

PRESENT: Dr. Monica Taylor, Chair; Richard R Womack, Vice Chair; Elaine Paul Schaefer, Council Member; Joanne Phillips, Controller; Council Member; Barbara O'Malley, Executive Director; Raymond McGarry, Interim Solicitor; Sharon A. Scattolino, County Clerk and other department heads.

The Regular Meeting of Delaware County Council was held on May 7, 2025 at 6:00 pm in the County Council Meeting Room, Government Center Building, located at 201 West Front Street, Media, PA and was live streamed. Chair Taylor called the meeting to order, followed by the Pledge of Allegiance.

Chair Taylor stated Council has been in executive session today to discuss Real Estate and Litigation matters

3. Announcement(s)

3.A County Council
Announcements

3.B Proclamation for National Correctional Employee's Week - *May 4-10, 2025*, recognizing the George W. Hill Correctional Facility Employees.

3.C Proclamation for Teachers Appreciation Week- *May 5-9, 2025*.

3.D Proclamation for National Nurses Week - *May 6-12, 2025*.

4. Presentation(s)

4.A Presentation of Prospect Private Equity in Healthcare, by Mary Bugbee, Equity Healthcare Director for the Private Equity Stakeholder Project.

4.B Prospect Health Update-Barbara O'Malley, Executive Director, Patrick O'Connell, Department of Emergency Services, Angelique Hiers, Director of Human Services, Kate McGeever, Executive Director of Workforce Development Board.

5. Junior Council Comments

6. Public Comment

7. Approval of Minutes

7.A Approval of the Minutes of the Regular Meeting held on April 16, 2025.

[Minutes 04.16.25.pdf](#)

Motion made by Richard Womack to approve the Minutes of the Regular Meeting held on April 16, 2025. The motion was seconded by Elaine Paul Schaefer and CARRIED unanimously.

8. Resolution(s)

8.A Resolution 2025-08 to approve and promulgate the 2025 County Emergency Operations Plan.

County Revenue

[EOP PROMULGATION TEMPLATE 1.docx](#)

[DELCO EOP VOLUME I BASIC PLAN Rev 20250428--Greg.pdf Resolution 2025-08.pdf](#)

Motion made by Richard Womack to approve Resolution 2025-08 to approve and promulgate the 2025 County Emergency Operations Plan. The motion was seconded by Elaine Paul Schaefer and CARRIED unanimously.

[Motion made by Richard Womack to approve the following Consent Agenda Items:](#)

9. Consent Agenda Items

9.A Approval to apply for an Emergency Management Performance Grant for FFY2026. This grant period is from October 1, 2024, to September 30, 2025. This grant is intended to be used to improve and expand the County's Emergency Management program. Subject to Solicitor's approval.

County Revenue

Funding for this grant is derived from the personnel costs for the covered employees.

[20250418 Delaware County EMPG Application FY2025 \(1\).pdf](#)

9.B Approval of an Intergovernmental Agreement/Grant, SAP# 4100098593, between the Pennsylvania Department of Health and the Delaware County Department of Health for Public Health Emergency Preparedness. The grant amount is \$534,080.00 for the period from July 1, 2024, to June 30, 2025. Subject to Solicitor's approval.

Grant \$534,080.00

\$485,704.00 Federal Dollars ALN 93.069, Health & Human Services, Department of/Centers for Disease Control and Prevention, Public Health Emergency Preparedness, FAIN NU90TU000021.

\$48,376.00 Federal Dollars ALN 93.008, Health & Human Services, Department of/Immed Office of the Secretary of Health and Human Services, Medical Reserves Corps, Small Grant Program, FAIN U3REP230703

[4100098593 Update #3.pdf](#)

9 C. Approval to apply and accept the local law enforcement grant program from the Pennsylvania Gaming Control Board in the amount of \$250,000.00 from May 1, 2025 to April 30, 2026. Subject to Solicitor's approval.

Grant

Funding provided by the Commonwealth of PA Gaming Control Board

[25-26 gambling grant application.pdf Award Letter docx](#)

9.D Approval to extend the ICAC Improving Investigations award from June 30, 2025, to June 30, 2026. Subject to Solicitor's approval.

Grant

Funding is provided by the Pennsylvania Commission on Crime and Delinquency.

