

PRESENT: Dr. Monica Taylor, Chair; Richard W. Womack, Vice Chair; Elaine Paul Schaefer, Council Member; Christine A. Reuther, Council Member; Barbara O'Malley, Executive Director; Raymond McGarry, Interim Solicitor; Sharon Scattolino, County Clerk, and other department heads.

The Regular Meeting of Delaware County Council was held on July 16, 2025 at 6:00 pm in the County Council Meeting Room, Government Center Building, located at 201 West Front Street, Media, PA and was live streamed. Chair Taylor called the meeting to order, followed by the Pledge of Allegiance.

Chair Taylor stated Council has been in executive session today to discuss Real Estate and Litigation.

3. [Announcements](#)

3.A County Council Announcements

4. [Presentations](#)

4.A Update from the Public Defender Office

5. [Public Comment](#)

6. [Approval of Minutes](#)

6.A. Approval of the Minutes of the Regular Meeting held June 18, 2025.

[Minutes 06.18.25.pdf](#)

[Motion made by Richard Womack to approve the Minutes of the Regular Meeting held June 18, 2025. The motion was seconded by Kevin Madden and CARRIED unanimously.](#)

7. [Agreements / Contracts / Amendments / Purchases](#)

7.A Approval to renew Agreement #DA 36/25 between The Department of Human Services and Child Guidance Resource Centers for July 1, 2025, to December 31, 2025. Subject to Solicitor's approval.

[Other Revenue](#)

[Federal Funding Source:](#)

[Block Grants for Prevention and Treatment of Substance Abuse CFDA](#)

[#93.959 - 62%](#)

[Opioid State Targeted Response Grant CFDA #93.788-2%](#)

[State Funding Source:](#)

[Department of Drug and Alcohol State General Assistance App 11-029 - 20% Human Services](#)

[Block Grant - 14%County Funding:2%](#)

Child Guidance Resource Centers #DA 36/25 Contract List Child Guidance Resource Centers #DA 36/25 Summary Page

Motion made by Richard Womack to approve to renew Agreement #DA 36/25 between The Department of Human Services and Child Guidance Resource Centers for July 1, 2025, to December 31, 2025. The motion was seconded by Kevin Madden. Votes: Yah- Taylor, Yah - Womack, Yah – Madden, Yah - Schaefer and 1 abstention Reuther, as Council Woman Reuther serves on the board of Child Guidance. Motion passed.

7.B Approval to purchase Eighty-eight (88) Taser -10 Taser Bundles from Axon Enterprises Inc. Total cost of all equipment, to be paid by Capital Funding, not to exceed \$417,542.40 to be paid over five (5) years at a yearly cost of \$83,508.48. Subject to Solicitor's approval.

Capital
Capital Funding.
Delaware County Park Police T10 Quote.pdf

Motion made by Richard Womack to approve to purchase Eighty-eight (88) Taser -10 Taser Bundles from Axon Enterprises Inc. Total cost of all equipment, to be paid by Capital Funding, not to exceed \$417,542.40 to be paid over five (5) years at a yearly cost of \$83,508.48. The motion was seconded by Kevin Madden Votes: Yah - Taylor, Yah - Womack, Yah - Madden and Yah - Schaefer. Nay – Reuther. Motion passed 4-1.

7.C Approval to purchase Twelve (12) In-Vehicle Camera Bundles and Forty (40) Body-Worn Camera Bundles from Axon Enterprises Inc. Total cost of all equipment, to be paid by Capital Funding, not to exceed \$408,627.80 to be paid over five (5) years at a yearly cost of \$81,725.56. Subject to Solicitor's approval.

Capital
Body-worn and In-Car Cameras for Park Police transparency.
Pak Police BWC Fleet Quote.pdf

Motion made by Richard Womack to approve to purchase Twelve (12) In-Vehicle Camera Bundles and Forty (40) Body-Worn Camera Bundles from Axon Enterprises Inc. Total cost of all equipment, to be paid by Capital Funding, not to exceed \$408,627.80 to be paid over five (5) years at a yearly cost of \$81,725.56. The motion was seconded by Kevin Madden and CARRIED unanimously.

