

PRESENT: Dr. Monica Taylor, Chair; Richard Womack, Vice Chair; Kevin M. Madden, Council Member; Elaine Paul Schaefer, Council Member; Christine A. Reuther, Council Member; Joanne Philips, Controller; Barbara O'Malley, Executive Director; Raymond McGarry, Interim Solicitor; Sharon A. Scattolino, County Clerk and other department heads.

The Regular Meeting of Delaware County Council was held on June 18, 2025 at 6:00 pm in the County Council Meeting Room, Government Center Building, located at 201 West Front Street, Media, PA and was live streamed. Chair Taylor called the meeting to order, followed by the Pledge of Allegiance.

Chair Taylor stated Council has been in executive session today to discuss Real Estate and Litigation.

3. Announcement(s)

3.A County Council Announcement(s)

3.B Introduction of Carin Tinney, Director of COSA

4. Presentations

4.A Annual Report from the Medical Examiner's office, by Jeff Lange, Administrator, Office of the Medical Examiner

4.B State of the County, by Barbara O'Malley, Executive Director

5. Public Comment

6. Approval of Minutes

6.A Approval of the Minutes of the Regular Meeting on June 4, 2025.

[Minutes 06.04.25.pdf](#)

[Motion made by Richard Womack to approve Minutes of the Regular Meeting held on June 4, 2025. Motion was seconded by Kevin Madden and CARRIED unanimously.](#)

7. Ordinance(s)

7.A First Reading of Ordinance 2025-04 amending and restating articles II of Chapter 202 of the County Code relating to the Hotel Tax.

[Ordinance 2025-02 Hotel Tax](#)

[Motion made by Richard Womack for First Reading of Ordinance 2025-04 amending and restating articles II of Chapter 202 of the County Code relating to the Hotel Tax. Motion Seconded by Christine Reuther and CARRIED unanimously. Description of the First Reading of Ordinance 2025-04 amending and restating articles II of Chapter 202 of the County Code relating to the Hotel Tax read by Interim Solicitor, Ray McGarry.](#)

Motion made by Richard Womack to approve the following Consent Agenda Items:

8. Consent Agenda Items

8.A Approval to advertise the 2025 Facilities Asphalt and Replacement capital project. Subject to Solicitor's approval.

[County Revenue](#)

[Central Purchasing Advertisement Budget FINAL Paving Advertisement Timeline.pdf](#)

8.B Approval to advertise for construction services for the Knowlton Road Trailhead Parking Lot Expansion. Subject to Solicitor's approval.

[County Revenue](#)

[Central Purchasing Budget.](#)

[Project will be funded with grant funding.](#)

[FINAL Knowlton Trailhead Expansion Bid Timeline 6-2-25.xlsx](#)

8.C Approval to accept the Insurance Fraud Prevention Authority grant for a one-year term from July 1, 2025, to June 30, 2026, in the amount not to exceed \$823,049.00. Subject to Solicitor's approval.

[Grant](#)

[Funding provided by the Insurance Fraud Prevention Authority](#)

[PA Insurance Fraud Prevention Auth. Contract for Leg. Grant Program.pdf](#)

8.D Approval to renew agreement with Magnet Forensics (GrayKey) for Narcotics/Intelligence in the amount of \$34,760.00. Subject to Solicitor's approval.

[Grant](#)

[Approval to renew agreement with Magnet Forensics \(GrayKey\) for Narcotics/Intelligence in the amount of \\$34,760.00 with the Attorney General Grant.](#)

[20250530122636131.pdf](#)

8.E Approval to accept the High Intensity Drug Trafficking Agency (HIDTA) 2025 Grant in the amount of \$35,000.00 for the term of January 1, 2025, to December 31, 2026. Subject to Solicitor's approval.

[Grant](#)

[Approval to accept the High Intensity Drug Trafficking Agency \(HIDTA\) 2025 Grant in the amount of \\$35,000 for the term of 1/1/25 to 12/31/26 utilized by the Delaware County Narcotics Task Force.](#)

[Notice of Award \\$35K.pdf](#)

8.F Approval to use Human Trafficking grant funds to pay for victim services provided for victims of human trafficking in the amount of \$61,020.00. This service was provided to 36 victims. Subject to Solicitor's approval.

[Grant](#)

[Funding is provided by the Department of Justice.](#)

[2025-March Invoice for Family Support Line-Trafficking.docx](#)

8.G Approval to submit a grant application to the Safe Streets and Roads for All grant program through USDOT for Road Safety Audits to advance the goals of the Vision Zero Delco Safety Action Plan with the grant request not to exceed \$250,000.00. Subject to Solicitor's approval.