[PCCD Extension Signature Page.pdf](#)

9.E Approval to issue a Request for Proposal for Independent Living Services. Subject to Solicitor's approval.

Other Revenue

Federal Funding Source:

John H. Chafee Foster Care Program for Successful Transition to Adulthood CFDA #93.674 - \$106,145

State Funding Source:

Independent Living State Grant - \$759,776

County Funding:

\$134,079 •

[Independent Living Services Summary Page](#)

9.F Approval to issue a Request for Proposal for Family Interventionist Services.

Subject to Solicitor's approval.

Other Revenue

Federal Funding Source:

Temporary Assistance for Needy Families CFDA #93.558 - Per eligibility of child and/or placement

State Funding Source:

• Office of Children, Youth, and Families ACT 148 - 80% net Federal County Funding: 20% dependent upon funding source

[Family Interventionist Summary Page](#)

9.G Approval to utilize ICAC grant funds to purchase passes for 4 ICAC affiliates to complete Magnet Forensics Training Annual Pass in the amount of \$27,980.00. Subject to Solicitor's approval.

Grant

Funding is provided by the Pennsylvania Commission on Crime and Delinquency. [MAGNET TAP Quote.pdf](#)

9.H Approval to purchase four (4) X-Ray machines and three (3) Walkthrough Metal Detectors from AutoClear Security Inspection Systems to replace outdated equipment. Total cost of all equipment, to be paid by Capital Funding, not to exceed \$91,550.00. Subject to Solicitor's approval.

Capital

Capital Funding - Project SE-2025-02

[X-Ray machine and Detector Quote.pdf](#)

9.I Approval to proceed with letter of Intent and 10-year Commercial Lease Agreement with the Henderson Hampton Associates, LLC and the County of Delaware for 4,648 square feet located in the Hampton Building, 112 Chelsey Drive, Nether Providence Township for the Administrative Office for Magisterial District Judges, Base Rent for year 1 to be \$124,334.00, annual, \$10,361.17 monthly and \$ 26.75 per square foot with an annual 2.5% increase. In addition, Lessee to pay for utilities, increase to common operating expenses above base year 2026 and snow and ice removal above .35 per sq/ft. Subject to Solicitors' approval.

County Revenue

NA

[112 Chelsey Drive - 20250417 - Rev2Proposal - Delaware County Admin.pdf](#)

9.J Approval of cost increase in the contract with Hughes Relocation Services for the moving of voting equipment and related supplies between the Voting Machine Warehouse and polling places for the May 2025 Primary and November 2025 Municipal Election in the amount of \$106,425.00. Subject to Solicitor's approval.

Grant

Pennsylvania Election Integrity Grant (EIG) funding will be used to pay for this purchase.

[P2025-Hughes-Memo-to-Council.docx](#)

[P2025-Hughes-Amendment.docx](#)

9.K Approval to purchase a trail easement from the Golden property for the Chester Creek Trail Phase Two in the amount of \$10,800. Subject to solicitor's approval.

Capital

\$10,800 from CIP-ROW Acquisitions-Trails

[Goldens Deed.pdf](#)

9.L Approval to enter into a new contractual agreement in an amount not to exceed \$35,000 with Health 1st LLC for the provision of emergency respite support services.

Subject to Solicitor's approval.

Other Revenue

State Funding Source(s):

Human Services Block Grant - 97.94%

County Funding - 2.06%

[Health 1st LLC Summary Page.pdf](#)

[Health 1st LLC Contract ID 61_24.pdf](#)

9.M Approval to amend Contract #MH 11/24 with Merakey Delaware County increasing the overall value \$181,958 to capture erroneously omitted expenses in the 2024/2025 fiscal year budgeting process and to allow continuity of services through the remainder of the 2024/2025 fiscal contracting year. Subject to Solicitor's approval.

Other Revenue

State Funding Source:

Human Services Block Grant, 97.94%

County Funding:

2.06% •

[Merakey Delaware County MH 11/24 Amendment Summary page Merakey Delaware County MH 11/24 Amendment Current Z Page Merakey Delaware County MH 11/24 Amendment REVISED Z Page](#)

9.N Approval to ratify the amendment of Contract #MH 15/24 with Elwyn of Pennsylvania and Delaware which increased the overall value \$33,881 for Mobile Crisis and Law Enforcement calls through the remainder of the 2024/2025 fiscal year. Subject to Solicitor's approval.