Consent Agenda Items

Motion made by Richard Womack to approve the following Consent Agenda Items:

8.A Approval to advertise a Request for Proposal for a County Facilities Master Plan. Subject to Solicitor's approval.

County Revenue
Central Purchasing Advertisement Budget
County Facilities Master Plan Procurement timeline.pdf

8.B Approval to advertise for Professional Services for Phase I of a Coastal Zone vision plan along the Delaware Riverfront, grant funded. Subject to Solicitor's approval.

[Grant](#)

[Purchasing advertising budget. Coastal View Vision Plan.pdf](#)

8.C Approval to advertise bid specifications for the installation of string lights on 80 trees, which require use of lifts, for the Festival of Lights at Rose Tree Park Subject to Solicitor's approval.

[County Revenue](#)

[Central Purchasing Advertisement Budget](#)

[TIMELINE_FESTIVAL OF LIGHTS - LIGHT INSTALLATION AND REMOVAL PROJECT.xlsx](#)

8.D Approval to apply to the US Department of Justice Enhancing Investigation and Prosecution of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Initiative Grants Program FY25 in the amount of \$750,000.00 for a 36-month project period to begin October 1, 2025. Subject to Solicitor's approval.

[Grant](#)

[Funding is provided by the Department of Justice.](#)

[Enhancing Investigation and Prosecution of Domestic Violence Dating Violence Sexual Assault and Stalking Initiative Grants Program FY25.pdf](#)

8.E Approval to apply to the US Department of Justice Local Law Enforcement Grants for Enforcement of Cybercrimes Grant Program FY25 in the amount of \$700,000.00 for a 36-month project period to begin October 1, 2025. Subject to Solicitor's approval.

[Grant](#)

[Funding is provided by the US Department of Justice](#)

[Local Law Enforcement Grants for Enforcement of Cybercrimes Grant Program FY25.pdf](#)

8.F Approval to modify PCCD Grant funding for Gun Violence Investigation and Prosecution (Tools for Investigation and Prosecution of Crime). Subject to Solicitor's approval.

[Grant](#)

Approval to modify the PCCD Grant to add funding for a Shot Spotter. Funding will be moved from the Consultants section of the grant (account #630000) and moved to Supplies (account #641000).

[Stollsteimer letter.docx](#)

[20250627114105341.pdf](#)

8.G Approval to accept a Grant under the PA Commission on Crime and Delinquency, 2025 Paul Coverdell Forensic Science Initiative, for \$86,839.00. Subject to Solicitor's approval.

Grant

The PA Commission on Crime and Delinquency, in partnership with the 2025 Paul Coverdell Forensic Science Initiative grant, aims to strengthen and enhance Medical Examiner's Offices. These funds will be utilized to hire three part-time investigators for a year and provide funding to upgrade our data management system, as well as purchase additional licenses for new users.

DCOME - PCCD Paul Coverdell Forensic Science 2025 - Grant Application.pdf

8.H Approval to apply for a Grant under the 2024 Byrne State Crisis Intervention Program Firearm Suicide Prevention, Intervention, and Postvention Initiative in the amount of up to \$499,355.78 through Millennium Strategies as the grant manager. Subject to the Solicitor's approval.

Grant

The purpose of this grant is to support and expand the Psychological Autopsy Initiative across Delaware, Chester, and Montgomery Counties. This regional effort addresses firearm suicide through a structured, forensic-based approach that reconstructs the psychological and behavioral pathways leading to an individual's death. By systematically analyzing firearm-related suicides, the initiative produces actionable insights to inform targeted prevention, intervention, and postvention strategies.

Funding from this grant will enable the Delaware County Office of the Medical Examiner to lead this multi-county initiative by establishing data-driven protocols and behavioral analyses that improve early identification of suicide risk factors. The grant will fund 50% of the salary and benefits of the Chief of Forensic Psychology, support the hiring of a full-time bereavement counselor, and provide essential resources for database development and information management over the 21-month project period.