[Grant - Request for a grant not to exceed \\$250,000 to be matched with staff time.](#)

[SS4A-424.pdf](#)

[SS4A-424B.pdf](#)

[SS4A-LLL.pdf](#)

8.H Approval to accept Grant Renewal in the amount of \$ 207,913.00 from PA Department of Health for Regional EMS Office for FY 2025-2026. Subject to Solicitor's approval.

[Grant](#)

[Contract funding provides for Personnel Services, EMS Provider Training and Certification Testing with Examinations](#)

[DOH EMS Grant FY 25-26.pdf](#)

8.I Approval to apply for modification of PCCD Indigent Defense grant to receive \$111,977.00, for the term 2025-2026. Subject to Solicitor's approval.

[Grant](#)

[Supplementing existing grant from PCCD with non-competitive designated funds for Delaware County indigent defense.](#)

[44289_ Indigent Defense Grant Program - Delaware County_2025-05-08_175603.pdf](#)

8.J Approval to accept the annual allocation from PA Labor & Industry of \$4,037,016.00 in WIOA funds, \$1,057,379.00 in TANF Youth Development funds, and \$3,799,547.00 in TANF EARN funds. There is no County match. Funds are accessed through drawdowns to reimburse for allowable expenditures. Subject to Solicitor's approval.

[Other Revenue](#)

[PA Labor & Industry of \\$4,037,016 in WIOA funds, \\$1,057,379 in TANF Youth Development funds, and \\$3,799,547 in TANF EARN funds](#)

8.K Approval to amend agenda item 8K approved at the June 4, 2025 County Council meeting. The value of the amended contract between the County of Delaware and Mdesign & MWJ Consulting LLC will increase from \$55,000.00 to \$61,150.00. Subject to Solicitor's approval.

[Capital](#)

[County Capital Funds Loan 70](#)

[8K. Agenda June 4, 2025.pdf](#)

8.L Approval to amend agenda item 6P approved at the October 1, 2024 County Council meeting and agenda item 10N approved at the April 16, 2025 County Council meeting. The value of the amended contract between the County of Delaware and Waterproofing Technologies, Inc. for roof replacement at the Fair Acres Boiler House will increase from \$534,830 to \$555,423.80. Subject to Solicitor's approval.

[Capital](#)

[County Capital Fund- Bond 71](#)

[Agenda Item to award contract to Weatherproofing Technologies.pdf Change Order #1 - WTI.pdf](#)

8.M Approval to purchase eight (8) sets of personal protective equipment for the County's Hazardous Materials Response Team. Each ensemble includes a set of structural firefighting gear/ fire-resistant gear which consists of coat, pants, hazmat rated boots and gloves. In an amount not to exceed \$41,456.00. COSTARS contract number is 012-E22-274. Subject to Solicitor's approval.

[Grant](#)

[\\$12,790.00 from 2624-2913 HMRP Grant \\$28,666.00 from restricted funds 03-2910-646000](#)

8.N

Approval for Emergency Medical Services budget to be allocated \$126,579.00 from County funding for FY 25-26. Subject to Solicitor's approval.

[County Revenue](#)

[Provides County contribution for operating budget of EMS Office in FY 25-26.](#)

[2025-2026 EMS Budget Framework 5-14-25.xls](#)

8.O Approval of Second Tower Lease Amendment with New Cingular Wireless PCS (AT&T) who wishes to continue to co-locate on a Delaware County owned lattice tower located at 500 Cheyney Rd in Thornton Pa. This will result in \$59,191.44 to be paid to Delaware County annually with a 3% escalator. Modification provides for the option of 5 additional 60-month terms. Subject to Solicitor's approval.

[Other Revenue](#)

[This will result in monthly rent paid to Delaware County. DOC052025-05202025094045 \(1\).pdf](#)
[DOC052025-05202025093935.pdf](#)

8.P Approval of yearly maintenance agreement for 911 communication systems between Zetron Inc and the Department of Emergency Services for a one-year performance period beginning January 1, 2025, for a cost not to exceed \$159,487.97. Subject to Solicitor's approval.

[County Revenue](#)

[This will be funded via Emergency Services budget for "Equipment Maintenance".](#)

[PA STATE CONTRACT #4400027243](#)

[Delaware MSP Jan2025.pdf](#)

8.Q Approval to award a contract between the County of Delaware and Herman Goldner Co., Inc. for the replacement of the failed Generator Exhaust Breeching (Exhaust Pipe) at the Emergency Service Center in an amount not to exceed \$28,920.00. Subject to Solicitor's approval.