Other Revenue

State Funding

Human Services Block Grant - 97.94%

County Funding

2.06%

[Contract and Amendment #1 for #MH 15/24 Elwyn of Pennsylvania and Delaware.pdf](#)

9.O Approval of a Professional Services Agreement between the County of Delaware and SLOANE MOVING & STORAGE CO., INC. for moving and decommissioning services of the Department of Human Services Upper Darby office to the Drexeline Plaza in an amount not to exceed \$113,630. Subject to Solicitor's approval.

Other Revenue

State Funding Source:

Low Income State - 100%

[SLOAN MOVING & STORAGE CO., INC. AGREEMENT](#)

9.P Requesting approval to increase the Steadman Group, Opioid Settlement Trust Fund Grant award to \$263,980 to provide additional services, including assisting in obtaining community input as well as providing data analysis of current initiatives. Subject to Solicitor's approval.

Other Revenue

Opioid Settlement Funds

[Revised 2.5.25 Steadman Group Cost Proposal.pdf Approval memo 12.11.24.pdf](#)

9.Q Approval to extend the Deerfield Mowing & Property Maintenance, Inc. contract for properties currently covered (G.W. Hill Correctional Facility, Plazio's, 911 Center, Juvenile Detention Center, 911 Center & PA State Crime Lab) until November 30, 2025, in an amount not to exceed \$40,668.75. Subject to the Solicitor's approval.

County Revenue

\$33,187.50 from G.W. Hill Correctional Facility's Budget

\$7,481.25 from Facilities Management Budget

[Deerfield Mowing, contract extension amendment, 3 -24-25.pdf 8-3-22 Grass cutting Contract, Deerfield Mowing and Property Maintenance, 12 months.pdf](#)

9.R Approval to extend the current Wyatt Elevator Company contract (CP130 -19) end date four (4) months from August 31, 2025, until December 31, 2025, for the Delaware County Government Center and the George Hill Correctional Facility not to exceed \$12,060.00. Subject to the Solicitor's approval.

County Revenue

\$11,660.00 from Facilities Management's budget.

\$400.00 from the Prison's budget.

[Wyatt Elevator, elevator maintenance service contract amendment, 4-1-25.pdf](#) 08-10-20 Wyatt signed elevator contract.pdf

9.S Approval to purchase one (1) 2025 Chevrolet Silverado 3500HD 4WD Double Cab 162" Pick Up Work Truck for the Delaware County Parks and Recreation Department. In an amount of \$ 61,745.00, CO-Stars contract # 025 -E22-388, including upfit in the amount of \$3,527.25 for Emergency Lighting, CO-STARS contract # 012-E22-262. In the total amount not to exceed \$65,272.25. Subject to Solicitors approval.

Capital

N/A

[Est_4417_from_KML_Transport_LLC_26500 - Copy.pdf](#) sales proposal - 2025-03-18T122545.239.pdf

9.T Approval to purchase two (2) 2025 Ford Explorer Police Interceptor Utility AWD for DCCP from Chapman Ford off CO-STARS contract

013-E23-279 for a price of \$46,351.00 each unit, including up fit on each unit from KML

Transport off CO-STARS contract

012-E22-262. Total Price not to exceed \$123,854.03. Subject to Solicitor's approval.

Capital

N/A

[Delaware County Park Police 2025 Interceptor 03272025.pdf](#)

[Est_4399_from_KML_Transport_LLC_17068.pdf](#)

[Est_4413_from_KML_Transport_LLC_17068.pdf](#)

9.U Approval to purchase one (1) 2025 Dodge Durango Pursuit AWD Vehicle for the Sheriff Department from Hondru Fleet off CO-STARS

contract # 026-E23-224 at a cost of \$41,745.00. With an Up Fit from KML Transport off CO-STARS contract #012-E22--262. And a Up Fit from Lucky Signs off CO-Stars contract # 009-E28--104. For a total price not to exceed \$56,337.23. Subject to Solicitor's approval.