Chester and Montgomery County Coroner's Offices have both agreed to be partners in this initiative. These investments are critical to expanding regional capacity, improving data integration, and strengthening long-term strategies to reduce firearm suicides and support community healing.

FY 2024 Byrne SCIP FSPIP Funding Announcement FINAL (2).docx

8.I Approval to apply for and accept the Pennsylvania Election Integrity Grant for 2025-2026 in an amount anticipated to exceed \$2,100,000.00. Subject to Solicitor's approval.

Grant

Each year, the Pennsylvania General Assembly authorizes funding through the Election Integrity Grant to offset the unfunded mandates created by various legislation related to state and federal requirements for voting equipment and voter-roll maintenance, as well as state mandates created under Act 77. This state funding reduces the reliance on local funding for items ranging from Election Day poll workers to the preparation and testing of voting equipment and the printing of paper ballots.

8.J Approval to accept an increase of \$5,605.00 to the County's 2021 HOME-ARP Funding from the U.S. Department of Housing and Urban Development. Subject to Solicitor's approval.

Grant
HOME - American Rescue Plan
Letter. HUD.pdf
Application.pdf

8.K Approval to accept grant from FRA as a subrecipient to the Delaware Valley Regional Planning Commission (DVRPC) in the amount of \$107,504.00. Subject to Solicitor's approval.

Grant
Annual grant for \$107,504, matched with \$43,918 of non-grant funded staff time, totaling \$151,422.
26-63-003.pdf

8.L Approval to accept grant from FHWA as a subrecipient to the Delaware Valley Regional Planning Commission (DVRPC) in the amount of \$84,200.00. Subject to Solicitor's approval.

Grant
Annual grant in the amount of \$84,200 with no match.
26-60-030.pdf

8.M Approval of the Medical Assistance Transportation Program Participation Grant Agreement & Assurance of Compliance between the Commonwealth of Pennsylvania, Department of Human Services Bureau of Managed Care Operations, Division of Medical Assistance Transportation and Delaware County for Fiscal Year 2025/2026. Subject to Solicitor's approval.

Grant
Federal Funding Source:
Medicaid Assistance Program
State Funding Source:
Medical Assistance
MATP Participation Grant FY 25/26

8.N Approval to apply for funding provided by the Pennsylvania Housing and Finance Agency Home4Good program to address unmet needs in Continuums of Care services for Delaware County homeless. Subject to Solicitor's approval.

Grant
State Funding Source:
Pennsylvania Housing and Finance Agency-\$222,000.00
Home4Good_Summary Page.pdf
Home4Good_FHLBank_Pennsylvania Housing Finance Agency Continuum of Care Block Grant Application.pdf
Home4Good_FHLBank_Budget.pdf

8.O Approval to ratify the application for Community Mental Health Services Block Grant funding for First Episode Psychosis Program sites for State Fiscal Year 25-26 through the Pennsylvania Department of Human Services and Mental Health. Subject to Solicitor's approval.

Other Revenue

Funding Source:

Federal Funding

[Block Grant for Community Mental Health Services - CFDA #93.958](#)

[Community Mental Health Services Block Grant MH Summary Page.pdf](#)

[Community Mental Health Services Block Grant Budget Proposal.pdf](#)

[Community Mental Health Services Block Grant First Episode Psychosis Program Sites.pdf](#)

[Community Mental Health Services Block Grant MH Attestation Statement.pdf](#)

8.P Approval to accept Grant from the Delaware Valley Regional Planning Commission for the Region-Wide Transportation Geographical Information Systems in the amount of \$28,000.00. Subject to Solicitor's approval.