[County Revenue](#)

[Facilities Budget](#)

[PA State Contract #4400011716](#)

[Herman Goldner, proposal, 911 Center Generator Exhaust Breeching replacement, 5-14-25.pdf](#)

8.R Approval of an Opioid Settlement Grant in the amount of \$200,000 to Workforce Development to continue the career development program for individuals impacted by Opioid Use Disorder. Subject to Solicitor's approval.

[Other Revenue](#)

[2024 Wave 2 Opioid Settlement Funds](#)

[Opioid SOW 2025-26.doc](#)

[Opioid FY26 Budget.xlsx](#)

[Opioid FY26 Budget Narrative.docx](#)

8.S Approval for Workforce Development to renew contracts with listed training providers to offer occupational skills training to WIOA eligible job seekers for up to \$5,000 per trainee.

Pending Solicitor's approval.

[Grant](#)

[Workforce Innovation and Opportunity Act.](#)

[June 17th ITA COUNCIL LIST.xlsx](#)

[ITA CONTRACT Boiler.docx](#)

8.T Approval for Workforce Development to renew contracts with listed employers to participate in the On-the- Job training program, which offers up to \$5,000 to train WIOA-eligible new hires. Subject to Solicitor's approval.

[Grant](#)

[Workforce Innovation and Opportunity Act](#)

[June 17th OJT COUNCIL LIST .xlsx](#)

[OJT CONTRACT MASTER AGREEMENT.doc](#)

8.U Approval for Workforce Development to renew annual contracts. Subject to the Solicitor's approval.

[Grant](#)

[PA Labor & Industry- WIOA, TANF YDP and State funds, Dept of Human Services- TANF EARN](#)

[June 17th COUNCIL LIST.xlsx](#)

[DCWDB Contract Agreement.doc](#)

8.V Approval for Workforce Development to enter into a contract with Educational Data Systems, Inc. for \$471,830 to offer Business Services. Subject to the Solicitor's approval.

[Grant](#)

[Workforce Innovation and Opportunity Act](#)

[DCWDB Contract Agreement.doc](#)

[CONTRACT AUTH.docx](#)

8.W Approval of Professional Services Agreement with Elemeno Productions LLC for a maximum amount of \$18,000.00. This agreement will fund a marketing campaign for the "Wellness on Wheels" initiative, running from June 17, 2025, to December 31, 2025. This partnership builds on Elemeno's previous grant-funded support, bringing the total expected costs to approximately \$31,000.00. Subject to Solicitor's approval.

[Grant](#)

[HRSA; Federal Dollars; Community Project Funding/Congressionally Directed Spending - Non-Construction; Department of Health and Human Services; Federal Award Date: 03/20/2025; Award # 6 GE1HS50276-01-09; ALN 93.493; 08/01/2023-07/31/2025.](#)

[Elemeno Contract June 2025_Signed.docx.pdf](#)

[CERT - County of Delaware 06052025.pdf](#)

[Elemeno_APPENDIX O Political Contribution form.pdf](#)

8.X

Approval to terminate the current agreement for the Academic Birthing Companion Program, initially approved on September 6, 2024, with Temple University. The new agreement will now be hosted by Villanova University in collaboration with DCHD and Temple University for the same cost of \$200,000.00 funded 100% by the DOL Doula grant. Date has been amended to June 1, 2025, to May 31, 2027, continuing the development and launch of a certificate program in the summers of 2025 and 2026 as well as the fall semester of 2026. Subject to Solicitor approval.

[Grant](#)

[Federal Award #24A60CP000292-01-00; Award Date 05/30/24; ALN #17.289 - Community Project Funding/Congressionally Directed Spending - Perinatal Doula and Birth Companion Programs; Department of Labor / DOL.](#)

[Temple Contract Termination.docx 25-0205 Delaware County Birth Project 6.9.25 - FINAL.pdf](#)

[Appendix O-1 page signed.pdf Villanova DOL Birth Companion COI.pdf](#)

8.Y Approval to amend Grant Agreement #4100086629 between the Department of Drug and Alcohol Programs and Delaware County extending the term of the Grant Agreement through 12/31/2025 based on the six-month allocation received from the Pennsylvania Department of Drug and Alcohol Programs. Subject to Solicitor's approval.