Capital

N/A

[DELCO SHERIFF Durango Quote.jpg](#)

[sales proposal - 2025-04-11T151244.324.pdf](#)

[KML 2025 Durango.pdf](#)

9.V Approval of change order #2 between the County of Delaware and C. Abbonizio Contractors, Inc. for bypass pumping work associated with the replacement of County Bridge # 221, Paper Mill Road over Darby Creek in Newtown Township in an amount not to exceed \$166,511.92. The contract value will increase from \$3,198,832.61 to \$3,365,344.53. Subject to Solicitor's approval.

Other Revenue

Fund 05 (20%) and Fund 36 (80%)

-this is a retro-reimbursement project through PennDOT.

[Change Order - Bypass Pumping.pdf](#)

9.W Approval to amend Contract #47992 between the County of Delaware and Road-Con Inc. for settlement of additional costs associated with the reconstruction of County Bridge #7, New Road, in Aston Township in an amount not to exceed \$490,399.56. Subject to Solicitor's approval.

Other Revenue

PennDOT Reimbursement Fund (Fund 36)

-project is 100% federally funded with Federal Highway Administration (FHWA) funds

[County-Road-Con Claim Settlement Letter\(v2\).docx](#)

9.X Approval to amend The Standard for Long Term Disability adding two new classes effective January 1, 2025. Subject to Solicitor's approval.

County Revenue

General County Fund

[Amendment Request Form - 758423 - AMND-48561 - V1.pdf](#)

9.Y Approval of Marsh/Businessolver to administer our 1/1/2026 Open Enrollment process at cost of \$45,000. Subject to Solicitors approval.

County Revenue

HR budget has the funds to cover this cost.

[Email March 2026 OE Cost.pdf](#)

9.Z Approval to appoint Carin Tinney as the Director, County Office of Services for the Aging, effective May 27, 2025, at an annual salary of \$115,000.00. Subject to Solicitor's approval.

Other Revenue

State and Federal

[4.10.25 COSA Administrator approval - Carin Tinney.pdf](#)

9.AA Approval of Central Tax Collection Department's request for refund for the years 2023, 2024, and 2025 County Real Estate Taxes for thirty-nine (39) property owners due to over payment of the amount of taxes due.

9.AB Approval of Central Tax Collection Department's request for thirty-three (33) Court Ordered refunds for the years 2021, 2022, 2023, 2024 and 2025 for properties in the Borough of Brookhaven, Township of Chester, Township of Darby, Township of Haverford, Borough of Middletown, Township of Tinicum, and the Township of Upper Providence in the total amount of \$32,985.43.

The motion seconded by Elaine Paul Schaefer and CARRIED unanimously.

10. Appointments

10.A Approval to appoint Melba Louise Rothwell to the Delaware County Solid Waste Citizens Advisory Committee for the 10- Year Municipal Solid Waste Plan.

Motion made by Richard Womack to Melba Louise Rothwell to the Delaware County Solid Waste Citizens Advisory Committee for the 10- Year Municipal Solid Waste Plan. The motion was seconded by Elaine Paul Schaefer and CARRIED unanimously.

10.B Approval to appoint Stacey Hagains to the Children's and Youths Services Board, for a three (3) year term ending May 31, 2028.

Motion made by Richard Womack to appoint Stacey Hagains to the Children's and Youths Services Board, for a three (3) year term ending May 31, 2028. The motion was seconded by Elaine Paul Schaefer and CARRIED unanimously.

10.C Approval to appoint Sharon White to the Opioid Settlement Task Force for a one year term ending May 31, 2026.

Motion was made by Richard Womack to appoint Sharon White to the Opioid Settlement Task Force for a one-year term ending May 31, 2026. The motion was seconded by Elaine Paul Schaefer and CARRIED unanimously.

11. Request by the Controller's Office for payment of current bills

Motion made by Richard Womack to approve request by the Controller's Office for payment of current bills. The motion was seconded by Elaine Paul Schaefer and CARRIED unanimously.

12. Communications from the Executive Director

13. Solicitor

13.A Approval to file two (2) Petitions for the Termination of Parental Rights and two (2) Consents for Adoption with the Orphans Court.

Motion made by Richard Womack to approve to file two (2) Petitions for the Termination of Parental Rights and two (2) Consents for Adoption with the Orphans Court. The motion was seconded by Elaine Paul Schaefer and CARRIED unanimously.

14. Council Remarks

15. Adjourn

Motion made by Dr. Monica Taylor to adjourn. The motion was seconded by Richard Womack and CARRIED unanimously.