Other Revenue

[Delaware Valley Regional Planning Commission Program 26-53-303 Delaware County GIS.pdf](#)

8.Q Request approval of a new Commercial Lease Agreement between 801 Callowhill, Inc. and the County of Delaware for the Ridley District Court 32-1-30. This would be a ten (10) year term for property located at 1936 MacDade Blvd, Woodlyn. The total square footage is approximately 4,014 (billable is 3,596). The rent for years 1 through 5 shall be \$89,900 a year, \$7,491.67 a month and \$25.00 per square foot. For years 6 through 10 the rent shall be \$98,890 a year, \$8,240.83 a month and \$27.50 per square foot. Additional rent shall be \$348,780.00 divided by 120 months which will be \$34,878.00 a year, \$2,906.50 a month and \$9.70 per square foot. One renewal option for an additional term of five (5) years. Subject to Solicitor's approval.

County Revenue

NA

[delco.dct.ridley.woodlyn.070125.pdf](#)

[delco.dct.ridley.amend.070725.signed.pdf](#)

8.R Approval for the First Addendum to Commercial Lease Agreement between Township of Ridley and the County of Delaware for District Court 32-1- 30. This will extend said term from August 1, 2025, through October 31, 2025, with 2 additional automatic 1- month Lessee renewal options. Rent to be \$40,657.50 a year, \$3,388.13 a month, \$29.25 per sq foot. Subject to Solicitor's approval.

County Revenue

NA

[Ridley Township.delco.dct.ridley.amend.070725.signed.pdf](#)

8.S Approval of a contract with JustFOIA Software for a Records Request Management Solution for Right-To-Know in the amount of \$24,025.50 for a 1-year term. Subject to Solicitors approval.

[Other Revenue](#)

[NA](#)

[Delaware County - 36688 - JFNewProposal \(FINAL\) \(002\).pdf](#)

8.T Approval to renew contract for Enterprise DocuSign in the amount of \$301,367.67. Subject to Solicitor's approval.

[Capital](#)

[Capital & Other Revenue](#)

[PJZN585.pdf](#)

8.U Approval of submission of Delaware County's 2025 Annual Action Plan by way of the approval of the attached resolution: CP 2025-01. Final List of awards includes projects funded with federal Community Development Block Grant, HOME Investment Partnerships Grant Emergency Solutions Grant and locally funded Affordable Housing Program. Subject to Solicitor's approval.

[Other Revenue](#)

[Community Development Block Grant, HOME Investment Partnerships Grant, Emergency Solutions Grant, Affordable Housing Fund](#)

[FY 2025 Annual Action Plan Proposed List of Funds.pdf Resolution.pdf](#)

8.V Approval of an Agreement with Zarwin Baum Devito Kaplan Schaer Toddy to provide legal closing services for affordable housing development projects, including preparation of documents and attendance at closing. Subject to Solicitor's approval.

[County Revenue](#)

[Affordable Housing Fund](#)

[Zarwin Baum AHF 2025 Agreement.pdf](#)

8.W Approval of sewer and trail easement with the Southwest Delaware County Municipal Authority for the Chester Creek Trail Phase II project. Subject to Solicitor's approval.

[Other Revenue](#)

[No cost associated with this item.](#)

[CCT Sewer and Trail Easements - Aston.pdf](#)

8.X Approval to acquire a temporary trail easement and permanent right-of-way from John R. Savoy and associated fees totaling \$94,000.00. The land and temporary easement are needed for construction of Chester Creek Trail Phase II. Subject to Solicitor's approval.

[Capital](#)

[Trails Right- of-Way CIP Item number FP-2025-27-RW CCT Savoy Settlement Agreement.pdf](#)

[CCT Savoy Easement.pdf](#)

[CCT Temporary Construction Easement.pdf](#)

8.Y Approval of no-cost time extensions for three Delco Greenways Grants. Subject to Solicitor's approval.

[Capital](#)

[The contract extensions do not change the previously approved grant amounts. DCGW Extension Requests 7-8-25.docx](#)

8.Z Approval to request a no cost time extension with the Pennsylvania Department of Transportation (PennDOT) to the Standard Bridge Reimbursement Grant Agreement R1606001 for County Bridge 142, South Avenue in Glenolden Borough. Subject to Solicitor's approval.

