below is a total of 2 DCIGRA grants for a total of \$51,860

The following grant is an unawarded grant 2024 special grant due to an oversight from our October 17, 2024 meeting

- Approve one-time special grant of \$38,000 to Family Support Line to partially fund its Anti-Trafficking program (subject to County Council approval)

The following grant is a special grant

- Approve one-time special grant of \$13,860 to City of Chester for public government app for residents & businesses (subject to County Council approval)