Grant

Federal Funding Source:

Block Grants for Prevention and Treatment of Substance Abuse CFDA #93.959-\$837,915.00

Opioid State Targeted Response Grant CFDA #93.788-\$619,091.00

State Funding Source:

State Base General Assistance 16-967-\$824,960.50

State Gaming Funds-Drug & Alcohol Treatment Services 29-382-\$81,329.00 State Compulsive & Problem Gambling Treatment Fund 26-387-\$27,657.50

County Funding:

\$103,771.87

[DDAP_Agreement_#4100086629_Summary Page](#)

[_Delaware SCA Amendment 1 - 4100086629 - Prereview - signed.pdf](#) Delaware County - Allocation Letter SFY 25-26.pdf

8.Z Approval to renew Agreement #AFS 11/25 between the Department of Human Services, Adult and Family Services and Horizon House, Inc. for the 2024/2025 fiscal contracting year in an amount not to exceed \$507,862.00. Subject to Solicitor's approval.

Other Revenue

Federal Funding Source:

Shelter Plus Care 6 & 7 CFDA #14.238, \$248,970

State Funding Source:

Human Services Block Grant/Homeless Assistance Services Fund App 10258, \$175,892

Other Funding Source:

Home4Good, \$3,000

County Funding:

\$80,000

[Horizon_House_Inc_AFS_11_25_Summary Page.pdf](#)

[Horizon_House_Inc_AFS_11_25_Contract.pdf](#)

8.AA Approval of a contract with Civic Plus Software for Public Meeting and Boards and Commission Management Software in the amount of \$175,750.00 over 3 years. Subject to Solicitors approval.

County Revenue

Operating Budget

[Delaware County PA - AMMS - revised statement of work - 05302025.pdf](#) Sole Source Letter - Agenda Management Select.pdf

[CivicPlus Agreement DRAFT - Public Meeting Board Commission Software Management \(6.10.2025\) SR Comments.pdf](#)

8.AB Approval to concur with the action of the Delaware County Conservation District Board to fund an Agricultural Conservation Assistance Program (ACAP) Grant in the amount of \$138,702.00 to Betsy Cardone in Middletown Township for the implementation of agricultural best management practices, including stream fencing and animal concentration area stabilization. Subject to Solicitor's approval.

Grant

The State Conservation Commission (SCC) allocates ACAP funding from the Clean Streams Fund to participating county conservation districts based on written apportionment criteria developed by the SCC that is focused on preventing nutrient and sediment pollution. Funds for this project will come from the Delaware County Conservation District's restricted ACAP funds.

This grant award will commit the remainder of Delaware County's first allocation of ACAP funding.

[Cardone_ACAP Application & Grantee-District Agreement.pdf](#)

8. AC Approval of the recommendation of the Records Improvement Management Committee to adopt the State Policy and Procedures Manual issued for the County Records Committee by the Pennsylvania Historical and Museum Commission Bureau of the State Archives Harrisburg 2002 Edition (updated as of 4/2017). The plan will be administered by the Executive Director and Information Technology Department of Delaware County.

8.AD Approval of Central Tax Collection Department's request for refund for the years 2021, 2022, 2023, 2024, and 2025 County Real Estate Taxes for twenty-two (22) property owners due to overpayment of the amount of taxes due in the total amount of \$82,886.13.

8.AE Approval of Central Tax Collection Department's request for forty (40) Court Ordered refunds for the years 2021, 2022, 2023, 2024, and 2025 for properties in the City of Chester, Borough of Prospect Park, and the Townships of Upper Chichester, Concord, Marple, Newtown, Nether Providence, Upper Providence, and Radnor in the total amount of \$97,735.86.

[Motion was Seconded by Christine Reuther and CARRIED unanimously.](#)

9. Request by the Controller's Office for payment of current bills

[Motion made by Richard Womack to approve the Controller's Office for payment of current bills. Motion was Seconded by Kevin Madden and CARRIED unanimously.](#)

10. Communications from the Executive Director

11. Solicitor

11.A Approval of two (2) Petitions for Termination of Parental Rights and three (3) Consent's for Adoption with the Orphans Court.

[Motion made by Richard Womack to approve two \(2\) Petitions for Termination of Parental Rights and three \(3\) Consent's for Adoption with the Orphans Court. Motion was Seconded by Christine Reuther and CARRIED unanimously.](#)

12. Council Remarks

13. Adjourn

[Motion made by Dr. Taylor to adjourn meeting. Motion was Seconded by Kevin Madden and CARRIED unanimously.](#)