[Other Revenue](#)

[Fund 05- Marcellus Shale Fund](#)

[Fund 36- Bridge Reimbursement Fund](#)

8.AA Approval to award contract #eDPW- 040925 between the County of Delaware and TN Ward Company, Inc. for the Fair Acres Geriatric Center Kitchen Renovations in an amount not to exceed \$5,397,000.00. Subject to Solicitor's approval.

[Capital](#)

[County Capital Funds- Bond 71](#)

[Form of Contract TNW signed.pdf](#)

8.AB Approval of a Professional Services Agreement between the County of Delaware and BSI Construction LLC for construction management services at the Fair Acres Geriatric Center for a one-year (1) term in an amount not to exceed \$375,000. Subject to Solicitor's approval.

[Capital](#)

[County Capital Funds, Bond 71](#)

[BSI Construction Agreement.pdf](#)

8.AC Approval to award contract #eDPW-060425 between the County of Delaware and William H. Clinger Corporation for the Government Center Complex Fire Alarm Replacement capital project in an amount not to exceed \$2,376,713.63. Subject to Solicitor's approval.

[Capital](#)

[County Capital Funds, Bond 71](#)

[COD CLINGER Form of Contract.doc](#)

8.AD Approval of a no cost time extension #5 to Agreement L00569 between the County of Delaware and Johnson, Mirmiran & Thompson, Inc. for construction close out activities for County Bridge #7 New Road in Aston Township. The contract term will extend to December 31, 2025. Subject to Solicitor's approval.

[Other Revenue](#)

[Fund 36- Bridge Reimbursement Fund](#)

[Time Extension Request No.5 L00569 \(County Bridge 7\)_06-13-25.pdf](#)

8.AE Approval to request a no cost time extension with the Pennsylvania Department of Transportation (PennDOT) to the Standard Bridge Reimbursement Grant Agreement R22060007 for County Bridge 12, Mattson Road in Chester Heights Borough. Subject to Solicitor's approval.

[Other Revenue](#)

[Fund 36- Bridge Reimbursement Fund](#)

8.AF Approval of change orders #1 and #2 to contract #eDPW-120225 between the County of Delaware and EA Roofing Company, LLC for the replacement of the Farm Shop roof at the George W. Hill Correctional Facility. The contract value will increase from \$198,800.00 to \$211,271.39. Subject to Solicitor's approval.

[Capital](#)

[County Capital Funds, Loan 70](#)

[Change Order 001 signed by Arch and GC.pdf C.O._2_George Hill Farm Shop.pdf](#)

8.AG Approval of change order #1 to contract #eDPW-071024 between the County of Delaware and Quinn Construction, Inc. for the Parking Garage Concrete Repairs at the Government Center. The contract value will increase from \$1,170,369.00 to \$1,419,267.59. Subject to Solicitor's approval.

[Capital](#)

[County Capital Funds Loan 71](#)

[CO-01 Government Ctr PG - 24S0743.pdf](#)

8.AH Approval of change order #1 to contract #eDPW-103024 between the County of Delaware and Road Con, Inc. for rehabilitation and repair to County Bridge #225, County Line Road over Gulph Creek. The contract value will increase from \$189,101.00 to \$256,580.00. Subject to Solicitor's approval.

[Other Revenue](#)

[Act 89 Fund](#)

[Change Order 001 Bridge 225 GC Signed.pdf](#)

8.AI Approval to ratify a contract between the County of Delaware and D'Antonio Excavating, Inc. for emergency tunnel repairs at the Fair Acres Geriatric Center in an amount not to exceed \$82,360.00. Subject to Solicitor's approval.

[Other Revenue](#)

[County Insurance Claims Fund](#)

[2025 Fair Acres Tunnel Repair.xls](#)

8.AJ Approval of a professional services agreement between the County of Delaware and Gilbeaux Associates for engineering design services and construction administration for the replacement of the chiller at the Fronfield Building, in an amount not to exceed \$26,000.00. Subject to Solicitor's approval.

[Capital](#)

[County Capital Funds, Loan 66](#)

[Delaware County Fronfield Building chiller replacement Engineering July 2 2025.docx - Google Docs.pdf](#)

8.AK Approval to contract with Herbert, Rowland, & Grubic, Inc for Phase II of the Master Site Development Plan of the New County Park at Little Flower Manor not to exceed \$148,985.00. Subject to Solicitor's approval.

Capital

[CIP Little Flower Manor Phase II Planning- FP-2025-22-PA New County Park Phase Two Master Plan Contract.pdf](#)

8.AL Approval of a professional services agreement between the County of Delaware and Linn Architects for architectural and construction administration services for the conversion of the lighting at the Government Center to LED for an amount not to exceed \$30,000.00. Subject to Solicitor's approval.

Grant

Federal EECBG Grant

[EXECUTED Design Services Agreement \(Linn Architects\).pdf](#) [Linn Architects Design Proposal.pdf](#) [Agenda item 010825.pdf](#)

8.AM Approval to amend County of Delaware Custodial Service Contract (eFMD-010423) with DSC Solutions to increase cleaning services at the Emergency Communications Center by adding one additional employee to work 4 hours per day, 5 days a week as per Contract Change Order #2-2025 at an additional monthly cost of \$2,053.42. Subject to Solicitor's approval.

County Revenue

Emergency Services Budget

[DSC Solutions Change Order 2-2025.pdf](#)
[DCS Solutions Contract 05.15.26.pdf](#)

8.AN Approval of the amended 2025 capital budget, including a budget transfer of \$4,485,929 from the bank balances of Loans 4662, 4664, and 4666 for use on capital projects identified in the attached list. Subject to Solicitor's approval.

Capital

County Capital Funds

[Amended 2025 Capital Budget 071525.pdf](#)

8.AO COSA FY25/26 Funding Agreements for Council Approval. Subject to Solicitor's approval.

Other Revenue

N/A

[COSA Contract Cover Page.pdf](#)

[County budget-COSA- FY2026 summary.pdf](#)

[County budget-COSA- FY2026--with DETAILS.pdf](#)

[COSA Memo to County Council FY25-26 funding agreements.pdf](#)

8.AP Approval to amend Opioid Settlement Grant Agreements per the attached list. Subject to Solicitor's approval.

Other Revenue

OTHER FUNDING SOURCE:

Opioid Settlement Wave 1 - 2024 Distribution

- Opioid Settlement Wave 2 - 2024 Distribution Opioid Settlement Requests

8.AQ Approval of Fiscal Year 2025-2026 Department of Human Services Child Welfare Contracts and/or Letters of Agreements per the attached list. Subject to Solicitor's approval.

Other Revenue

Federal Funding Source(s):

Foster Care Title IV-E (93.659) - Per eligibility of child/placement

Chafee FC Independent (93.674) - Per allocation/applicability

Foster Care IV-E CFDA #93:658 - Per eligibility of child/placement

Guardianship Assist (93.090) - Per eligibility of child/placement

Medical Assistance (93.778) - Per eligibility of child/placement

Adoption Assistance (93.659) - Per eligibility of child/placement

TANF (93.558) - Per eligibility of child

Act 148 - 50%

State Funding Source(s):

Independent Living Grant - 77% per placement type and net of federal and other revenue

Act 148 - 80%/60% placement net of federal and other revenue

Other Funding Source(s):

Parental Maintenance - Variable per child

Social Security Payment - Variable per child

Medical Assistance (93.778)

Program Income - Variable per child

Title-IV D Social Security Payments - 100%

County Funding -20%

20%/40% placement net of federal and other revenue 20% after application of federal and other funding sources 100%

Annual Renewal Requests Child Welfare Services Fiscal Year 25_26 Contract List.pdf

Annual Renewal Requests Child Welfare Services Fiscal Year 25_26 Summary Pages and Appendix Zs.pdf

8.AR Approval to renew Agreement #HS-A 295/24 between The Department of Human Services and Computer Aid, Inc. for the 2025/2026 fiscal contracting year in an amount not to exceed \$805,700.00 and revises the Agreement number #CW 102/25. Subject to Solicitor's approval.

Other Revenue

Federal Funding Source:

Guardianship Asst. (93.090) - 5%

Foster Care Title IV-E (93.659) - 5%

Adoption Assistance (93.659) - 6%

State Funding Source:

IT Grant - 50%

County Funding:34%

[Computer Aid, Inc. #CW 102/2 Summary Page](#)
[Computer_Aid_Inc_CW_102_25_Contract.pdf](#)

8.AS Approval of Drug and Alcohol Contracts and Letters of Agreements as outlined on the attached list from July 1, 2025, to December 31, 2025, Subject to Solicitor's approval.

[County Revenue](#)

[Federal Funding Source:](#)

[Block Grants for Prevention and Treatment of Substance Abuse CFDA #93.959 - 87%, 45%, 34%, 49%, 96%, 28%, 12%, 7%, 54%, 45%, 14%, 77%, 31%, 81%, 79%, 88%, 90%, 36%, 91%, 58%, 41%, 31%, 61%, 25%](#)

[Opioid State Targeted Response Grant CFDA #93.788 - 9%, 51%, 62%, 47%, 89%, 42%, 19%, 15%, 17%, 8%, 6%, 60%, 5%, 36%, 35%](#)

[State Funding Source:](#)

[Human Services Block Grant - 3%, 6%, 37%, 33%](#)

[Department of Drug and Alcohol State General Assistance APP 11-029 - 9%, 10%, 72%, 25%, 2%, 15%, 5%](#)

[Department of Drug and Alcohol State Gaming Fund ACT 2010-01 - 58%, 72%, 5%, 61%](#)

[County Funding:](#)

[1%, 10%, 2%](#)

[DA Year 2025/2026 Contract List](#)

[D&A Summary Pages Appendix Z_Budget.pdf](#)

8.AT Approval to renew the professional services Agreement, #HS-A 5/25 with Susquehanna Software, Inc. for Fiscal Year 2025/2026 for the provision of software tracking, maintenance, enhancement and hosting for the Department's Drug and Alcohol, Mental Health, Early Intervention, and Intellectual Developmental Disabilities programs. Subject to Solicitor's approval.

[Other Revenue](#)

[State Funding Source:](#)

[Human Services Block Grant-97.94%](#)

[County Funding:](#)

[2.06% Susquehanna_Software_Inc_HS_A_5_25_Summary_Page.pdf](#) [Susquehanna Software Inc HS-A 5_25_Agreement.pdf](#)

8.AU Approval of Delaware County Sheriff Department and AFSCME Council 13 Side Agreement effective January 1, 2025. Subject to Solicitor's approval.

[County Revenue](#)

[General County Fund](#)

[Delaware County Sheriff Department and AFSCME Council 13 Side Agreement.pdf](#)

8.AV Approval Administrative Service Agreement between the County of Delaware and Inspira for FSA, HSA and COBRA Administration for a period of three years. Effective 1/1/26 Subject to Solicitor's approval.

County Revenue

General County Fund

CountyofDelaware.Inspira.FSA_Dependent_Health_Limited Purpose Service Exhibit (2).docx

CountyofDelaware.Inspira.BAA (4).docx

CountyofDelaware.Inspira.HSA Service Exhibit (2).docx

County of Delaware.Inspira. Administrative Services Agreement (3).docx

8.AW Approval for contract amendment with Judicial Management Services LLC for payment of electronic monitoring services in the amount of \$30,000.00 for service through December 31, 2025. Subject to Solicitor's approval.

County Revenue

General Fund

2025.07.07 Judicial Management Services Amendment (DelCo).pdf

8.AX Approval of Ratification of an agreement with Mercy Catholic Medical Center of Southeastern Pennsylvania dba Mercy Fitzgerald Hospital in the amount of \$494,400 to provide support for persons experiencing mental health crises due to Prospect Medical Holdings closure of Crozer Crisis Center. Subject to Solicitor's approval.

8.AY Approval of Central Tax Collection Department's request for refund for the years 2023, 2024, and 2025 County Real Estate Taxes for eleven (11) property owners due to overpayment of the amount of taxes due in the total amount of \$6,899.96.

8.AZ Approval of Central Tax Collection Department's request for sixty-three (63) Court Ordered refunds for the years 2021, 2022, 2023, 2024 and 2025 for properties in the Boroughs of Collingdale and Newtown and the Townships of Chester, Concord, Nether Providence, Radnor, Ridley, Springfield, and Upper Darby in the total amount of \$231,237.94.

8.BA Approval of Request by the Controller's Office for payment of current bills

Motion was seconded by Christine Reuther and CARRIED unanimously.

Appointments

9.A Approval to appoint Kelly Diaz, as Chief Financial Officer.

Motion made by Richard Womack to appoint Kelly Diaz, as Chief Financial Officer. The motion was seconded by Christine Reuther and CARRIED unanimously.

Attached memorandum provided by Joanne Phillips, Controller, in support of appointment for Kelly Diaz as Chief Financial Officer.

9.B Approval to appoint Captain Mitchell Rock as Chief of Police.

Motion made by Richard Womack to appoint Captain Mitchell Rock as Chief of Police. The motion was seconded by Christine Reuther and CARRIED unanimously.

10. Communications from the Executive Director

11. Solicitor

11.A Approval to file three (3) Petitions for the Termination of Parental Rights with the Orphans Court.

Motion made by Richard Womack to approve to file three (3) Petitions for the Termination of Parental Rights with the Orphans Court. Motion was seconded by Kevin Madden and CARRIED unanimously.

12. Council Remarks

13. Adjourn

Motion made by Dr. Taylor to adjourn. The motion was seconded by Kevin Madden and CARRIED unanimously.

Sharon A. Scattolino, County Clerk



CONTROLLER OF DELAWARE COUNTY
GOVERNMENT CENTER BUILDING
201 W. FRONT STREET
MEDIA, PENNSYLVANIA 19063

Joanne Phillips, Esq.
CONTROLLER

PHONE 610-891-4441
FAX NUMBER 610-566-3256

Jeffrey J. Powers, C.P.A.
FIRST DEPUTY CONTROLLER

Winifred M. Branton, Esq.
SOLICITOR

Judy A. Drake
DEPUTY CONTROLLER PAYROLL

MEMORANDUM

Date: July 16, 2025

To: County Council

From: Joanne Phillips, Controller

A handwritten signature in dark ink, appearing to be "Joanne Phillips", is written over the name in the "From" line.

Re: Appointment of Ms. Kelly Diaz

Ms. Diaz has been a member of the Controller's Office since 2018, the year that I was sworn into office and embarked on building a team as the County Controller. I was fortunate that she joined the office as an accountant. As she quickly proved, her passion for the work and her professional and academic background made her the perfect fit for this office because we needed to quickly get on top of our governmental policies, processes, finance, and accounting, *and* to effectively communicate our analysis, conclusions and recommendations. While working fulltime, she went on to earn her Masters in Public Administration from Villanova University, leveraging the top scholarship awarded to her by the GFOA – the premier Government finance organization in the U.S. and Canada. Ms. Diaz is a meticulous writer, and a gifted thinker who also possesses intellectual curiosity, especially in public finance and government accounting. These talents combined with a work ethic of the highest degree and solid judgement will make her an excellent CFO.

Ms. Diaz is the ideal selection for the CFO position, precisely because she is committed to serving the public. Like our County Council, I trust and have confidence that Ms. Diaz will represent the public with integrity. Her work ethic translates into a quiet determination that we should all do our best as a government to serve our residents, and to always do the right thing. She has done all this hard work, while also being active in her community, and being dedicated to her family as a spouse and mother of two elementary school aged children-- there is no doubt she is wildly successful at managing time and projects.

I am sincerely proud of Kelly, her work, and her pursuit of this position. My hope for Kelly and the County always has been that she will stay in government service for the public where she can make the greatest positive impact in the future and will be able to help the most people at the same time. My entire office wishes her the best of luck in her new position.

I ask that you include this letter in the minutes for tonight's Council meeting. Thank you.

Cc: County Clerk, Sharon Scattolino